



Legislation Text

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Adopt City Council Resolution Amending the FY 2015/16 C.V. Starr Community Center Budget to Include Mid-Year Budget Adjustments

On March 29, 2016, the City Council and the Mendocino Coast Recreation & Park District Board held a joint special meeting to conduct the C.V. Starr Community Center FY 2015/16 Mid-Year Budget Review. The Mid-Year Budget Review provided analysis and discussion of revenues received and expenditures to-date during the first half of the fiscal year as compared to those in the FY 2015/16 Adopted Budget. At fiscal year-end, revenues are projected to be \$51,705 (8.27%) over budget and expenditures are projected to be \$99,639 (6.8%) under budget, as detailed in the FY 2015/16 Mid-Year Budget Report. In the course of the Mid-Year Budget Review workshop, several budget adjustments were identified to provide for:

- 1) Maintenance Adjustment- There were a few projects in last year's budget that were not carried forward in the FY 2015-16 budget, yet were completed this year including \$14,800 for pump repair, and \$1,973 for the CO2 Project. The CVSCC had to make unexpected upgrades to the handicap accessible doors at the entrance to the building in the amount of \$9,000 to remain compliant. Johnson Controls sent a tech to help overhaul the air handling system and train staff to operate it correctly to save on utilities. They have spent \$13,645 on consulting with Johnson Controls and have already begun to see cost savings on the CVSCC's monthly utility bills.
- 2) Operating Adjustment- Operations is slightly higher than in budget as part of the IT project from last year fell into this year's budget. Four computers are at the end of their life, and the CVSCC will purchase two new ones this year and budget for the other two in the next fiscal year. The cost for computers will be \$800 per hard drive and \$1000 for the programming and installation.
- 3) Switches for HRU's- Currently the switches for the low load fans indicate false fan failures and lock out the heating operation. Replacement of 10 switches is necessary.
- 4) HWS Automation- The Boiler system has three points of automation, one controlling the boilers (which has failed several times), one controlling the pumps, and one monitoring the status of the system. Johnson Controls proposes to combine all three into one system and utilize the existing Metasys FEC controller, which is currently monitoring the system. By integrating the boilers into the building management, staff can perform several integration improvements such as staging of the boilers and pumps based on actual building load, outside air lockouts, and heating lockouts when HWS is off.
- 5) COFB Energy Loan Principal Payment- The first COFB Energy Loan Principal Payment was originally thought to be due in this fiscal year and later it was discovered that it is not due until Fiscal Year 16/17.

The MCRPD Board has approved the budget amendments and staff recommends that the City Council adopt the attached Resolution to formally adopt the FY 2015/16 Mid-Year Budget adjustments. The budget amendments are presented as Exhibit A to the Resolution.