



## Legislation Details (With Text)

**File #:** 16-425      **Version:** 1      **Name:**  
**Type:** Resolution      **Status:** Passed  
**File created:** 10/16/2016      **In control:** City Council  
**On agenda:** 10/24/2016      **Final action:** 10/24/2016  
**Title:** Adopt City Council Resolution Establishing City Council Rules of Procedure for Conduct of City Council Business

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. RESO Council Policies-Procedures

Date	Ver.	Action By	Action	Result
10/24/2016	1	City Council	adopted	Pass

### Adopt City Council Resolution Establishing City Council Rules of Procedure for Conduct of City Council Business

The Finance and Administration Committee met on September 8, 2016 to discuss a suggestion from the public that City Council agendas be reordered to move the Consent Calendar to an earlier position in the agenda order. After a lengthy discussion, the Committee requested input of the full Council. On October 11, 2016, the City Council reviewed, discussed, and deliberated on the matter, making the following determinations:

1. The order of items on the agenda will be changed as follows:

- Call to Order
- Pledge of Allegiance
- Roll Call
- Agenda Review
- Mayor's Recognitions and Announcements
- Public Comments on Non-Agenda, Consent Calendar and Closed Session Items (30 minutes)
- Staff Comments
- Matters from Councilmembers
- Consent Calendar
- Public Hearing
- Conduct of Business
- Public Comments on Non-Agenda, Consent Calendar and Closed Session Items (additional 30 minutes, if necessary)
- Closed Session
- Adjournment

2. If any matters are removed from the Consent Calendar, the Mayor will determine whether those items are heard immediately following the rest of the Consent Calendar or following the regular Conduct of Business agenda items. Comments from the public on pulled consent calendar items will be allowed during the Council's consideration of that item and are not restricted to the comments received during the Public Comment period.

3. The Public Comment period that was split into two 30-minute sessions on a trial basis in February of 2015 is to be formalized by this resolution. The agenda wording will be modified to clarify that the second 30-minute

Public Comment period will only occur if there was not sufficient time in the first 30-minute period to allow all persons wishing to speak to do so.

This Resolution is brought forward on the Consent Calendar solely to modify the agenda order (Article I, Section 3.1 of Attachment A). All other rules of procedure for conduct of City Council business remain unchanged from the last resolution adopted in July of 2012.