



City of Fort Bragg

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Legislation Text

File #: 21-024, **Version:** 1

Adopt City Council Resolution Approving a Professional Services Agreement with Parker Lucas & Associates DBA Community Development Services for Community Development Block Grant (CDBG) Funded Business Loan Services and Authorizing City Manager to Execute Same (Amount Not to Exceed \$102,013; Account No. 331-5035-0630)

On May 26, 2020, City Council approved a Scope of Work for consultant services to assist the City with its CDBG-funded business loan programs. A Request for Proposals (RFP) was released on May 29, 2020, to a list of more than 20 consultants and received zero responses. On October 21, 2020, another RFP was released. Of the more than 20 consultants contacted, 15 were provided by the CDBG Business Assistance Underwriting Consultant List. In addition, the RFP was posted on the City's website and the RFP link was distributed to 127 interested parties on the City's RFP notification list. Only one response was received by the proposal due date, from Parker Lucas & Associates DBA Community Development Services (CDS). A City team reviewed the proposal, and a recommendation was made to issue a contract to CDS based on responsiveness to the Scope of Work, depth of CDBG experience, and experience and background in the Mendocino County region. CDS is a highly experienced CDBG business loan consultant and is on the CDBG list of qualified specialized contractors. The City has successfully worked with CDS to enter into several CDBG business loans in the past.