



# City of Fort Bragg

416 N Franklin Street  
Fort Bragg, CA 95437  
Phone: (707) 961-2823  
Fax: (707) 961-2802

## Meeting Agenda Public Works and Facilities Committee

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Thursday, March 9, 2023

3:00 PM

Town Hall, 363 N. Main Street and Via Video  
Conference

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### MEETING CALLED TO ORDER

### ROLL CALL

### COMMITTEE MEMBERS PLEASE TAKE NOTICE

*Committee Members are reminded that pursuant to the Council policy regarding use of electronic devices during public meetings adopted on November 28, 2022, all cell phones are to be turned off and there shall be no electronic communications during the meeting. All e-communications such as texts or emails from members of the public received during a meeting are to be forwarded to the City Clerk after the meeting is adjourned.*

### ZOOM WEBINAR INVITATION

*This meeting is being presented in a hybrid format, both in person at Town Hall and via Zoom.*

*You are invited to a Zoom webinar.*

*When: Mar 9, 2023 03:00 PM Pacific Time (US and Canada)*

*Topic: Public Works and Facilities Meeting*

*Please click the link below to join the webinar:*

<https://us06web.zoom.us/j/86412571910>

*Or Telephone: +1 669 444 9171 or +1 346 248 7799 (\*6 mute/unmute, \*9 raise hand)*

*Webinar ID: 864 1257 1910*

*To speak during public comment portions of the agenda via zoom, please join the meeting and use the raise hand feature when the Chair or Acting Chair calls for public comment on the item you wish to address.*

### 1. APPROVAL OF MINUTES

1A. [23-051](#) Approve Minutes of February 9, 2023

**Attachments:** [02092023 PWF Minutes](#)

### 2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

### 3. CONDUCT OF BUSINESS

3A. [23-052](#) Director Oral Report on Departmental Projects and Items of Interest

3B. [23-031](#) Discuss Signal Pole Replacement for Main Street at Laurel

**4. MATTERS FROM COMMITTEE / STAFF**

**ADJOURNMENT**

STATE OF CALIFORNIA     )  
  )ss.  
COUNTY OF MENDOCINO    )

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on March 6, 2023.

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Chantell O'Neal  
Assistant Director-Engineering Division

**NOTICE TO THE PUBLIC**

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- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection in the lobby of City Hall at 416 N. Franklin Street during normal business hours.*
- *Such documents are also available on the City of Fort Bragg's website at <http://city.fortbragg.com> subject to staff's ability to post the documents before the meeting*

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*It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.*

*If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.*

*This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).*



# City of Fort Bragg

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## Text File

File Number: 23-051

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**Agenda Date:** 3/9/2023

**Version:** 1

**Status:** Minutes to be Approved

**In Control:** Public Works and Facilities Committee

**File Type:** Committee Minutes

**Agenda Number:** 1A.

Approve Minutes of February 9, 2023



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## Meeting Minutes Public Works and Facilities Committee

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Thursday, February 9, 2023

3:00 PM

Via Video Conference

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### MEETING CALLED TO ORDER

Committee Chair Lindy Peters called meeting to order at 3:00 pm.

### ROLL CALL

Committee Members Lindy Peters and Tess Albin-Smith present. City Staff; Director, John Smith, Committee Clerk, Sandy Arellano also present.

### PLEASE TAKE NOTICE

Committee Clerk read the "Please Take Notice" clause.

### 1. APPROVAL OF MINUTES

1A. [22-645](#) Approve Minutes of October 13, 2022

Committee members Peters and Albin-Smith approved minutes as presented.

### 2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

### 3. CONDUCT OF BUSINESS

3A. [23-034](#) Director Oral Report on Departmental Activities and Project Updates

Director John Smith provided updates on the following projects and items of interest:

- Oneka Buoy Project; DWR funding grant pending.
- SRF Agreement; funding source secured.
- Caltrans ADA Main Street Project; timeline
- Caltrans Pudding Creek Bridge Widening Project and City Water and Sewer line relocation; starting soon.
- Water Systems Distribution Master Plan; kick off meeting.
- Raw Water Line Project; moving forward slowly
- New Reservoir; researching options regarding design to minimize impact to natural-scape and wildlife.
- Water Meter Replacement Project; challenging transition for Finance. 1,000 residential meters to be replaced.
- Bainbridge Playground; bid preparations.
- On- Call Grant Writing RFP; next council meeting for approval.

- Collections System Rehabilitation; five projects in need of repair.
- Recycled Wastewater; researching master plan options.
- Streets Rehabilitation; funding source is being secured, planning for the near future.
- Facilities Rehabilitation; Old Rec pool area, looking into grants to fund.
- CV Starr Center; Capital Improvement Projects time challenges, funding needs.

#### **4. MATTERS FROM COMMITTEE / STAFF**

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Committee member Albin-Smith referenced City of Ukiah's funding sources for park improvements. Director John Smith responded the City anticipates seeking the same funding opportunities.

Committee member Albin-Smith questioned status on Pickle Ball location, and new access gate to the tennis courts at Bainbridge Park. Director John Smith responded, School District to bid project out for pickle ball; City will assist with funding using AB funds. Tennis courts new access to be completed by City PW crew.

Tess would like to have a monthly public report newsletter on Public Works updates and project status' in newspaper.

Director Smith commented on the status of the upcoming streets rehab project; Franklin Street will be prioritized.

Committee member Peters commented on timeline for new gate access to tennis courts and understands Public Works crew is short staff and busy.

Committee member Lindy Peters requested an update regarding the glare at Paul Clark's property for next meeting.

Albin-Smith commented on the possibility of recreating a man made lake for public use at the new reservoir site. Director Smith agrees on the idea however will need to look into the possibility.

#### **ADJOURNMENT**

Committee Chair Peters adjourned meeting at 3:38 pm.



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## Text File

File Number: 23-052

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**Agenda Date:** 3/9/2023

**Version:** 1

**Status:** Business

**In Control:** Public Works and Facilities Committee

**File Type:** Report

**Agenda Number:** 3A.

Director Oral Report on Departmental Projects and Items of Interest



# City of Fort Bragg

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Phone: (707) 961-2823  
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## Text File

File Number: 23-031

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**Agenda Date:** 3/9/2023

**Version:** 2

**Status:** Business

**In Control:** Public Works and Facilities Committee

**File Type:** Report

**Agenda Number:** 3B.

Discuss Signal Pole Replacement for Main Street at Laurel