



City of Fort Bragg

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Meeting Minutes Special Meetings

Wednesday, April 3, 2019

3:00 PM

City Hall Downstairs Conference Room
416 N. Franklin Street, Fort Bragg

Election System Review Committee

MEETING CALLED TO ORDER

Chair Albin-Smith called the meeting to order at 3:00 PM.

ROLL CALL

Present: Tess Albin-Smith, Ruben Alcala, Jim Britt, Sharon Davis, Rex Gressett, June Lemos, Scott Menzies, and Rick Riley

1. APPROVAL OF MINUTES

1A. [19-135](#) Approve Minutes of March 6, 2019

The Committee unanimously approved the Minutes of March 6, 2019.

2. PUBLIC COMMENTS

Public Comments were received from Andrew Jordan and Shay Wachtel.

MATTERS FROM COMMITTEE MEMBERS:

Committee Member Riley informed the Committee that he does not want to use Drop Box to access documents for this Committee. Committee Member Gressett prefers that this Committee meet every week. Committee Member Davis gave an update on her discussions with her contact at the County regarding the Brown Act; she will do more research to see what applies to this group and get back to the Committee at the next meeting.

3. CONDUCT OF BUSINESS

3A. [19-179](#) Receive Oral Report from City Manager Tabatha Miller Regarding City of Fort Bragg Demographic Study

City Manager Miller gave a summary report on the demographic data and analysis from National Demographics Corporation. Brief discussion was held regarding: (1) obtaining a judicial declaration from the court that Fort Bragg does not have to comply with the CVRA based on its small population; or (2) asking the legislature for an exemption for small cities with populations under 10,000.

3B. [19-180](#) Consider Recommendation to City Council Regarding Letter of Support for SB 212

Chair Albin-Smith summarized the contents of SB 212 and recommended that the Committee

approve the preparation of a letter of support for consideration by the City Council. City Manager Miller offered to prepare the letter. During discussion of the item, it was noted that SB 212, if adopted, would authorize a city, county or local educational agency to conduct an election using ranked choice voting, in which voters rank the candidates for office in order of preference. This gives cities more options when choosing which election system they want to use.

A motion was made by Committee Member Menzies, seconded by Committee Member Davis, to have the City Manager draft a letter of support for SB 212 to submit to the City Council for consideration. The motion carried by the following vote:

Aye: 6 - Committee Members Alcala, Britt, Davis, Lemos, Menzies and Chair Albin-Smith

No: 1 - Committee Member Gressett

Abstain: 1 - Committee Member Riley

- 3C. [19-181](#)** Discussion Regarding Election System Review Committee Timeline:
1. Objectives/Milestones
 2. Research/Information Gathered
 3. Cost/Benefit/Applicability Analysis of Systems Reviewed
 4. Conclusions/Writeup
 5. Committee Review/Approval
 6. Report to City Council

Chair Albin-Smith distributed a draft Milestones document for Committee Review. Committee Member Menzies distributed two documents for Committee review: (1) Election System Review "Milestones," and Election Systems Hierarchy of Needs. As time was running short for this meeting, it was agreed that this matter will return to the next Committee Meeting agenda for further discussion.

- 3D. [19-182](#)** Assignments for Next Meeting of Election System Review Committee

The Committee agreed to review the documents distributed at this meeting and come prepared to discuss milestones at the next meeting. The next meeting was scheduled for 3:00 PM on Wednesday, April 17, 2019 at Town Hall. Committee Member Lemos stated she will be out of town on that date; Committee Member Davis offered to take minutes at the meeting of April 17.

ADJOURNMENT

Chair Albin-Smith adjourned the meeting at 4:04 PM.