



# City of Fort Bragg

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## Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY AS  
THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT NO. 1  
AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR  
AGENCY*

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Monday, June 10, 2019

6:00 PM

Town Hall, 363 N. Main Street

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### CALL TO ORDER

Mayor Lee called the meeting to order at 6:00 PM.

### PLEDGE OF ALLEGIANCE

### ROLL CALL

**Present:** 5 - Mayor Will Lee, Vice Mayor Bernie Norvell, Councilmember Tess Albin-Smith, Councilmember Jessica Morsell-Haye and Councilmember Lindy Peters

### AGENDA REVIEW

#### **1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS**

- 1A. [19-296](#)** Presentation of Proclamation Recognizing National Pollinator Week June 17 - 23, 2019

Mayor Lee read a Proclamation recognizing National Pollinator Week June 17-23, 2019 and presented it to Cornelia Reynolds, who gave a history of what has been accomplished since 2016 when the City of Fort Bragg became an official Bee City.

- 1B. [19-298](#)** Presentation of Zero Waste by Heather Guevara of Zero Waste Mendo

Heather Guevara of Zero Waste Mendo gave a presentation on the benefits of a zero waste economy.

#### **2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS**

(1) Non-Agenda Items:

- Rex Gressett spoke on street and alley repair projects.
- Guy Burnett commented on water issues for the Hare Creek Center project at Todd's Point.
- Leslie Kashiwada voiced concerns about the Hare Creek property.

(2) Consent Calendar Items: None.

(3) Closed Session Items: None.

#### **3. STAFF COMMENTS**

Chief Lizarraga noted that the next Neighborhood Watch meeting is Tuesday at 6PM at Town Hall.

The Chief attended a Police Academy graduation ceremony for police recruit PJ Ferris, whose first day of work will be this Thursday. On June 24, the Police Department will swear in its newest Community Services Officer, Jaqueline Jiminez. City Manager Miller showed a photograph of the field maintenance equipment the Fort Bragg Unified School District recently purchased with Measure AA/AB funds. A Community Emergency Preparedness Forum will be held this Friday, 5:30-6:30 PM at Town Hall. A City Council work session on the Mill Site Land Use Plan is scheduled for 9AM this Saturday. Assemblymember Jim Wood and the Mendocino Land Trust are holding a trail maintenance day on Saturday, June 15.

#### **4. MATTERS FROM COUNCILMEMBERS**

Councilmember Albin-Smith reported on a recent CALCOG meeting. She recommended adding a section on greenhouse gas emissions impact to every staff report. Councilmember Peters reported on a recent Finance and Administration Committee meeting and reported on procurement of US flags to be placed in the downtown business district for Flag Day and Independence Day. Mayor Lee reported that the Governor has not yet made an appointment to the California Coastal Commission.

#### **5. CONSENT CALENDAR**

##### **Approval of the Consent Calendar**

**A motion was made by Vice Mayor Norvell, seconded by Councilmember Morsell-Haye, to approve the Consent Calendar. The motion carried by the following vote:**

**Aye:** 5 - Mayor Lee, Vice Mayor Norvell, Councilmember Albin-Smith, Councilmember Morsell-Haye and Councilmember Peters

- 5A. [19-286](#)** Adopt City Council Resolution Updating the City of Fort Bragg Master Salary Rate Compensation Plan Increasing the Temporary Parking Enforcement Attendant Position from \$15.00 to \$16.00 per Hour

**This Resolution was adopted on the Consent Calendar.**

Enactment No: RES 4169-2019

- 5B. [19-303](#)** Adopt City Council Resolution Approving 2019-2021 Memorandum of Understanding and Side Letters with the Fort Bragg Police Association and Authorizing City Manager to Execute Same

**This Resolution was adopted on the Consent Calendar.**

Enactment No: RES 4170-2019

- 5C. [19-289](#)** Approve Minutes of Special Meeting of May 24, 2019

**These Minutes were approved on the Consent Calendar.**

- 5D. [19-288](#)** Approve Minutes of Joint City Council/Mendocino Coast Recreation and Park District Special Meeting of May 28, 2019

**These Minutes were approved on the Consent Calendar.**

- 5E. [19-287](#)** Approve Minutes of May 28, 2019

These Minutes were approved on the Consent Calendar.

## **6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS**

None.

## **7. PUBLIC HEARING**

## **8. CONDUCT OF BUSINESS**

- 8A. [19-281](#)** Receive Report and Consider Adoption of City Council Resolution to Approve Utilization of Forfeited Demolition and Construction Incentives to Launch an Educational Campaign Encouraging Voluntary Compliance from Local Establishments with Fort Bragg Municipal Code Chapter 6.28 (Disposable Food Ware) and California Assembly Bill 1884 in Accordance with Municipal Code Chapter 15.34.130 (Use of Construction and Demolition Recycling Incentive)

Community Development Administrative Assistant Gonzalez presented the staff report on this item.  
Public Comment was received from:

- Rex Gressett advocated for passing a law banning plastic straws instead of starting an educational program.
- Jenny Shattuck suggested using these funds for storm catchment basin nets.
- Guy Burnett asked how much money has been stockpiled for this program.

Discussion: After discussing the matter, Council was in favor of conducting an educational outreach program to reduce the use of single use straws and polystyrene. The Council would like staff to revise the resolution to include a budget amount for the program, and place it on a future Consent Calendar for approval.

**This Resolution was referred to staff for revisions, to be returned for adoption on a future Consent Calendar.**

- 8B. [19-279](#)** Receive Report and Provide Direction to Staff Regarding the 2019 Housing Element Update

Community Development Director Jones and Assistant Planner McCormick presented the staff report on this item.

Public Comment was received from:

- Elizabeth Swanson spoke about the Community Land Trust being available as a tool for the community.
- Rex Gressett said property with second units should be able to be divided and sold.
- Jacob Patterson commented on the part of the Housing Element that has not been presented yet.

Discussion: Council asked staff to include mention of the Marbut Report in item H-2.8.8.

**This Staff Report was received.**

- 8C. [19-293](#)** Receive Report and Consider Adoption of Resolutions Approving FY 2019/20 City of Fort Bragg and Fort Bragg Municipal Improvement District No. 1 Budgets, Establishing FY 2019/20 Appropriations Limit, and Approving FY 2019/20 Capital Projects Budget

Finance Director Damiani presented the staff report on this agenda item, highlighting the changes to the budget since the day-long budget workshop on May 24.

Public Comment was received from:

- Guy Burnett inquired about the transient occupancy tax from vacation rentals.

**A motion was made by Councilmember Peters, seconded by Vice Mayor Norvell, that this Resolution (Annual Appropriations Limit) be adopted [RES 4171-2019]. The motion carried by the following vote:**

**Aye:** 5 - Mayor Lee, Vice Mayor Norvell, Councilmember Albin-Smith, Councilmember Morsell-Haye and Councilmember Peters

Enactment No: RES 4171-2019 / RES 4172-2019 / RES ID 416-2019 / RES 4173-2019 / RES ID 417-2019

**A motion was made by Councilmember Morsell-Haye, seconded by Councilmember Peters, that this Resolution (City of Fort Bragg FY 2019/20 Budget) be adopted [RES 4172-2019]. The motion carried by the following vote:**

**Aye:** 5 - Mayor Lee, Vice Mayor Norvell, Councilmember Albin-Smith, Councilmember Morsell-Haye and Councilmember Peters

Enactment No: RES 4171-2019 / RES 4172-2019 / RES ID 416-2019 / RES 4173-2019 / RES ID 417-2019

**A motion was made by Councilmember Peters, seconded by Vice Mayor Norvell, that this Resolution (Municipal Improvement District FY 2019/20 Budget) be adopted [RES ID 416-2019]. The motion carried by the following vote:**

**Aye:** 5 - Mayor Lee, Vice Mayor Norvell, Councilmember Albin-Smith, Councilmember Morsell-Haye and Councilmember Peters

Enactment No: RES 4171-2019 / RES 4172-2019 / RES ID 416-2019 / RES 4173-2019 / RES ID 417-2019

**A motion was made by Councilmember Albin-Smith, seconded by Councilmember Morsell-Haye, that this joint Resolution (Capital Projects Budget) be adopted [RES 4173-2019 / RES ID 417-2019]. The motion carried by the following vote:**

**Aye:** 5 - Mayor Lee, Vice Mayor Norvell, Councilmember Albin-Smith, Councilmember Morsell-Haye and Councilmember Peters

Enactment No: RES 4171-2019 / RES 4172-2019 / RES ID 416-2019 / RES 4173-2019 / RES ID 417-2019

## **9. CLOSED SESSION**

**Mayor Lee recessed the meeting at 8:23 PM. The meeting reconvened to Closed Session at 8:35 PM.**

### **9A. [19-306](#)**

CONFERENCE WITH LABOR NEGOTIATORS: Pursuant to Government Code Section 54957.6: City Negotiator: Tabatha Miller, City Manager; Employee Organizations: Fort Bragg Employee Organization; Confidential Non-Bargaining Classifications; Exempt At-Will Executive Classifications; and Exempt Mid-Management Classifications

### **9B. [19-307](#)**

CONFERENCE WITH LABOR NEGOTIATORS: Pursuant to Government Code Section 54957.6: City Negotiator: William V. Lee, Mayor. Employee

Classification: City Manager

Mayor Lee reconvened the meeting to Open Session at 9:35 PM and reported that no reportable action was taken on the Closed Session items.

## ADJOURNMENT

Mayor Lee adjourned the meeting at 9:35 PM.

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WILLIAM V. LEE, MAYOR

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June Lemos, CMC, City Clerk

IMAGED (\_\_\_\_\_)