



# City of Fort Bragg

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## Meeting Minutes Public Safety Committee

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Wednesday, February 20, 2019

10:00 AM

Town Hall, 363 N. Main Street

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### MEETING CALLED TO ORDER

Committee Member Peters opened the meeting at 10:02a.m.

### ROLL CALL

**Present:** 5 - Bernie Norvell, Lindy Peters, Tabatha Miller, Fabian Lizarraga and Lesley Bryant

**Absent:** 2 - Steve Orsi and Tom Varga

### 1. APPROVAL OF MINUTES

**1A.** [19-085](#) Approve Minutes of December 17, 2018 Special Meeting

A motion was made by Committee Member Norvell and seconded by Committee Member Peters, that the Committee Minutes of December 17, 2018 be approved. The motion was carried by a unanimous vote.

### 2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

**2A** [19-146](#) Public Comments on Non-Agenda Items

None

### 3. CONDUCT OF BUSINESS

**3A.** [19-035](#) Update on Shopping Cart Ordinance

Sgt. Rafanan has been appointed Co-ordinator for the program and has developed a Departmental Directive. To date there have been 22 carts returned. Currently there is voluntary compliance, but businesses still have not updated the stickers and signage required. No citations have been issued. No carts have been taken from individuals, rather they have been located at apartment complexes. City needs to make contact with businesses to get on board.

**3B.** [19-086](#) Goals and Priorities Recommended for Council

Both Committee Members agree that the biggest goal is getting the Police Department fully staffed. Hiring bonuses are being offered. Committee Member Norvell added that there should be continued outreach to the community, along with gang suppression, graffiti and transient issues.

Committee Member Peters did note the lack of traffic citations being issued. Chief Lizarraga stated that although only one officer is radar trained, more officers will be trained. Officer Shaw has been doing regular speeding checks in known areas, and the radar trailer is placed where complaints are received.

Committee Member Peters stated the Emergency Preparedness Program (EPP) needs to be updated so that when the "big one" hits, we will be ready. City Manager Miller added that Public Works is updating appendixes for the EPP. There are several staff members who reside outside of City limits that getting staff to respond may be difficult and the City will need to reach out to the Community. Committee Member Peters added there are CERT and Neighborhood Watch volunteers.

**3C. [19-002](#)** Receive Oral Update from Staff on Departmental Activities

Chief Lizarraga stated his goals match the Committee Members. Currently there are three vacancies at the Police Department. Recruit Ferris is at Butte Academy and is scheduled to graduate on June 7. Officer Anthony Welter starts on March 4. Another recruit will be starting at the Stockton Academy on March 9. There is continuing recruitment in all areas, and applications are coming in from local people. While the background process is long and frustrating, it is necessary to weed out viable candidates.

The officers on medical will hopefully be returning to duty soon.

Committee Member Peters stated that the Chief has been known to be on patrol. Chief Lizarraga stated he enjoyed it as it meant he was meeting community members and being with officers.

**4. MATTERS FROM COMMITTEE / STAFF**

None.

**ADJOURNMENT**

**Committee Member Peters adjourned the Meeting at 10:40a.m.**