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City of Fort Bragg

Meeting Minutes

City Council

THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT NO. 1 AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR AGENCY

Tuesday, November 13, 2018 | **6:00 PM** | **Town Hall, 363 N. Main Street**

CALL TO ORDER

Mayor Peters called the meeting to order at 6:02 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: 3 - Councilmember Lindy Peters, Mayor Will Lee and Vice Mayor Bernie Norvell

AGENDA REVIEW

Mayor Peters announced that he was removing Consent Calendar Items 5D and 5H for further discussion and a status update by staff.

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

2A. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS (30 Minutes)

(1) Non-Agenda Items:

- Guy Burnett said two years ago someone at the City doctored a document of his without his permission.

(2) Consent Calendar Items:

- David Gurney asked that Item 5E be pulled for further discussion.

(3) Closed Session Items: None.

3. STAFF COMMENTS

City Manager Miller acknowledged the veterans who work at the City of Fort Bragg. She provided an update on her meeting with other City Managers and County executive staff regarding countywide revenue sharing on annexation and a joint approach to housing. Chief Lizarraga announced an upcoming Neighborhood Watch meeting and reported that the Police Department has selected Officer Thomas O'Neal as the new Sergeant. Public Works Director Varga reported on the interview process for treatment plant operator. City Manager Miller noted that the County still has 1300 more ballots for the City of Fort Bragg yet to be processed following the general election on November 6. Administrative Services Director Schneider reported that the City's website has been updated. Volunteers are needed on the Visit Fort Bragg subcommittee for sporting events. December 1st is the annual tree lighting ceremony and lighted truck parade. The Fire Department is asking for volunteers to help with these events.

4. MATTERS FROM COUNCILMEMBERS

Mayor Peters reported on a ceremony for veterans at Bainbridge Park and commented on the Camp Fire in Paradise. Following a moment of silence for those who lost their lives in the fire, Council directed staff to reach out to authorities in Paradise and Chico to find out what they need and ways the City can pitch in to help.

5. CONSENT CALENDAR

Mayor Peters removed Items 5D and 5H from the Consent Calendar for updates from staff and further discussion.

Approval of the Consent Calendar

A motion was made by Councilmember Norvell, seconded by Councilmember Cimolino, to approve the Consent Calendar. The motion carried by the following vote:

Aye: 5 - Councilmember Peters, Mayor Lee, Cimolino, Vice Mayor Norvell and Turner

5A. 18-459 Adopt City Council Resolution Approving Program Guidelines for HOME Owner Occupied Rehabilitation Loan Program

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4130-2018

5B. 18-462 Adopt City Council Resolution Approving an Application for Funding and Execution of Agreement and Any Amendments Thereto from the United States Department of Agriculture's Community Facility Grant Program

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4131-2018

5C. 18-463 Adopt City Council Resolution Approving the Amended FY 2018/19 C. V. Starr Community Center Fee Schedule

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4132-2018

5E. 18-457 Adopt City Council Resolution Approving a Professional Services Agreement with 360viewPR to Provide Visit Fort Bragg Public Relations Services and Authorizing City Manager to Execute Same (Amount Not To Exceed $45,000; Account No. 110-4321-0319)

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4134-2018

5F. 18-456 Adopt City Council Resolution Updating the City of Fort Bragg Master Salary Rate Compensation Plan Confirming the Pay Rates/Ranges for All City of Fort Bragg Authorized Classifications

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4135-2018

5G. 18-452 Adopt by Title Only and Waive the Second Reading of Ordinance No. 943-2018 Repealing and Replacing Section 17.14.020 (Zoning Map and Zoning Districts) of Chapter 17.14 (Zoning Map) of Title 17 (Coastal Land Use and Development Code) of the Fort Bragg Municipal Code to Rezone a Portion of APN 018-150-55 from "Very High Density Residential" to "Highway Visitor Commercial"

This Ordinance was adopted on the Consent Calendar.

Enactment No: ORD 943-2018

5I. 18-450 Approve Minutes of October 22, 2018

These Minutes were approved on the Consent Calendar.

5J. 18-453 Approve Minutes of Special Meeting of October 29, 2018

These Minutes were approved on the Consent Calendar.

5K. 18-454 Approve Minutes of Special Joint City Council/Planning Commission Meeting of October 29, 2018

These Minutes were approved on the Consent Calendar.

ITEMS REMOVED FROM CONSENT CALENDAR

5D. 18-464 Adopt City Council Resolution Approving Professional Services Agreement with Michael Baker International, Inc. to Respond to Public Comments on the Hare Creek Center Draft Environmental Impact Report (EIR) and Complete the EIR for the Hare Creek Center Development Application and Authorizing City Manager to Execute Same (Amount Not to Exceed $48,350; Account No. 110-4320-3415)

Special Projects Manager Perkins gave the history of the Environmental Impact Report (EIR) for this project and responded to questions from Councilmembers.
Public Comment was received from Guy Burnett, Leslie Kashiwada, Annemarie Weibel, and David Gurney.
Discussion: A brief discussion was held on developer deposit accounts, costs of the EIR, how staff time is billed and how much the developer has paid on account to date.

A motion was made by Vice Mayor Lee, seconded by Councilmember Norvell, that this Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Councilmember Peters, Mayor Lee, Cimolino, Vice Mayor Norvell and Turner

Enactment No: RES 4133-2018

5H. 18-449 Approve Scope of Work for a Request for Proposals (RFP) to Assist the City in the Environmental Evaluation of the Proposed Avalon Project

Pursuant of the California Environmental Quality Act (CEQA)

Assistant Planner McCormick gave a status report on this project.
Public Comment was received from Amy Wynn, Leslie Kashiwada, Dave Gurney, Annemarie Weibel and Jacob Patterson.

A motion was made by Councilmember Cimolino, seconded by Councilmember Norvell, that this Scope of Work be approved. The motion carried by the following vote:

Aye: 5 - Councilmember Peters, Mayor Lee, Cimolino, Vice Mayor Norvell and Turner

6. PUBLIC HEARING

7. CONDUCT OF BUSINESS

7A. 18-432 Receive Report and Consider Adoption of City Council Resolution Declaring a Shelter Crisis Pursuant to Government Code Section 8698.2

City Manager Miller presented the staff report on this matter, noting that Items 7A and 7B are related. Supervisor Dan Gjerde reported on the Board of Supervisors meeting to discuss this same issue, and that the Board is going to wait to adopt a resolution at a later date after seeing a proposal on how the money will be spent. The County has appointed an ad hoc committee to look at it and work with the Continuums of Care. The Board of Supervisors plans to take action in mid-December.
Public Comment was received from Eric Dwyer.
Discussion: The general consensus of the Council was to pass the resolution, changing the expiration date of the Declaration from one year to six months.

A motion was made by Vice Mayor Lee, seconded by Councilmember Turner, that this Resolution be adopted as amended, by changing the expiration date in paragraph 3 on page 2 from one year to six months. The motion carried by the following vote:

Aye: 5 - Councilmember Peters, Mayor Lee, Cimolino, Vice Mayor Norvell and Turner

Enactment No: RES 4136-2018

7B. 18-446 Receive Report and Provide Direction to Staff Regarding Submitting a HEAP Grant Request to the Continuum of Care for Either: 1) A $2.5 Million Grant for an 82-Unit Affordable Housing Project Consisting of 30 Units of Affordable Senior Housing, 24 Units of Permanently Supportive Housing for Homeless Veterans, Seniors and Families and 28 Units of Affordable Workforce Housing; or 2) A $1.5 Million Grant for a 44-Unit Affordable Housing Project Consisting of 14 Units of Market Rate Housing, 15 Units of Affordable Senior Housing and 15 Units of PSH for Homeless Veterans and Seniors

Community Development Director Jones presented the staff report on this agenda item, updating her numbers and estimates, noting that the 82-unit project will be closer to $4M.
Public Comment was received from Linda Jo Stern, Eric Dwyer, Carole White, Elizabeth Swensen and Thais Mazur.
Discussion/Direction: The Council was generally in support of the project to provide market rate housing and supportive housing. The consensus was to provide: 25 affordable senior, 20 permanently supportive, 23 affordable workplace, and 14 market rate housing, for a total of 82 units.

Council recommends a priority concept, offering units to residents of Fort Bragg first, and then to residents of Mendocino County. The Council wants to have the Marbut Report rolled into this project.
Mayor Peters recessed the meeting at 8:01 PM; the meeting reconvened at 8:06 PM.

This Staff Report was referred to staff.

7C. 18-436 Receive Report, Consider Adoption of City Council Resolution Accepting the Redwood Avenue Dedication from Georgia Pacific as Required by Lot Line Adjustment No. 2-17 Between Lyme Redwood and Georgia Pacific, and Authorize City Manager to Execute Certificate of Acceptance

Engineering Technician O'Connor presented the staff report on this item.
Public Comment: None.
Discussion: **A motion was made by Councilmember Turner, seconded by Vice Mayor Lee, to adopt the Resolution.** City Attorney Hildebrand requested a brief recess to discuss the resolution with staff.
Mayor Peters recessed the meeting at 8:13 PM; the meeting was reconvened at 8:14 PM.
Public Works Director Varga noted there was no urgency in accepting the dedication at this point and it can be left open for an extended period of time.
Councilmember Turner withdrew his motion to adopt the Resolution.
Staff was directed to consult with the City Attorney on the offer to dedicate and bring the matter back to Council once the paperwork has been tidied up.

This Resolution was referred to staff.

2B. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS (30 Minutes, If Necessary)

8. CLOSED SESSION

Mayor Peters recessed the meeting at 8:16 PM. The meeting reconvened to Closed Session at 8:21 PM.

8A. 18-465 PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Pursuant to Government Code Section 54957: Title: City Attorney

Mayor Peters reconvened the meeting to Open Session at 8:36 PM and reported that no reportable action was taken on the Closed Session item.

ADJOURNMENT

Mayor Peters adjourned the meeting at 8:36 PM.

_____
LINDY PETERS, MAYOR

_____
June Lemos, CMC, City Clerk

IMAGED (_____)