



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY AS
THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT NO. 1
AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR
AGENCY*

Monday, October 23, 2017

6:00 PM

Town Hall, 363 N. Main Street

AMENDED

CALL TO ORDER

Mayor Peters called the meeting to order at 6:03 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: 5 - Mayor Lindy Peters, Vice Mayor Will Lee, Councilmember Michael Cimolino,
Councilmember Bernie Norvell and Councilmember Dave Turner

AGENDA REVIEW

Mayor Peters moved Item 7G to follow Item 1B.

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

- 1A. [17-553](#)** Presentation of Plaque Thanking City Attorney Samantha Zutler for her Service to Fort Bragg

Mayor Peters presented a plaque to City Attorney Samantha Zutler for her service to the City. Councilmembers and City Manager Ruffing thanked her for her thoroughness, attention to detail and wise counsel.

- 1B. [17-519](#)** Receive Oral Presentation from the Mendocino County Sheriff's Office Regarding Measure B - the "Mental Health Treatment Act"

Tom Allman, appearing tonight as a citizen and not Mendocino County Sheriff, talked about Measure B which will provide infrastructure for mental health services for all in the county. He urged Councilmembers and the public to vote for the measure to establish a facility to help those with mental health issues.

- 7G. [17-561](#)** Consider Adoption of City Council Resolution Endorsing Measure B - The "Mental Health Treatment Act"

All Councilmembers expressed their support for Measure B.

Public Comment was received from:

- Robert Salinas, the father of an 18-year-old with mental illness, encouraged everyone to vote for Measure B.
- John Fletcher urged the Council to support the measure.

A motion was made by Vice Mayor Lee, seconded by Councilmember Turner, that this Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Peters, Vice Mayor Lee, Councilmember Cimolino, Councilmember Norvell and Councilmember Turner

Enactment No: RES 4045-2017

1C. [17-549](#) Receive Presentation Regarding the Fort Bragg Mural Competition

Planning Technician McCormick gave a presentation to the Council on the recent Fort Bragg Mural Competition. She announced that the Community Choice award went to artist Derek Diorio for his mural on the outside of Interior on Redwood Street.

2A. PUBLIC COMMENTS ON NON-AGENDA, CONSENT CALENDAR & CLOSED SESSION ITEMS (30 Minutes)

- Ann Rennacker spoke about cleaning up the dioxins on the Mill Site.
- John Fletcher praised the first responders that helped with the recent fires throughout the county.
- Carla Sargas of Cleone said she did not feel prepared for a disaster and requested better communication on disaster preparedness for those who live outside of city limits.

3. STAFF COMMENTS

City Manager Ruffing noted that City Hall would be closed on November 10 in observance of Veterans Day. Public Works Director Varga gave an update on the Bainbridge Park project. Police Chief Lizarraga said a Take Back event is set at the Police Department on Saturday from 10AM to 2PM so people can dispose of unwanted and unused prescription medication and sharps. He reminded everyone to keep an eye out for young people on Halloween and said Wall Street will be closed off on October 31.

4. MATTERS FROM COUNCILMEMBERS

Mayor Peters reported that the City Council had a closed session today regarding real estate acquisition; no reportable action was taken. The Mayor reported that Sonoma Clean Power will extend its Electric Vehicle program through November 30 and that transmission lines were damaged in the fire east of Santa Rosa. Mayor Peters spoke on disaster preparedness and said that Fort Bragg is prepared in the event of a disaster. Vice Mayor Lee said the Governor vetoed SB 649 that would have allowed the telecom industry to install small cell wireless equipment on taxpayer property. Councilmember Turner reported on Mendocino Solid Waste Management draft resolution requiring drug stores to provide a place to take back drugs and sharps. He commended the first responders for the good job on fighting the fires.

5. CONSENT CALENDAR

Approval of the Consent Calendar

A motion was made by Vice Mayor Lee, seconded by Councilmember Turner, to approve the Consent Calendar. The motion carried by the following vote:

Aye: 5 - Mayor Peters, Vice Mayor Lee, Councilmember Cimolino, Councilmember Norvell and Councilmember Turner

5A. [17-546](#) Adopt City Council Resolution Establishing Rules of Order Pertaining to the

Meetings of the City Council

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4040-2017

- 5B.** [17-550](#) Adopt City Council Resolution Approving 2017-2019 Memorandum of Understanding with the Fort Bragg Police Association and Authorizing City Manager to Execute Same

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4041-2017

- 5C.** [17-551](#) Adopt City Council Resolution Approving the 2017-2019 Memorandum of Understanding with the Fort Bragg Employee Organization/Service Employees International Union Local 1021 and Authorizing City Manager to Execute Same and Amending the FY 2017/18 Budget to Appropriate \$27,750 for Additional Personnel Costs in the General Fund (Budget Amendment #2018-08)

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4042-2017

- 5D.** [17-539](#) Accept Certificate of Completion for Guest House and City Hall Painting Project, City Project No. 2017-04, and Direct City Clerk to File Notice of Completion

This Certificate of Completion was accepted on the Consent Calendar.

- 5E.** [17-548](#) Receive and File Minutes of the August 8, 2017 Public Works and Facilities Committee Meeting

These Committee Minutes were received and filed on the Consent Calendar.

- 5F.** [17-538](#) Approve Minutes of Special Closed Session of October 3, 2017

These Minutes were approved on the Consent Calendar.

- 5G.** [17-545](#) Approve Minutes of October 10, 2017

These Minutes were approved on the Consent Calendar.

6. PUBLIC HEARING

7. CONDUCT OF BUSINESS

- 7A.** [17-486](#) Appoint Ann Rennacker to Serve on the Mendocino County Library Advisory Board

City Clerk Lemos gave the staff report on this item. There was no public comment or discussion.

A motion was made by Councilmember Cimolino, seconded by Councilmember Turner, that the Appointment of Ann Rennacker to the Library Advisory Board be approved. The motion carried by the following vote:

Aye: 5 - Mayor Peters, Vice Mayor Lee, Councilmember Cimolino, Councilmember Norvell and Councilmember Turner

- 7B** [17-554](#) Receive Report and Consider Adoption of Joint City Council/Improvement District/Redevelopment Successor Agency Resolutions to Approve Agreement with Jones & Mayer for City Attorney Services and to Appoint City Attorney and Deputy City Attorney, Effective November 13, 2017

City Manager Ruffing presented the staff report summary for this item. Russell Hildebrand thanked the Council for considering the Jones and Mayer contract and said he appreciates the opportunity to serve the City, Council and staff.

Public Comment: None.

Discussion: It was generally agreed that Russell Hildebrand and his law firm are well qualified to give legal advice to the City.

A motion was made by Councilmember Turner, seconded by Councilmember Norvell, that this Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Peters, Vice Mayor Lee, Councilmember Cimolino, Councilmember Norvell and Councilmember Turner

Enactment No: RES 4043-2017 / RS 18 / ID 395

- 7C.** [17-552](#) Receive Report and Provide Direction Regarding Salary for City Manager Recruitment

City Manager Ruffing presented the staff report on this item.

Discussion: Several Councilmembers asked questions of the recruiter, Phil McKenney of Peckham & McKenney, regarding the compensation range, automobile allowance, and the salary steps.

Public Comment: None.

A motion was made by Vice Mayor Lee, seconded by Councilmember Norvell, that the salary range presented in the Staff Report of \$142,402.01 to \$157,185.17 consisting of five steps, be approved. The motion carried by the following vote:

Aye: 5 - Mayor Peters, Vice Mayor Lee, Councilmember Cimolino, Councilmember Norvell and Councilmember Turner

- 7D.** [17-544](#) Receive Report Regarding Activities and Close-out of CDBG-Funded Home Energy Link Programs (HELP)

Special Projects Manager Owen summarized the staff report, noting that this agenda item was not the Public Hearing to close out the accomplishments, as that will be held in 2018. REDI's Keith Rutledge gave a very thorough presentation, stressing that the organization's objective is to promote development of renewable energy and energy and water efficiency.

Public Comment was received from a citizen who asked if the REDI office was closing. In response, Susan Kelley of REDI confirmed their office was closing but they hoped to be back open in a year or so. Meanwhile, residents will have to apply for these benefits themselves.

Mayor Peters recessed the meeting at 8:02 PM; the meeting reconvened at 8:12 PM.

7E. [17-547](#) Receive Report and Provide Direction to Staff Regarding 2017 and Future Community Development Block Grant Applications

The staff report for this item was presented by Special Projects Manager Owen, who is on a committee to redesign the CDBG program. She stated that CDBG is looking for "shovel ready" projects for the 2017 application, with a deadline of December 1, 2017. There are two eligible projects in the City of Fort Bragg: (1) Sewer lift station project; and (2) Parents and Friends Elderly Residential Care project. Owen asked the Council for direction on which of the two projects is top priority.

Discussion: Much discussion was held by the Councilmembers regarding which eligible project had the best chance of receiving the CDBG grant funds.

Public Comments were received from:

- Rick Moon, Chief Executive Officer of Parents & Friends, Inc., noted that the elderly care project will serve 12 developmentally disabled or other senior persons and provide all services, including utilities.
- Mayor Peters read comments from Carole White into the record.

Discussion: After considerable deliberations, Councilmembers Lee and Norvell were in favor of the lift station project, and Councilmembers Turner, Cimolino and Mayor Peters were in favor of the Parents & Friends elderly care project. Special Projects Manager Owen noted that staff is seeking direction for prioritizing, instead of choosing, one or the other. The direction from Council was to prioritize as follows: First, elderly care project; second, sewer lift station project. If the application for the Parents and Friends Residential Care project is determined to be infeasible or non-competitive or otherwise becomes ineligible for the 2017 application, then the sewer lift station project will be included as a "shovel ready" project in the CDBG application.

Council directed staff to move forward with preparing a 2017 CDBG grant application for the Parents and Friends, Inc. project to provide a Residential Care for the Elderly Facility.

7F. [17-537](#) Receive Report and Consider Adoption of City Council Resolution Approving Professional Services Agreement with West Enterprises, Inc. DBA West Company to Provide CDBG Microenterprise Assistance Program Operation Services and Authorizing City Manager to Execute Contract (Amount Not to Exceed \$216,586; Account No. 331-5036-0630)

Special Projects Manager Owen summarized the staff report. She stated the City received two responses to the request for proposals and recommends awarding the contract to West Enterprises.

Public Comment: None.

A motion was made by Councilmember Turner, seconded by Councilmember Norvell, that this Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Peters, Vice Mayor Lee, Councilmember Cimolino, Councilmember Norvell and Councilmember Turner

Enactment No: RES 4044-2017

2B. PUBLIC COMMENTS ON NON-AGENDA, CONSENT CALENDAR & CLOSED SESSION ITEMS (30 Minutes, If Necessary)

8. CLOSED SESSION

ADJOURNMENT

Mayor Peters adjourned the meeting at 9:18 PM.

LINDY PETERS, MAYOR

June Lemos, CMC, City Clerk

IMAGED (_____)