



# City of Fort Bragg

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## Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY AS  
THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT NO. 1  
AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR  
AGENCY*

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Tuesday, October 10, 2017

6:00 PM

Town Hall, 363 N. Main Street

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### CALL TO ORDER

Mayor Peters called the meeting to order at 6:01 PM.

### PLEDGE OF ALLEGIANCE

### ROLL CALL

**Present:** 4 - Mayor Lindy Peters, Vice Mayor Will Lee, Councilmember Bernie Norvell and Councilmember Dave Turner

**Absent:** 1 - Councilmember Michael Cimolino

### AGENDA REVIEW

Mayor Peters announced that Item 1B, a presentation from the Mendocino County Sheriff's office on Measure B, will be continued to the meeting of October 23, as Sheriff Allman is preoccupied with emergency response to the wildfires in Mendocino County.

### 1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

- 1A. [17-527](#)** Introduction of New Employees: Laura Bianchi Limbird, Finance Technician III; Diane O'Connor, Engineering Technician

Finance Technician III Laura Bianchi Limbird was introduced to the Council by Finance Director Damiani; Public Works Director Varga introduced Engineering Technician Diane O'Connor. Varga also mentioned Maintenance Worker I Bert Arellano, a new employee in Public Works.

- 1B. [17-519](#)** Receive Oral Presentation from the Mendocino County Sheriff's Office Regarding Measure B - the "Mental Health Treatment Act"

This item was continued to the meeting of October 23, 2017.

- 1C. [17-528](#)** Receive Report from Mayor Peters on his September 2017 Visit to Fort Bragg's "Sister City," Otsuchi, Japan

Mayor Peters gave a presentation on his trip to Fort Bragg's sister city, Otsuchi, Japan. His slide show and video depicted the areas devastated by the 2011 tsunami and showed the rebuilding efforts to date. Sharon Davis of the Chamber of Commerce, one of the coordinators of the Exchange Program, made a few remarks and stated that the Fort Bragg students who accompanied her and the Mayor were exemplary ambassadors during the trip.

## **2A. PUBLIC COMMENTS ON NON-AGENDA, CONSENT CALENDAR & CLOSED SESSION ITEMS (30 Minutes)**

- Jenny Shattuck spoke about emergency services that are available for those affected by the fires.
- Rex Gressett stressed the importance of allowing the public to have input in the homeless action plan.

## **3. STAFF COMMENTS**

City Manager Ruffing spoke about the fire response efforts and said our hearts go out to our neighbors, friends and family members living in the fire areas. She expressed gratitude to the first responders who risk their lives to fight fires. Ruffing reported on communication challenges, her hospital briefing, the request for mutual aid from CalOES, and emergency shelters. Chief Lizarraga gave an update on communications towers affected by the fires. City Manager Ruffing spoke about the homeless action plan, stating that homelessness expert, Dr. Robert Marbut, has been retained by the County of Mendocino to spend the next six to eight months reaching out to the community regarding strategies for addressing homelessness more effectively. Ruffing also mentioned two upcoming meetings on Monday, October 16: A special City Council meeting regarding the new City Manager search, and a joint City Council/Planning Commission meeting regarding Mill Site reuse. She said that next Wednesday is tsunami preparedness day and the tsunami emergency response system will be tested.

## **4. MATTERS FROM COUNCILMEMBERS**

Mayor Peters reported on the Sonoma Clean Power board meeting, saying that the electric vehicle incentive program is doing very well. He attended the world's largest abalone cookoff. Vice Mayor Lee reported on the emergency preparations of the hospital. He expressed his support for Measure B. Councilmember Turner said he attended the meeting on homeless strategies last week. He also attended the 125th anniversary of the Guest House and expressed appreciation for the new roof and paint job for the building. Councilmember Turner reported on the fire engines and firefighters sent to assist in the firefighting efforts in Potter Valley.

## **5. CONSENT CALENDAR**

Mayor Peters removed Item 5F from the Consent Calendar.

### **Approval of the Consent Calendar**

**A motion was made by Councilmember Turner, seconded by Vice Mayor Lee, to approve the Consent Calendar with the exception of Item 5F. The motion carried by the following vote:**

**Aye:** 4 - Mayor Peters, Vice Mayor Lee, Councilmember Norvell and Councilmember Turner

**Absent:** 1 - Councilmember Cimolino

### **5A. [17-529](#)**

Adopt by Title Only and Waive Second Reading of Ordinance No. 934-2017 Amending Chapter 9.78 (Social Host Regulations) of Title 9 (Public Peace, Safety and Morals) of the Fort Bragg Municipal Code to Modify the Social Host Ordinance Prohibiting Consumption of Alcohol by Minors at Parties to Also Include Marijuana and/or Other Controlled Substances

**This Ordinance was adopted on the Consent Calendar.**

Enactment No: ORD 934-2017

- 5B. [17-522](#)** Receive and File Minutes of the July 26, 2017 Finance and Administration Committee Meeting

**These Committee Minutes were received and filed on the Consent Calendar.**

- 5C. [17-521](#)** Receive and File Minutes of the August 28, 2017 Community Development Committee Meeting

**These Committee Minutes were received and filed on the Consent Calendar.**

- 5D. [17-523](#)** Receive and File Minutes of the September 6, 2017 Finance and Administration Committee Meeting

**These Committee Minutes were received and filed on the Consent Calendar.**

- 5E. [17-531](#)** Receive and File Minutes of the September 8, 2017 Finance and Administration Committee Special Meeting

**These Committee Minutes were received and filed on the Consent Calendar.**

- 5G. [17-520](#)** Approve City Council Minutes of September 25, 2017

**These Minutes were approved on the Consent Calendar.**

- 5H. [17-534](#)** Approve Minutes of Special Meeting of October 3, 2017

**These Minutes were approved on the Consent Calendar.**

## **6. PUBLIC HEARING**

## **7. CONDUCT OF BUSINESS**

- 7A. [17-515](#)** Receive Annual Report from Mendocino Coast Humane Society Executive Director Chuck Tourtillott Regarding Animal Shelter Operations

Chuck Tourtillott of the Mendocino Coast Humane Society presented a report on the services they provide that shelter and care for cats and dogs impounded and surrendered or found. There has been a decrease in dog adoptions and an increase in cat adoptions during the last year; a reduction in dog licenses; an increase in dogs returned to owners.

Public Comment: None.

- 7B. [17-514](#)** Receive Report and Consider Adoption of Resolution Identifying Priority Projects Listed for Funding by SB 1 Road Repair and Accountability Act

Public Works Director Varga presented the staff report on this item. He responded to questions regarding crack sealing and repair.

Public Comment: None.

Discussion: A brief discussion was held regarding repair of a drainage problem at Wiggly Giggly Park. It is a relatively expensive project, costing over \$100,000 to repair, but Director Varga said it is

on his list of projects to be dealt with.

**A motion was made by Vice Mayor Lee, seconded by Councilmember Norvell, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 4 - Mayor Peters, Vice Mayor Lee, Councilmember Norvell and Councilmember Turner

**Absent:** 1 - Councilmember Cimolino

Enactment No: RES 4038-2017

**7C. [17-530](#)**

Receive Oral Report from Ad Hoc Committee and Consider Adoption of Resolution Approving Professional Service Agreement with Peckham & McKenney, Inc. to Provide Executive Recruitment Services for the Position of City Manager and Authorizing City Manager to Execute Same in an Amount Not To Exceed \$27,000 and Approving Budget Amendment #2018-06 Transferring Funds in the Amount of \$32,000 to Account #110-4130-0317 for the Professional Services Agreement and Related Recruitment Expenses as Follows: \$16,000 General Fund; \$8,000 Water Enterprise Fund; \$8,000 Waste Water Enterprise Fund

City Manager Ruffing summarized the staff report for this agenda item, saying that the recruiter will be in Fort Bragg on Monday, October 16 at 5PM to meet with the City Council and get public input. They anticipate a 14-week timeframe for the recruitment, with the new City Manager likely starting work in late February or early March of 2018.

Discussion: The Councilmembers agreed that it is important for the recruiter to hear what the public wants in a City Manager. Peckham and McKenney, the recruiting firm, will also have meetings with the school district, parks and rec district, fire district, harbor commission, hospital and other key people in the community who work closely with the City Manager.

Public Comment: None.

**A motion was made by Councilmember Turner, seconded by Vice Mayor Lee, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 4 - Mayor Peters, Vice Mayor Lee, Councilmember Norvell and Councilmember Turner

**Absent:** 1 - Councilmember Cimolino

Enactment No: RES 4039-2017

**2B. PUBLIC COMMENTS ON NON-AGENDA, CONSENT CALENDAR & CLOSED SESSION ITEMS (30 Minutes, If Necessary)**

**8. CLOSED SESSION**

Mayor Peters recessed the meeting at 7:41 PM; the meeting reconvened to Closed Session at 7:46 PM.

**8A. [17-535](#)**

PUBLIC EMPLOYEE APPOINTMENT, Pursuant to Government Code Section 54956(b): Title: City Attorney

Mayor Peters reconvened the meeting to Open Session at 8:30 PM and reported that the Council reviewed the draft City Attorney contract and voted unanimously (Councilmember Cimolino absent) to move forward with Russell Hildebrand of Jones and Mayer as the new City Attorney. Staff was directed to agendize the

contract for Council action on the October 23, 2017 agenda.

## ADJOURNMENT

Mayor Peters adjourned the meeting at 8:30 PM.

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LINDY PETERS, MAYOR

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June Lemos, CMC, City Clerk

IMAGED (\_\_\_\_\_)