



City of Fort Bragg

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Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY AS
THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT NO. 1
AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR
AGENCY*

Monday, August 14, 2017

6:00 PM

Town Hall, 363 N. Main Street

CALL TO ORDER

Mayor Peters called the meeting to order at 6:00 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: 5 - Mayor Lindy Peters, Vice Mayor Will Lee, Councilmember Michael Cimolino, Councilmember Bernie Norvell and Councilmember Dave Turner

AGENDA REVIEW

Mayor Peters announced that Item 7E will be continued to the next City Council agenda, on September 11, 2017.

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

Mayor Peters welcomed Dennis Hoffman, mayor of Orland, California, who was visiting the Fort Bragg coast on vacation. He presented a book on the history of Orland to the Council and stated that Orland is the Queen Bee Capital of North America.

1A. [17-415](#) Presentation by Dr. Noemi Doohan Regarding the Street Medicine Project

Dr. Noemi Doohan outlined the details of the Street Medicine Project to the Council. Lucresha Renteria of Coast Clinics said the program is designed to be responsive to the community's needs and she recited statistics regarding homelessness in this area. Fort Bragg Police Lieutenant Gilchrist noted that the project will put health care out into the streets for those who need it the most, alleviating some of the pressure from the Police Department and other organizations. The Street Medicine Program is not ready to be rolled out in Fort Bragg at this time, but survey data is being gathered and volunteers are being sought.

1B. [17-425](#) Presentation of Proclamation Declaring September 2017 as "National Preparedness Month"

Mayor Peters presented a proclamation declaring September 2017 National Preparedness Month to City Manager Linda Ruffing, the City's Emergency Services Director. City Manager Ruffing stated that the City's emergency action plan was updated this year and that the City staff is prepared in the event of an emergency.

2A. PUBLIC COMMENTS ON NON-AGENDA, CONSENT CALENDAR & CLOSED SESSION ITEMS (30 Minutes)

- Jim Gay said the CV Starr Community Center purchase of new cardio equipment and weight machines competes with other local businesses that provide exercise services, and he asked that this matter be included on a future Council agenda.
- The following persons spoke in support of City Manager Ruffing: Meg Courtney, Jane Person, Peter O'Donohue, Norma Watkins, Les Cizek, Simon Smith, Larry Knowles, Nancy Harris, Gary Johnson, Paul Katzeff, Lynelle Johnson, Peter Glusker, Sheila Semans, Doug Hammerstrom, Jerry Stavely, Ann Cole, Carol White, Katie Turner Carr, John Fletcher, Elias Henderson, Lynn Kiesewetter, and Rick Martin.
- Rex Gressett and Jim Britt expressed disapproval of City Manager Ruffing.

3. STAFF COMMENTS

City Manager Ruffing said the orca skeleton cleaned and articulated by the Noyo Center for Marine Science is now on display at the CV Starr Community Center. Community Development Director Jones announced that construction of the Coastal Trail Phase II Project will begin tomorrow. She reported: (a) 20 mural submissions have been received in the City's mural competition; (b) Mill Site Reuse and Replanning workshop sessions will be held on September 16 and September 21; and (c) A \$100,000 grant was received from the Coastal Commission to help with the Mill Site rezoning process.

4. MATTERS FROM COUNCILMEMBERS

Mayor Peters spoke briefly on the Town Hall meeting with Senator Mike McGuire. He asked that a draft resolution regarding Mill Site cleanup be put on a future Community Development Committee meeting. The Mayor reported on the recent Sonoma Clean Power (SCP) board meeting and said SCP will give incentives to those who purchase electric vehicles. Councilmember Cimolino reported on the Coalition for Gang Awareness and Prevention meeting and recommended that the City expand its Social Host Ordinance to include marijuana and other drugs instead of just alcohol. He said that a marijuana forum will be held in September or October. Councilmember Turner said the Coastal Trail and the Noyo Center were two major accomplishments for the City. He attended a ribbon cutting at Mendocino College. Vice Mayor Lee said the deliberative process had been compromised and that the closed session of a legislative body needs to be protected and he said that it was not. He asked the City Attorney to investigate it. Councilmember Turner read a statement regarding City Manager Ruffing.

5. CONSENT CALENDAR

Councilmember Norvell asked that Item 5C be removed from the Consent Calendar for further discussion.

Approval of the Consent Calendar

A motion was made by Vice Mayor Lee, seconded by Councilmember Norvell, to approve the Consent Calendar with the exception of Item 5C. The motion carried by the following vote:

Aye: 5 - Mayor Peters, Vice Mayor Lee, Councilmember Cimolino, Councilmember Norvell and Councilmember Turner

5A. [17-435](#)

Adopt City Council Resolution Authorizing City Manager to Execute the Program Supplement Agreement Between the City of Fort Bragg and the California Department of Transportation for Coastal Trail Phase II Project Funds

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4028-2017

- 5B. [17-389](#)** Authorize City Manager to Execute a Grant of License Permitting Placement of a Private Water Backflow Device, Concrete Pad, and Bollards in the Public Right of Way in the Alley Behind 863 N Main Street

This Consent Calendar item was approved on the Consent Calendar.

- 5D. [17-411](#)** Receive and File Minutes of the July 5, 2017 Finance and Administration Committee Meeting

These Committee Minutes were received and filed on the Consent Calendar.

- 5E. [17-417](#)** Approve Minutes of July 24, 2017

These Minutes were approved on the Consent Calendar.

- 5F. [17-418](#)** Approve Minutes of Special Closed Session of July 26, 2017

These Minutes were approved on the Consent Calendar.

ITEMS REMOVED FROM CONSENT CALENDAR

- 5C. [17-430](#)** Accept Certificate of Completion for Guest House Roof Replacement Project, City Project No. 2017-03, and Direct City Clerk to File Notice of Completion

In response to a request for an update from Councilmember Norvell, Public Works Director Varga reported that the project was very successful, only minor carpentry work needed to be done, and the project was completed on time and under budget.

A motion was made by Councilmember Cimolino, seconded by Councilmember Norvell, that this Certificate of Completion be approved. The motion carried by the following vote:

Aye: 5 - Mayor Peters, Vice Mayor Lee, Councilmember Cimolino, Councilmember Norvell and Councilmember Turner

6. PUBLIC HEARING

7. CONDUCT OF BUSINESS

- 7A. [17-416](#)** Receive Report and Consider Adoption of City Council Resolution Approving Professional Services Agreement with Double Martini, Inc. dba Revel Brand Design to Provide Branding Services for Visit Fort Bragg and Authorizing City Manager to Execute Contract (Amount Not to Exceed \$37,500.00; Account No. 110-4321-0319)

Special Projects Manager Owen provided background on this item of business and summarized the

staff report.

Public Comment was received from:

- Katie Turner Carr said the proposal was outstanding and that the consultant knows how to work with a small town.
- Deborah DeGraw noted that Special Projects Manager Owen gave the Visit Fort Bragg team everything they needed to make a decision and spoke in support of the selection of Revel Brand Design for the project.

Discussion: A short discussion was held regarding Fort Bragg branding. Mayor Peters mentioned how successful Healdsburg has been with their branding efforts.

A motion was made by Councilmember Turner, seconded by Councilmember Cimolino, that this Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Peters, Vice Mayor Lee, Councilmember Cimolino, Councilmember Norvell and Councilmember Turner

Enactment No: RES 4029-2017

7B. [17-410](#) Receive Report and Provide Direction Regarding a Request for Proposals for Professional Services for Preparation of a Desalination Plant Feasibility Study

Community Development Director Jones and Public Works Director Varga jointly presented the staff report on this item. Councilmembers inquired about pumping brackish water from rivers, staffing and operating costs.

Public Comment was received from:

- Ann Rennacker spoke in opposition to a desalination study because there is not a good method of brine disposal.
- George Reinhardt recommended that conservation come before a desalination project, stating that water catchment and small distributive systems should be researched and incentivized.
- Barbara Moller spoke in opposition to a desalination plant.
- Carol White said that other alternatives should be investigated, such as greywater and rainwater collection systems, and the City should not focus entirely on desalination.
- John Fletcher said that it is unknown how the dumping of brine will affect the ocean and recommended designing a development to fit the water systems already in use.

Discussion: The Council directed staff to proceed with issuing the Request for Proposals.

Mayor Peters recessed the meeting at 8:33 PM; the meeting reconvened at 8:43 PM.

The City Council directed staff to proceed with the RFP for a desalination plant study.

7C [17-426](#) Receive Report and Provide Direction to Staff Regarding Office Space in City Hall East which will be Vacated by the Noyo Center for Marine Science

Administrative Services Director Schneider gave the staff report on this item, noting that staff is seeking direction from Council on how to use the space in City Hall East after the Noyo Center for Marine Science vacates the space.

Public Comment: None.

Discussion: Council recommended that the City use the office space for the Public, Educational and Government (PEG) program and coordinate with the Police Department to see if they could use

some of the space for a satellite office.

Staff was directed to use the office space for the PEG program. The Police Department may use a portion of the space, if needed.

- 7D. [17-408](#)** Receive Recommendation from Finance & Administration Committee Regarding FY 2017/18 Adopted Budget and Fiscal Policies and Provide Direction to Staff

Finance Director Damiani save a summary of the staff report. Responding to questions from Council, Damiani said that the City had not recommended cutting workers' salaries or reducing the number of full time employees.

Public Comment was received from:

- Orland Mayor Hoffman noted that their community had just passed a sales tax measure on the ballot that raised over \$700,000. Orland also has an all-volunteer fire department and are considering increasing transient occupancy tax. He said that Orland has had many of the same issues being experienced by Fort Bragg.

Discussion: It was generally agreed that the City should consider a quarter cent sales tax increase for the next election, as it is the most equitable and puts the least burden on the citizens of Fort Bragg. The Councilmembers agreed that the storm drain enterprise and cannabis tax should move forward, along with an increase in parking citation fees. The changes recommended by the Finance and Administration Committee were acknowledged and the Council reconfirmed the previous direction to proceed with a rate study for the storm drain enterprise. The Council directed staff to return with more information on the process, cost of election, and timing of a quarter cent sales tax and cannabis tax on the November 2018 ballot.

This Staff Report was referred to staff with direction to return to Council with more information regarding a quarter cent sales tax and a cannabis tax to be placed on the November 2018 ballot.

- 7E [17-429](#)** Receive Recommendations from Finance & Administration Committee and Provide Direction to Staff Regarding: (1) Code of Civility; (2) Rules of Order; (3) Voting Order; (4) Consent Calendar Guidelines

This item was continued to the September 11, 2017 meeting.

2B. PUBLIC COMMENTS ON NON-AGENDA, CONSENT CALENDAR & CLOSED SESSION ITEMS (30 Minutes, If Necessary)

8. CLOSED SESSION

ADJOURNMENT

Mayor Peters adjourned the meeting at 9:37 PM.

LINDY PETERS, MAYOR

June Lemos, CMC, City Clerk

IMAGED (_____)