



City of Fort Bragg

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Meeting Minutes Public Works and Facilities Committee

Wednesday, June 14, 2017

3:00 PM

Town Hall, 363 N. Main Street

MEETING CALLED TO ORDER

Meeting called to order at 3:02 PM by Committee Member Lee.

ROLL CALL

Present: 2 - Will Lee and Michael Cimolino

1. APPROVAL OF MINUTES

1A. [17-315](#) Approve Minutes of 04/12/2017 Meeting

A motion was made by Committee Member Lee, seconded by Committee Member Cimolino, that these Committee Minutes be approved for Council review. The motion carried by a unanimous vote.

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

3. CONDUCT OF BUSINESS

3A. [17-317](#) Receive Oral Update from Staff on Departmental Activities

This item is presented as an update to keep Committee Members up to date with current projects and issues. Committee Members prefer to be updated via email unless a significant item needs to be put on an agenda for a meeting.

Public Works Director Varga updated the Committee on the following items:

Chestnut Street is nearing completion. Striping is happening today and should finish tomorrow. Notice of Completion should be issued by end of month, after completion of the remaining punch list items.

The CV Starr floor drain project is two-thirds complete. They are pouring concrete at this time.

Guest House roof project is moving along faster than anticipated, with paper and shingles to go down this week. The project will likely finish the first or second week of July. This is well ahead of schedule.

Coastal Trail Phase II bid opening is 6/29/17, the same day as the California Transportation Commission meeting where they will be allocating funds. Request for Proposals for construction staking and construction management has gone out. The project is anticipated to take 90 working days.

Guest House and City Hall Painting Project is on hold. City Hall is done. Painters will start at Guest House after roofing is complete. The project should finish sometime in August.

2017 Streets and Alley Project has been awarded. Public Works is working with the contractor on a date to begin the project. SHN Consulting Engineers will be doing construction management for that project.

Director Varga met with a representative from Caltrans on the Pudding Creek Water Line Relocation. This water line relocation will coincide with the widening project in 2020.

Manhole delivery is being held up in the Influent Flow Meter Replacement Project. The City is working with the contractor to get this issued resolved and started as soon as possible.

Glass Beach Stairs project is on hold while other projects are being started and put out to bid.

The Bainbridge Park Improvement Project bid opening will be on 7/7/17. Construction is to start in August and be completed by the end of September.

Welcome Sign concrete has been poured and is curing. In 2-3 weeks sign should go up.

Water tank funding was approved by Community Development Block Grant (CDBG) program. Staff is working on Request for Proposals for design.

Committee Member Lee asked about when fencing will be done at Bainbridge. It will be part of the current project.

Committee Members Lee and Cimolino are both concerned about time and money spent at CV Starr Center by City staff. They would like to have Public Works staff not spend time on Mendocino Coast Recreation and Parks District (MCRPD) projects.

The town clock is on the "to-do" list for Public Works. The internal pieces need to be repaired. Drives were replaced approximately 10 years ago.

The Garden Committee wants to replant Bainbridge Park and Guest House Park and Committee Member Lee requested they be notified of the current project at Bainbridge.

This Staff Report was received and filed.

4. MATTERS FROM COMMITTEE / STAFF

ADJOURNMENT

Meeting adjourned by Committee Member Lee at 3:18 PM.