



City of Fort Bragg

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Meeting Minutes Public Works and Facilities Committee

Wednesday, March 8, 2017

3:00 PM

Town Hall, 363 N. Main Street

MEETING CALLED TO ORDER

Meeting called to order by Committee Member Lee at 3:01pm.

ROLL CALL

Staff members present: Crystal Prairie, Tom Varga

Present: 2 - Will Lee and Michael Cimolino

1. APPROVAL OF MINUTES

- A. [17-114](#) Approve Minutes of 02/08/2017 Meeting

These Committee Minutes were approved for council review

PUBLIC COMMENTS ON NON-AGENDA ITEMS

2. CONDUCT OF BUSINESS

- A. [17-115](#) Receive Update on April 1, 2017 Roll-Out of Adopt-a-Street Program

Public Works Director Varga gave an overview of the staff report. He recommended any volunteers sign release of liability.

There was discussion of how many people will be in the/on the street at once as it is a safety issue.

There was discussion of appointing a "program coordinator," or single point of contact, which would be a City Employee. A volunteer coordinator would be desirable.

Committee Member Lee spoke in favor of anything that beautifies and cleans up the City. He also spoke in favor of "Adopt-a-Street" being the name of the program. The educational rollout should include recognizing businesses or groups that adopt a block.

Committee Member Cimolino spoke in favor of signage with less language and increasing street sweeping time in the downtown area as it was cut back several years ago. He also spoke in favor of having "Adopt-a-Street" and "No Butts" be part of the same program as they go together, not include parks or facilities. Curb grass removal would help with cigarette butt issue.

Michael Beck spoke regarding "Adopt-a-Street." He spoke in favor of having volunteers clean up once or twice a month. He volunteered to pick up trash and dispose of it at the yard. He volunteered to chip in 20-30 grabbers. His recommendation for a slogan is "Keep Fort Bragg Clean and Beautiful."

Ruth Sparks spoke in favor of using Mr. Beck as the symbol of "Adopt-a-Street." She spoke regarding the "lack of access and neglect of park" in Guest House Master Plan. There are many different community organizations that are interested in "Adopt-a-Park," or taking care of specific areas or parks. She spoke regarding the plants & maintenance issues.

Rod Jones spoke in favor of having several different categories under one project umbrella and separating the streets, butts, and parks. He spoke in favor of creating a "kit" with tools and solicit merchant volunteers. Produce a youtube video for "safety training."

Susan Nutter spoke in favor of adding disposal receptacles with signage for disposing of cigarette butts. Get newspapers to run advertisements.

Lynn Baumgartner spoke regarding contents of cigarette filters and not putting butts in the green or recycling bin.

Mary Baritini spoke against using "Round Up" for curb grass and educate the public about not using it.

Committee Member Lee recommended the "Adopt-a-Street" rollout on 04/01/2017 go to full Council, and the title of the program be "Community Stewards" - Keeping Fort Bragg Clean, no lfs, ands, or Butts. Look at the recycling program and park issue separately.

This Staff Report was referred to staff

B. [17-116](#) Receive Oral Update from Staff on Departmental Activities

Chesnut Street Corridor Project demo has extended to Whipple. Concrete to approximately Susie Ct. First block has some pavement. Looking at traffic control switches a little more permanent.

Street and Alley Rehab Project scheduled to go out for bid next week and bids will be due in April. Hoping to get construction underway in May.

CALOES will be meeting with staff on Monday regarding Pudding Creek Dam issue. City will request moving water main off dam. Management has been working with GP.

Several building projects coming up such as CV Starr Center Floor Drains, Influent Flow Meter, Guest House Roof Repairs, Guest House and City Hall Painting, Gym Roof Repair.

There was discussion about potholes created because of the most recent group of storms.

There was discussion about installation of the City Welcome Sign. Foundation needs to be installed and it will take 30 days for the concrete to cure.

Committee Member Lee requested all these projects be reported to the full Council on Monday.

MATTERS FROM COMMITTEE / STAFF

ADJOURNMENT

Meeting Adjourned by Committee Member Lee at 4:24pm.