



City of Fort Bragg

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Meeting Minutes

City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
NO. 1 AND THE FORT BRAGG REDEVELOPMENT
SUCCESSOR AGENCY*

Monday, August 22, 2016

6:00 PM

Town Hall, 363 N. Main Street

MEETING CALLED TO ORDER

Mayor Turner called the meeting to order at 6:00 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: 5 - Vice Mayor Lindy Peters, Councilmember Michael Cimolino, Councilmember Scott Deitz, Councilmember Doug Hammerstrom and Mayor Dave Turner

AGENDA REVIEW

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

- 1A. [16-318](#)** Presentation by California Recreation Alliance Director Sarah Huff Regarding Cleanup of Mendocino Coast Recreation and Park District Property on Highway 20

Sarah Huff gave a presentation on the California Recreation Alliance efforts to clean up the Mendocino Coast Recreation and Park District regional park property on Highway 20.

2. STAFF COMMENTS

City Clerk Lemos announced that five persons have qualified as nominees for the two City Council seats that will be on the November 8, 2016 ballot: Curtis Bruchler, Rex Gressett, Will Lee, Scott Menzies and Bernie Norvell. Chief Lizarraga spoke about a recent presentation by Project Sanctuary on human trafficking. City Manager Ruffing announced upcoming meetings of the Community Development Committee (CDC), Public Works and Facilities Committee (PWFC) and a forum on Opioid use and abuse.

3. MATTERS FROM COUNCILMEMBERS

Mayor Turner reported on the Mendocino Solid Waste Management Association board meeting and noted that Paul Bunyan Days is coming up in September. Vice Mayor Peters spoke on the National League of Cities and FAA rules relating to drone operation, the PWFC meeting, and AB 718 allowing rest in vehicles. Councilmember Cimolino spoke on the Lower Lake fire, the Coalition for Gang Awareness and Prevention, e-cigarettes, the opioid forum, and an Economic Development and Financing Corporation retreat. Councilmember Deitz thanked the candidates who are running for Council and spoke about the upcoming CDC meeting. Councilmember Hammerstrom remarked on National Night Out, the League of California Cities regional meeting, and events at Mendocino College.

4A. PUBLIC COMMENTS ON NON-AGENDA, CONSENT CALENDAR & CLOSED SESSION ITEMS (30 Minutes)

- David Gurney spoke in favor of moving the Consent Calendar to earlier in the agenda.
- George Reinhardt commented on climate change and electric vehicle charging stations.
- Ann Rennacker remarked on EV charging stations and pygmy forest land.

5. PUBLIC HEARING

6. CONDUCT OF BUSINESS

- 6A. [16-334](#)** Receive Presentation Regarding Fort Bragg Police Department's Annual Report

Chief Lizarraga presented the Fort Bragg Police Department's annual report to the City Council.

This Annual Report was received and filed.

- 6B. [16-336](#)** Receive Recommendation from Community Development Committee and Provide Direction to Staff Regarding an Update to the Inland Land Use and Development Code

Associate Planner Perkins gave his staff report on updates to the Inland Land Use and Development Code (ILUDC).

Public Comment was received from Rex Gressett and Ann Rennacker.

Discussion: Councilmembers directed staff as follows:

- **Vacation Home Rentals**: All Councilmembers agreed with the detailed recommendations for vacation home rentals outlined in the staff report. The number of vacation home rental units should be established by Resolution so that the ILUDC does not need to be amended just to change the number. Council recommends three permits per property and ten permits in total.

Mayor Turner recessed the meeting at 7:54 PM; the meeting was reconvened at 8:02 PM.

- **Home Sharing**: The Council was unanimous in not allowing home sharing within the City of Fort Bragg.

- **Single Family Dwellings in Commercial Districts**: Council directed staff to come forward to the CDC with a plan that will include flexible parking rules, legalization of use, and limitation of quantity by resolution.

- **Brewery-Restaurants**: All Councilmembers agreed with allowing brewery/restaurant businesses in both the Central Business District and industrial zones.

- **Second Residential Units**: This matter was referred back to staff for preparation of GIS maps. Council directed that this item be discussed by the CDC and the Fire Marshal prior to returning to the full Council.

- **Signage**: Council unanimously approved revising signage regulations.

- **Miscellaneous Items**: The Council:

- * was in favor of allowing tattoo services in all commercial zoning districts;
- * recommended leaving the animal keeping regulations as they are;
- * approved updating the land use table to allow more permitted uses in more districts to make Fort Bragg more business friendly;
- * recommended a sign ordinance reorganization;
- * was in favor of rezoning 471 South Whipple Street to residential; and
- * approved map updates and other maintenance updates to the ILUDC.

This Staff Report was referred to staff for further action as directed by Council.

4B. PUBLIC COMMENTS ON NON-AGENDA, CONSENT CALENDAR & CLOSED SESSION ITEMS (30 Minutes, If Necessary)

7. CONSENT CALENDAR

Approval of the Consent Calendar

Vice Mayor Peters requested that Item 7D be removed from the Consent Calendar for further discussion.

A motion was made by Councilmember Hammerstrom, seconded by Councilmember Deitz, to approve the Consent Calendar with the exception of Item 7D. The motion carried by the following vote:

Aye: 5 - Vice Mayor Peters, Councilmember Cimolino, Councilmember Deitz, Councilmember Hammerstrom and Mayor Turner

- 7A. [16-317](#)** Adopt City Council Resolution Confirming the Continued Existence of a Local Drought Emergency in the City of Fort Bragg
This Resolution was adopted on the Consent Calendar.
- 7B. [16-319](#)** Adopt City Council Resolution Amending the City of Fort Bragg Conflict of Interest Code
This Resolution was adopted on the Consent Calendar.
- 7C. [16-324](#)** Adopt City Council Resolution Approving a Project Agreement with Superior Pump and Drilling, Inc. to Construct and Complete Two New Water Wells (Amount Not to Exceed \$34,778; Account No. 615-6004-0731)
This Resolution was adopted on the Consent Calendar.
- 7E. [16-333](#)** Adopt City Council Resolution Accepting the Bid of Southwest Pipeline & Trenchless Corp. as the Lowest Responsive Bid, Awarding the Contract for the 2016 Slip Line Project, City Project 2016-04, to Southwest Pipeline & Trenchless Corp. and Authorizing City Manager to Execute Contract (Amount Not to Exceed \$128,980; Account No. 714-4713-0751)
This Resolution was adopted on the Consent Calendar.
- 7F. [16-325](#)** Adopt Fort Bragg Municipal Improvement District Resolution Accepting Quote of Applied Marine Sciences, Awarding the Contract for Biological Survey and Outfall Inspection Project (Project); to Applied Marine Sciences and Authorizing District Manager to Execute Contract (Amount Not to Exceed \$32,756; Account #710-4712-0319)
This ID Resolution was adopted on the Consent Calendar.

- 7G. [16-338](#) Receive and File Minutes of June 28, 2016 Community Development Committee Meeting

These Committee Minutes were received and filed on the Consent Calendar.

- 7H. [16-337](#) Receive and File Minutes of June 29, 2016 Public Safety Committee Special Meeting

These Committee Minutes were received and filed on the Consent Calendar.

- 7I. [16-315](#) Approve Minutes of July 25, 2016

These Minutes were approved on the Consent Calendar.

ITEMS REMOVED FROM CONSENT CALENDAR

- 7D. [16-326](#) Adopt City Council Resolution Approving Budget Amendment No. 2017-01 Amending the FY 2016/17 Budget to Appropriate Funds in the Amount of \$25,000 from the General Fund Unallocated Fund Balance to Account No. 421-4957-0731 to Cover Costs for Removal and Replacement of the Noyo Headlands Park Visitors Center Roof

Public Works Director Varga explained that the \$25,000 was an original estimate based on the public contracting code and prevailing wages. The bids are more likely to be in the \$15,000 range.

Public Comment on this agenda item was received from David Gurney and Rex Gressett.

Discussion: The Council was in general agreement that the amount of the Budget Amendment listed in the Resolution should be reduced from \$25,000 to \$15,000.

A motion was made by Vice Mayor Peters, seconded by Councilmember Deitz, that this Resolution be adopted as amended, to reflect a reduction in the amount of appropriated funds from \$25,000 to \$15,000. The motion carried by the following vote:

Aye: 5 - Vice Mayor Peters, Councilmember Cimolino, Councilmember Deitz, Councilmember Hammerstrom and Mayor Turner

8. CLOSED SESSION

ADJOURNMENT

Mayor Turner adjourned the meeting at 9:16 PM.

DAVE TURNER, MAYOR

June Lemos, City Clerk

IMAGED (_____)

