



City of Fort Bragg

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Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
NO. 1 AND THE FORT BRAGG REDEVELOPMENT
SUCCESSOR AGENCY*

Monday, June 27, 2016

6:00 PM

Town Hall, 363 N. Main Street

MEETING CALLED TO ORDER

Mayor Turner called the meeting to order at 6:00 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: 5 - Vice Mayor Lindy Peters, Councilmember Michael Cimolino, Councilmember Scott Deitz, Councilmember Doug Hammerstrom and Mayor Dave Turner

AGENDA REVIEW

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

2. STAFF COMMENTS

Chief Lizarraga provided an update on the Boardman homicide case. City Manager Ruffing made announcements about Saturday's fireworks event and Wednesday's Public Safety Committee meeting. Community Development Director Jones reported on recent zoning ordinance workshops and Tuesday's Community Development Committee meeting.

3. MATTERS FROM COUNCILMEMBERS

Mayor Turner said he and Vice Mayor Peters will prepare an argument in favor of the Transient Occupancy Tax (TOT) ordinance if passed and present it at the next Council meeting. He read an email from a visitor who referred to Fort Bragg as a beautiful community. Mayor Turner also commented on a Mendocino Solid Waste Management Authority meeting, a service for Joe Moura, the Mendo Lake Credit Union's role in moving a three-story house on Franklin Street, a meeting of the Broadband Alliance, the Public Works Committee meeting, the public hearing on the Central Coast Transfer Station, and a meeting of the Mendocino College Coast Affiliation.

Vice Mayor Peters reported on a Mendocino Transit Authority meeting and the annual Jere Melo walk and awards dinner scheduled for August 27. He said Little League All Star tournament will be on Sunday at Patton Field.

Councilmember Cimolino reported on a Coalition for Gang Awareness & Prevention meeting and cited statistics from a survey of students regarding legalization of marijuana, their perception of harm and the effects of marijuana use.

Councilmember Deitz suggested that the City should consider a reduction in commercial building permit fees based on how many jobs are created, similar to a fee structure recently passed by the County of Mendocino. He asked that this matter be added to a future Community Development Committee agenda. Councilmember Deitz read a statement saying that after two terms on the City

Council, he has decided not to run for a third term and will retire in December.
Councilmember Hammerstrom asked for volunteers to help with parking for Saturday's fireworks event.

4A. PUBLIC COMMENTS ON NON-AGENDA, CONSENT CALENDAR & CLOSED SESSION ITEMS (30 Minutes)

None.

5. PUBLIC HEARING

6. CONDUCT OF BUSINESS

- 6A. [16-260](#)** Receive Report and Interview Applicants for Interim City Appointee to the Noyo Harbor Commission

The City Council posed questions to applicant William Forker regarding his interest in serving on the Noyo Harbor Commission, his involvement in community activities, experience, background and issues he believes the Commission should focus upon. After considering all of the applicant's responses, the City Council voiced unanimous support for acceptance of Mr. Forkner as the Interim Appointee to the Noyo Harbor Commission.

A motion was made by Vice Mayor Peters, seconded by Councilmember Cimolino, that William Forkner be appointed Interim Commissioner of the Noyo Harbor Commission, with his term to commence June 27, 2016, terminating October 31, 2016. The motion carried by a unanimous vote.

- 6B. [16-254](#)** Receive Report from Public, Educational, Government (PEG) TV Ad Hoc Committee and Consider Adoption of City Council Resolution Approving a Professional Services Agreement with Mendocino TV for PEG Support Services and Authorizing City Manager to Execute Same (Amount Not to Exceed \$15,000; Account No. 110-4190-0623)

Administrative Services Director Schneider provided the Council with a recap of the staff report.
Discussion: Consolidation of all three PEG stations in the County was discussed, although this matter is in a holding pattern while waiting for County action. Reluctance to relinquish local control of the PEG to the County was briefly discussed. The City Council unanimously supported the continuation of the PEG contract with Mendocino TV for another six months, subject to termination upon 30 days written notice.

A motion was made by Councilmember Cimolino, seconded by Councilmember Deitz, that this Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Vice Mayor Peters, Councilmember Cimolino, Councilmember Deitz, Councilmember Hammerstrom and Mayor Turner

Enactment No: RES 3906-2016

- 6C. [16-257](#)** Receive Annual Report and Consider Approval of Fort Bragg Promotion Committee Fiscal Year 2016/17 Marketing Plan and Budget

In presenting the staff report, Special Projects Manager Owen noted that the Chamber of Commerce supports the Fort Bragg Promotion Committee staying with the Chamber and approves the budget and marketing plan for FY 2016/17. The Council heard supporting comments from Chamber CEO Sharon Davis, Committee Chair Kaitlin Alexander, and Justin Nadeau of Hubnami,

a local social media management company.

Public Comment was received from Rex Gressett.

Discussion: Every Councilmember expressed thanks to the Promotion Committee for its work in promoting Fort Bragg and bringing visitors to the Coast.

A motion was made by Councilmember Deitz, seconded by Councilmember Hammerstrom, that the Fort Bragg Promotion Committee Fiscal Year 2016/17 Marketing Plan and Budget be approved. The motion carried by the following vote:

Aye: 5 - Vice Mayor Peters, Councilmember Cimolino, Councilmember Deitz, Councilmember Hammerstrom and Mayor Turner

6D. [16-255](#)

Receive Report and Consider Adoption of Resolutions Approving FY 2016/17 City of Fort Bragg and Fort Bragg Municipal Improvement District No. 1 Budgets, Establishing FY 2016/17 Appropriations Limit, and Approving FY 2016/17 Capital Projects Budget

Finance Director Damiani reported on the budget, focusing on the changes made since the Budget Workshop on May 25.

Discussion was held regarding revisions to the methodology for cost allocation ratios between funds. All Councilmembers thanked Director Damiani and his staff for the hard work in providing an excellent budget document that contains clear explanations and easy readability.

Council directed staff to work with the Finance and Administration Committee to review the cost allocation methodology for the facility maintenance and repair internal service fund and provide recommendations for a future budget amendment to revise that methodology for FY 2016/17.

A motion was made by Vice Mayor Peters, seconded by Councilmember Hammerstrom, that the City Council Resolution approving the FY 2016/17 City of Fort Bragg Budget be adopted. The motion carried by the following vote:

Aye: 5 - Vice Mayor Peters, Councilmember Cimolino, Councilmember Deitz, Councilmember Hammerstrom and Mayor Turner

Enactment No: RES 3907-2016

A motion was made by Vice Mayor Peters, seconded by Councilmember Deitz, that the City Council Resolution (RES 3908-2016) approving and adopting the Annual Appropriation Limit for FY 2016/17 be adopted. The motion carried by the following vote:

Aye: 5 - Vice Mayor Peters, Councilmember Cimolino, Councilmember Deitz, Councilmember Hammerstrom and Mayor Turner

A motion was made by Councilmember Hammerstrom, seconded by Councilmember Cimolino, that the Improvement District Resolution (RES ID 380-2016) approving the FY 2016/17 Municipal Improvement District No. 1 Budget be adopted. The motion carried by the following vote:

Aye: 5 - Vice Mayor Peters, Councilmember Cimolino, Councilmember Deitz, Councilmember Hammerstrom and Mayor Turner

A motion was made by Councilmember Hammerstrom, seconded by Mayor Turner, that the Joint City Council and Improvement District Resolution (RES 3909-2016 and RES ID 381-2016) approving the FY 2016/17 Capital Projects Budget be adopted. The motion carried by the following vote:

Aye: 5 - Vice Mayor Peters, Councilmember Cimolino, Councilmember Deitz, Councilmember Hammerstrom and Mayor Turner

4B. PUBLIC COMMENTS ON NON-AGENDA, CONSENT CALENDAR & CLOSED SESSION ITEMS (30 Minutes, If Necessary)

7. CONSENT CALENDAR

Approval of the Consent Calendar

A motion was made by Vice Mayor Peters, seconded by Councilmember Cimolino, to approve the Consent Calendar. The motion carried by the following vote:

Aye: 5 - Vice Mayor Peters, Councilmember Cimolino, Councilmember Deitz, Councilmember Hammerstrom and Mayor Turner

- 7A. [16-222](#) Adopt Resolution of the Fort Bragg City Council Calling and Giving Notice of the Holding of a General Municipal Election to be Held on Tuesday, November 8, 2016, for the Election of City Councilmembers as Required by the Provisions of the Laws of the State of California Relating to General Law Cities

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 3911-2016

- 7B. [16-223](#) Adopt Resolution of the Fort Bragg City Council Requesting that the Board of Supervisors of the County of Mendocino Consolidate a General Municipal Election to be Held on November 8, 2016, with the Statewide General Election to be Held on that Date Pursuant to §10403 of the Elections Code and to Render Specified Services to the City Relating to the Conduct of Said Election

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 3910-2016

- 7C. [16-264](#) Adopt Resolution Calling a Special Election for the Purpose of Submitting to the Voters a General Tax Measure and an Advisory Measure and Requesting the Board of Supervisors of the County of Mendocino to Consolidate a Special Election and an Advisory Election to be Held on November 8, 2016 with the Statewide General Election to be Held on that Date

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 3912-2016

- 7D. [16-263](#) Adopt by Title Only, and Waive Further Reading of Ordinance No. 924-2016 Amending Chapter 3.12 of the Fort Bragg Municipal Code

This Ordinance was adopted on the Consent Calendar.

Enactment No: ORD 924-2016

- 7E. [16-253](#) Adopt City Council Resolution Approving (1) FY 2016/17 C.V. Starr Community Center Operating and Capital Improvement Budget and (2) FY 2016/17 Facility Fee Schedule

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 3913-2016

- 7F. [16-256](#) Adopt City Council Resolution Approving First Amendment to the Professional Services Agreement with Mendocino Coast Chamber of Commerce to Carry Out Fort Bragg Promotional Activities and Authorizing City Manager to Execute Same (Amount Not to Exceed \$81,423; Account 110-4391-0319)

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 3914-2016

- 7G. [16-269](#) Adopt City Council Resolution Approving a Professional Services Agreement with I.L. Welty & Associates for Preparation of Plans and Specifications for the Phase II Coastal Trail & Parkland Project and Authorizing City Manager to Execute Same (Amount Not to Exceed \$84,770; Account No. 415-5012-0310)

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 3915-2016

- 7H. [16-258](#) Adopt City Council Resolution Reclassifying the Operations Manager Position to Assistant Director of Public Works and Establishing Compensation Plan for New Classification

This Resolution was approved on the Consent Calendar.

Enactment No: RES 3916-2016

- 7I. [16-273](#) Approve Parcel Map for Minor Division #1-16; Green Parrot Investments, LLC (owner); Tomas Dertner (applicant); Cliff Zimmerman (agent); Minor Subdivision of a 6,250 square foot (sf) parcel into two parcels of 13,825 sf and 2,425 sf

This Parcel Map was approved on the Consent Calendar.

- 7J. [16-229](#) Approve Minutes of Special Meeting of May 25, 2016

These Minutes were approved on the Consent Calendar.

- 7K. [16-230](#) Approve Minutes of Special Joint City Council/Mendocino Coast Recreation and Park District Meeting of May 31, 2016

These Minutes were approved on the Consent Calendar.

- 7L. [16-271](#) Approve Minutes of June 13, 2016

These Minutes were approved on the Consent Calendar.

8. CLOSED SESSION

ADJOURNMENT

Mayor Turner adjourned the meeting at 7:41 PM.

DAVE TURNER, MAYOR

June Lemos, City Clerk

IMAGED (_____)