



# City of Fort Bragg

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## Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY  
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT  
NO. 1 AND THE FORT BRAGG REDEVELOPMENT  
SUCCESSOR AGENCY*

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Monday, June 13, 2016

6:00 PM

Town Hall, 363 N. Main Street

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### MEETING CALLED TO ORDER

Mayor Turner called the meeting to order at 6:01 PM.

### PLEDGE OF ALLEGIANCE

### ROLL CALL

**Present:** 4 - Vice Mayor Lindy Peters, Councilmember Michael Cimolino, Councilmember Doug Hammerstrom and Mayor Dave Turner  
**Absent:** 1 - Councilmember Scott Deitz

### AGENDA REVIEW

#### 1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

The Mayor asked for a moment of silence for all those who died in Orlando on Sunday, and for Tommy Ancona, who served on the Noyo Harbor Commission from 2008 to 2016.

**1A. [16-236](#)** Presentation of Proclamation Declaring the Month of June 2016 as Bee Friendly Month

Mayor Turner read a proclamation declaring the month of June 2016 as Bee Friendly Month and presented it to Paul Katzeff who remarked on his involvement with Friends of the Earth in helping to preserve bees.

#### 2. STAFF COMMENTS

City Manager Ruffing announced a public hearing this Thursday at Town Hall regarding the revised draft Environmental Impact Report on the Central Coast Transfer Station. She mentioned that Noyo Beach and South Coastal Trail parking lots will be closed the night before the July 2nd fireworks event. Administrative Services Director Schneider reported on the Coastal Trail celebration. Chief Lizarraga gave an update on new Police Department motorcycles.

#### 3. MATTERS FROM COUNCILMEMBERS

Mayor Turner stated that voter turnout was nearly 63%. He reported on the Coastal Trail event, Middle School history student presentation, Fire Board budget, and C.V. Starr Community Center budget workshop. Vice Mayor Peters spoke on the feral cat problem in the harbor and the purchase of electric motorcycles. Councilmember Hammerstrom reported that the Local Agency Formation Commission hired a new executive director. He stated Mendocino Council of Governments has money still available to be used to purchase bicycle racks. Hammerstrom said

Ukiah Valley Medical Center and North Coast Opportunities are doing a needs assessment for health in the County that will help identify needs such as mental health, poverty and childhood obesity.

#### **4A. PUBLIC COMMENTS ON NON-AGENDA, CONSENT CALENDAR & CLOSED SESSION ITEMS (30 Minutes)**

None.

#### **5. PUBLIC HEARING**

#### **6. CONDUCT OF BUSINESS**

- 6A. [16-237](#)** Receive Report and Consider Adoption of Resolution Seeking Certification of the City of Fort Bragg, California as a Bee City USA® Community

Administrative Services Director Schneider gave the staff report regarding Fort Bragg's certification as a Bee City USA community. He recommended that local beekeepers become involved in the effort and volunteer to be on the bee committee.

Public comment was received from:

- Jinx Bridges remarked that poisons are being sold locally, which are dangerous for bees and people.
- George Reinhardt spoke in support of the certification effort and stated colony collapse is very serious.
- Cornelia Reynolds supports the idea of Fort Bragg becoming the first city in California to be a bee friendly city and urged the Council to ban the use of neonicotinoids on all City property.
- Ann Rennacker called for a ban on pesticides.
- Barbara Moller supported the Bee City certification.
- Eric Dwyer said a citywide ban on Round-up and pesticides would be a worthy thing to do.

Discussion: The Councilmembers all agreed to support the City's efforts to become a certified Bee City USA community.

**A motion was made by Vice Mayor Peters, seconded by Councilmember Hammerstrom, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 4 - Vice Mayor Peters, Councilmember Cimolino, Councilmember Hammerstrom and Mayor Turner

**Absent:** 1 - Councilmember Deitz

Enactment No: RES 3904-2016

- 6B. [16-238](#)** Receive Oral Presentation from Rural Communities Housing Development Corporation (RCHDC) and Mendocino County Behavioral Health and Recovery Services Regarding Siting of a Permanent Housing Facility for Mentally Ill and Homeless Persons

Mike Palleson, Development Director of Rural Communities Housing Development Corporation (RCHDC), gave a presentation regarding the possibility of siting a permanent housing facility for mentally ill and homeless persons on the coast.

Public Comment was received from:

- Barbara Moller posed questions about whether the facility would solely be designated as a mental health facility.
- Russ Hopf said the idea sounded better than Hospitality House.
- Ann Rennacker supports a larger project but not sited in the middle of town.
- Simon Smith stated she supports Housing First as an effective method for dealing with chronic homelessness.
- Eric Dwyer thought Housing First was worth looking into, but the timing was wrong.
- Malcolm MacDonald was of the opinion that Housing First projects need to be near services.
- Supervisor Dan Gjerde said that the County provided funds for a Housing First project in Ukiah and the Board of Supervisors is now looking to spread funds to other parts of the County, including Willits and the Coast. He stated that the project is not being pushed on Fort Bragg.
- Durand Evans said homelessness and unemployment are rampant and he predicted this facility would focus only on mentally ill people and not on other homeless people.

Discussion: The Council agreed that the issue should be brought to the public for input, but that RCHDC should first propose a specific location and number of units; population specifics as to how many mentally ill vs. simply homeless people would be housed in the project; what shift of resources would give further services to the Coast; and what environmental impact the project would have on the Coast.

**Mayor Turner recessed the meeting at 8:07 PM; the meeting reconvened at 8:12 PM.**

- 6C. [16-239](#)** Receive Report and (1) Consider Introduction, by Title Only, and Waive Further Reading of Ordinance No. 924-2016 Amending Chapter 3.12 of the Fort Bragg Municipal Code to Increase the City's Transient Occupancy Tax From 10% to 12% Subject to Voter Approval; and (2) Review Draft Resolution Calling a Special Election for the Purpose of Submitting to the Voters a General Tax Measure and an Advisory Measure and Provide Direction to Staff

City Manager Ruffing reviewed the staff report regarding increasing the Transient Occupancy Tax (TOT) from 10 percent to 12 percent, subject to voter approval in the November 8, 2016 election. She noted that a change to Section 3.12.030D of the proposed Ordinance is recommended to show how the proceeds are to be accounted for.

Public Comment was received from:

- John Glidewell spoke in support of the TOT increase.
- Jim Hurst is in favor of making the increase a special tax rather than a general tax.
- Eric Dwyer noted that the advisory measure is not binding and therefore he supports a special tax.
- Malcolm MacDonald said he would rather have the money spent on soccer fields and have events bring people to Fort Bragg.

Discussion: The general consensus of the Council was to introduce the ordinance as amended. Section 3.12.030D will be amended to state, "The Director of Finance, at the direction and request of the City Manager, shall keep account of how the proceeds of the 2% of the tax added by Ordinance No. 924-2016 are being used, and shall annually render an itemized written report to the City Council detailing such expenditures." Regarding the draft resolution, Councilmembers agreed to amend the language of the Advisory Vote by adding the word "events" to subsection (i) so it reads as follows: "(i) One-half of the revenues to substantially increase promotions, events, and marketing for Fort Bragg."

**A motion was made by Vice Mayor Peters, seconded by Councilmember Cimolino, that Ordinance #924-2016 be introduced as amended. The motion carried by the following vote:**

**Aye:** 5 - Vice Mayor Peters, Councilmember Cimolino, Councilmember Deitz, Councilmember Hammerstrom and Mayor Turner

**6D. [16-242](#)** Receive Report and Provide Direction to Staff Regarding 2016 Community Development Block Grant "Super NOFA" Grant Application

Special Projects Manager Owen gave the staff report regarding Community Development Block Grant (CDBG) application (due July 27, 2016) and asked for direction on which grant activities and supplemental activities to include in the application, for a maximum amount of \$2 million.

Public Comment was received from:

- Heather Blough of the Community Development Commission of Mendocino County (CDC) noted that the City of Fort Bragg and CDC have worked together on three developments in Fort Bragg and she urged the Council to consider the CDC housing project at Glass Beach.
- Ann Rennacker offered her opinion that the water tank, Mill Site specific plan and Noyo Center projects should be given priority.
- Eric Dwyer encouraged moving away from social services and moving forward with infrastructure improvements.

Discussion: The Councilmembers ultimately agreed that the application should include water tank installation (\$1.5 million), combination microenterprise and business loan program (\$400,000), Mill Site Specific Plan (\$50,000) and economic development strategy implementation (\$50,000). The Council directed that CDC housing project at Glass Beach be the supplemental activity, with slip line project as an alternate supplement, if there are sufficient funds.

**Council directed staff to prioritize activities for inclusion in the 2016 CDBG Super-NOFA application as follows:**

- 1. Water Tank Installation;**
  - 2. Combo Microenterprise and Businesses Loan Program;**
  - 3. (a) Mill Site Specific Plan and (b) Economic Development Strategy Implementation**
- Supplemental activities:**
- 1. CDC/Glass Beach Apartments Housing Project**
  - 2. Slip Line Project (if sufficient funds)**

**6E. [16-241](#)** Receive Presentation Regarding Proposed FY 2016/17 Water Enterprise and Wastewater Enterprise Budgets and Five-Year Capital Improvement Program and Provide Direction to Staff

Public Works Director Varga reported on the Capital Improvement Program; Operations Manager Smith spoke about the Water and Wastewater Enterprise budgets outlined in the staff report.

Public Comment: None.

Discussion: Several clarifying questions from Councilmembers were answered by staff.

**6F. [16-224](#)** Receive Report and Recommendation from Finance & Administration Committee Regarding Modifications to City Council, Council Committee, and Planning Commission Meeting Minutes Format and Provide Direction to Staff

**A motion was made by Councilmember Cimolino, seconded by Councilmember Hammerstrom, to continue the meeting past 10:00 PM. The motion passed unanimously.**

City Clerk Lemos presented the staff report recommending that the City Council, Planning Commission and Council Committees transition from the long form style of minutes to brief summary minutes.

Public Comment was received from:

- Malcolm MacDonald would like Committee meetings recorded in the same manner as Council and Planning Commission, and that the video should be viewable immediately on the website.
- Eric Dwyer would like to see all the Committee meetings filmed.
- Simon Smith prefers detailed minutes.

Discussion:

After much discussion the Councilmembers agreed to a three-month trial of brief summary minutes for all meetings. Beginning July 2016, all Committee meetings will be held at Town Hall and streamed live, then maintained on the City's website for later viewing. Staff is to report back to Council in October to revisit the matter and find out if it seems to be working for Council, the public, and staff.

**Council directed staff to prepare brief summary minutes for all Council, Planning Commission and Council Committee meetings beginning July 2016, with the exception of quasi-judicial public hearings. All meetings are to be held at Town Hall and video recordings posted to the City's website. Staff will report back to Council in October 2016 regarding feedback on the transition from long style minutes.**

#### **4B. PUBLIC COMMENTS ON NON-AGENDA, CONSENT CALENDAR & CLOSED SESSION ITEMS (30 Minutes, If Necessary)**

#### **7. CONSENT CALENDAR**

##### **Approval of the Consent Calendar**

**A motion was made by Vice Mayor Peters, seconded by Councilmember Hammerstrom, to approve the Consent Calendar. The motion carried by the following vote:**

**Aye:** 4 - Vice Mayor Peters, Councilmember Cimolino, Councilmember Hammerstrom and Mayor Turner

**Absent:** 1 - Councilmember Deitz

- 7A. [16-221](#)** Adopt Resolution Confirming the Continued Existence of a Local Drought Emergency in the City of Fort Bragg

**This Resolution was adopted on the Consent Calendar.**

Enactment No: RES 3905-2016

- 7B. [16-244](#)** Receive and File Minutes from January 26, 2016 Community Development Committee Meeting

**These Committee Minutes were received and filed on the Consent Calendar.**

- 7C. [16-227](#)** Receive and File Minutes from April 6, 2016 Finance and Administration Committee Meeting

**These Committee Minutes were received and filed on the Consent Calendar.**

- 7D. [16-235](#)** Receive and File Minutes from April 13, 2016 Public Safety Committee Meeting

These Committee Minutes were received and filed on the Consent Calendar.

7E. [16-232](#)

Receive and File Minutes from April 20, 2016 Public Works and Facilities Committee Special Meeting

These Committee Minutes were received and filed on the Consent Calendar.

7F. [16-233](#)

Receive and File Minutes from April 27, 2016 Public Works and Facilities Committee Special Meeting

These Committee Minutes were received and filed on the Consent Calendar.

7G. [16-226](#)

Receive and File Minutes from May 3, 2016 Finance and Administration Committee Special Meeting

These Committee Minutes were received and filed on the Consent Calendar.

7H. [16-219](#)

Approve Minutes of Special Closed Session of May 23, 2016

These Minutes were approved on the Consent Calendar.

7I. [16-228](#)

Approve Minutes of May 23, 2016

These Minutes were approved on the Consent Calendar.

## **8. CLOSED SESSION**

### **ADJOURNMENT**

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DAVE TURNER, MAYOR

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June Lemos, City Clerk

IMAGED (\_\_\_\_\_)