



AGENCY: City Council
MEETING DATE: October 25, 2021
DEPARTMENT: City Manager
PRESENTED BY: Tabatha Miller
EMAIL ADDRESS: tmiller@fortbragg.com

AGENDA ITEM SUMMARY

TITLE:

Receive Report and Consider Adoption of City Council Resolution Authorizing City Manager to Execute Contract Amendment with DakaDesign, LLC for Network Security Consulting Services, Increasing the Amount of the Contract by \$50,000, Total Contract Amount Not to Exceed \$60,000 (Account No. 521-4394-0384); and Approving Budget Amendment 2022-10 to Appropriate \$110,000 from the I.T. Internal Service Fund for I.T. Network Equipment, Software, Temporary Part-time Assistance and Contract Consulting Services

ISSUE:

The City's I.T. Network is aging and with the exponential increase in security threats from all over the world, it is necessary to evaluate the strength of the City's system and replace and upgrade hardware and software in order to protect against security breaches and other malware threats.

DakaDesign, LLC is a local consultant who has provided consulting service on an as-needed basis for well over a year and has recommended a full network assessment of the City's systems followed by implementation of appropriate improvements to increase the safety and reliability of the City's network systems. Staff is recommending the City Council approve a \$50,000 amendment to DakaDesign, LLC for the consulting services and expenditures of \$50,000 for necessary hardware and software to improve and secure the City's network systems. Further, staff is recommending funding in the amount of \$10,000 for a part-time temporary position to assist with I.T. helpdesk requests and tasks.

The expenditures totaling \$110,000 would be charged to the City's I.T. Internal Service Fund. The total costs of the City's internal service funds are allocated out to the other funds through the City's Cost Allocation Plan (CAP).

RECOMMENDED ACTION:

Adopt Resolution Authorizing the City Manager to Execute Contract Amendment with DakaDesign, LLC, for Consulting Services and Approving Budget Amendment 2022-10 to appropriate \$110,000 for network security services, hardware and software, and I.T. services.

ALTERNATIVE ACTION(S):

1. Do not adopt Resolution.
2. Provide alternative direction to staff.

FISCAL IMPACT:

The I.T. Internal Service Fund has an estimated ending FY 2021-22 Fund Balance of \$126,114. Staff recommends use of the current Fund Balance for the network security

upgrades. Costs of the City's three internal service funds (I.T., Fleet and Facilities) are reallocated annually as part of the City's CAP. The consulting services will be charged to account #521-4394-0384, hardware to account #521-4394-0382, software to account #521-4394-0383 and temporary staff costs to #521-4394-0100.

GREENHOUSE GAS EMISSIONS IMPACT:

The consulting services, hardware and software will have little or no impact on greenhouse gas emissions.

CONSISTENCY:

N/A

IMPLEMENTATION/TIMEFRAMES:

The initial security assessment will be initiated following approval of the contract amendment.

ATTACHMENTS:

1. Resolution approving contract amendment and Budget Amendment 2022-10
2. Exhibit A – Budget Amendment
3. Amendment to DakaDesign, LLC Contract

NOTIFICATION:

Deb Smith, DakaDesign, LLC