



AGENCY:	City Council
MEETING DATE:	August 12, 2019
DEPARTMENT:	CDD
PRESENTED BY:	M Jones
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AGENDA ITEM SUMMARY

TITLE:

Receive Report and Consider Adoption of City Council Resolution Approving a Professional Services Agreement with TJKM Transportation Consultants to Prepare a Traffic Study for the Mill Site Local Coastal Program (LCP) Amendment and Authorizing City Manager to Execute Same (FY 2019-20 Amount Not To Exceed \$40,000, Account No. 314-3023-0731; and FY 2019-20 Amount Not To Exceed \$24,990, Account No. 116-0000-0731)

ISSUE:

At City Council's direction, on July 9, 2019, staff released a Request for Proposals (RFP) requesting the services of an engineering firm to complete a variety of traffic analyses for the Mill Site Reuse Plan. The scope of work for the traffic study was modified to include additional intersections as directed by the City Council at their meeting of July 8, 2019.

The City sent out the RFP to 20 engineering firms located throughout northern California. By the close of the RFP period on July 30, 2019, the City received three proposals.

ANALYSIS:

Staff reviewed all submitted proposals according to the following selection criteria:

- Capabilities and resources of the firm.
- Qualifications and experience of key individuals.
- Schedule for completion of work.
- Cost of proposal.

Based on the review of the proposals, staff recommends the selection of TJKM Transportation Consultants for the completion of the Mill Site Reuse Plan Traffic Study.

At the July 8, 2019 City Council meeting, the Council requested that five additional intersections be added to the RFP as an addition or alternative. Staff added the five intersections and asked for a cost breakdown by intersection in the RFP under the budget task. However, TJKM did not include this extra detail in their budget. In a subsequent conversation with TJKM, they clarified that the extra cost per intersection would be about \$1,900, so the additional five intersections could cost about \$9,500. This additional cost is derived from the cost to complete the counts (\$550/intersection), the costs associated with the Level of Service (LOS) analysis (\$1,257/intersection), and the vehicle trip generation forecast (\$100/intersection).

RECOMMENDED ACTION:

Adopt a Resolution Approving a Contract with TJKM to Prepare a Traffic Study for the Mill Site LCP Amendment (FY 2019-20 Amount Not To Exceed \$40,000, Account No. 314-3023-

0731; and FY 2019-20 Amount Not To Exceed \$24,990, Account No. 116-0000-0731).

ALTERNATIVE ACTION(S):

1. Enter into the contract and provide direction to staff to revise the scope of work and the total contract amount to eliminate one or more of the following additional optional intersections: Main and Spruce Street; Main and Fir Street; Main and Pine Street; Main and Laurel Street; and or Main and Maple Street.
2. Direct staff to prepare a contract with another proposer (Attachments 4 & 5).

FISCAL IMPACT:

The City was awarded an MCOG grant to fund \$40,000 of this project. The remaining funding may be allocated from the City's General Plan Maintenance Fund. The total proposed contract amount is \$64,990.

GREENHOUSE GAS EMISSIONS IMPACT:

The traffic analysis will analyze the impact on Vehicle Miles Traveled (VMT) from the maximum buildout of the proposed Mill Site Reuse Plan. Vehicle Miles Traveled is the new standard for review for CEQA analysis and it directly relates to emissions of air pollutants, including greenhouse gases, energy usage, and demand on infrastructure, as well as indirectly to many other impacts including public health, water usage, water quality and land consumption. The VMT analysis will be useful to determine how the proposed reuse of the Mill Site will impact GHG emissions.

CONSISTENCY:

The City's Coastal General Plan currently requires a Level of Service (LOS) Analysis to review proposed projects in the Coastal Zone. The City's Coastal General Plan and the Coastal Act require a Congestion/Street Segment Analysis. And beginning in June of 2020, the State of California will require a VMT analysis for compliance with CEQA. The proposed scope of work from the proposer includes all of these required analyses.

IMPLEMENTATION/TIMEFRAMES:

The Traffic counts will take place this August/September with the remainder of the work completed by March 2020.

ATTACHMENTS:

1. Resolution
2. TKJM Proposal
3. Contract with TKJM
4. Hexagon Proposal
5. W Trans Proposal

NOTIFICATION:

1. Mill Site Notify Me list