



City of Fort Bragg

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Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY AS
THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT NO. 1
AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR
AGENCY*

Monday, July 8, 2019

6:00 PM

Town Hall, 363 N. Main Street

CALL TO ORDER

Mayor Lee called the meeting to order at 6:00 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: 5 - Mayor Will Lee, Vice Mayor Bernie Norvell, Councilmember Tess Albin-Smith, Councilmember Jessica Morsell-Haye and Councilmember Lindy Peters

AGENDA REVIEW

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

Mayor Lee recognized Nancy Bennett for her help in ordering and installing US flags around the downtown area during the recent July 4th holiday activities.

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS

(1) Non-Agenda Items:

- Jamie Peters spoke about the Auto Zone project, stating that it would compete with local auto supply stores. She asked the Council to consider starting a dialogue regarding formula and chain stores.

(2) Consent Calendar Items: None.

(3) Closed Session Items: None.

3. STAFF COMMENTS

City Manager Miller said PG&E will hold a public safety power shutoff program meeting in Willits on July 18. Chief Lizarraga reported that there were no arrests and only one illegal fireworks warning on the beach during Fourth of July. He noted that this Saturday is Day in the Park at Bainbridge Park from noon to 3PM and the next Neighborhood Watch meeting is Tuesday, July 16. Public Works Director Varga gave an update on the construction bid for the Glass Beach Stairs project.

4. MATTERS FROM COUNCILMEMBERS

Councilmember Morsell-Haye asked that a discussion regarding formula, chain and big box stores be put on a City Council agenda. City Manager Miller said she would check with the City Attorney first before agendizing the item. A majority of the Council agreed to put the matter on a future agenda after the City Manager has consulted with the City Attorney. Councilmember Albin-Smith

reported on a retirement party for MTA board member Jim Mastin. Councilmember Peters reported that the Fire Board authorized the purchase of a new Fort Bragg fire vehicle. He also reported on the salmon barbecue. Mayor Lee thanked the Police Department personnel for a good job on the fireworks and the volunteers for their work on the salmon barbecue. The Mayor announced that he is working on the Mayor's Well Done Awards which will be presented soon. He requested that the \$1,000 dry shed appeal amount be refunded to the appellant.

5. CONSENT CALENDAR

Vice Mayor Norvell requested that Item 5B be removed from the Consent Calendar for further discussion. Mayor Lee requested that Item 5D be removed from the Consent Calendar for further discussion.

Approval of the Consent Calendar

A motion was made by Councilmember Peters, seconded by Vice Mayor Norvell, to approve the Consent Calendar with the exception of Items 5B and 5D. The motion carried by the following vote:

Aye: 5 - Mayor Lee, Vice Mayor Norvell, Councilmember Albin-Smith, Councilmember Morsell-Haye and Councilmember Peters

- 5A. [19-331](#)** Adopt City Council Resolution Establishing a City of Fort Bragg Master Salary Rate Compensation Plan Confirming the Pay Rates/Ranges for All City of Fort Bragg Established Classifications

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4182-2019

- 5C. [19-330](#)** Approve Scope of Work for a Request for Proposals (RFP) for Construction Management Contract for 2019 Streets Rehabilitation Project

This Scope of Work was approved on the Consent Calendar.

- 5E. [19-328](#)** Approve Minutes of June 24, 2019

These Minutes were approved on the Consent Calendar.

ITEMS REMOVED FROM CONSENT CALENDAR

- 5B. [19-326](#)** Approve Scope of Work for the Traffic and Congestion Analysis for the Mill Site Reuse Plan LCP Amendment

Councilmembers requested that the traffic study also look at the intersections of Maple and Main Streets and all Main Street intersections between Elm Street and Redwood Avenue. Community Development Director Jones noted that would entail additional costs and that the Coastal Commission is looking for flow-through on Highway 1 for congestion purposes. These additional intersections could be added to the scope of work as alternates and the Council can decide whether or not to include them in the study when they see how much more it will cost.

Public Comment was received from:

- Jacob Patterson said the Council should get the information first and then decide whether it is worth the additional cost.

Discussion: Council directed that the following locations be added to the Scope of Work for the

traffic study RFP: Intersection of Maple and Main Streets; All Main Street intersections between Elm Street and Redwood Avenue.

This Scope of Work was approved as amended.

- 5D. [19-340](#)** Adopt Joint City Council/Improvement District Resolution Authorizing the Execution of a New Employment Agreement for City Manager with Tabatha Miller

The Mayor asked that the contract (Exhibit A) to the resolution be modified in the following respects: (1) Page 6, paragraph 6.1, delete the third sentence, "If the leave is not used by December 31 of each year, the unused balance will carry forward to the following year;" and (2) Page 10, paragraph 5.F.1, modify the first sentence to delete the words, "in accordance with the current salary and benefits plan for Exempt At-Will Executive Classification employees."

Public Comment: None.

A motion was made by Councilmember Peters, seconded by Vice Mayor Norvell, that this Resolution be adopted as amended. The motion carried by the following vote:

Aye: 5 - Mayor Lee, Vice Mayor Norvell, Councilmember Albin-Smith, Councilmember Morsell-Haye and Councilmember Peters

Enactment No: RES 4183-2019

6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

None.

7. PUBLIC HEARING

8. CONDUCT OF BUSINESS

- 8A. [19-329](#)** Receive Report and Consider Adoption of City Council Resolution Approving Waste Management Residential, Commercial and Multifamily and Rolloff Rate Increases

City Manager Miller presented the staff report on this item.

Public Comment was received from:

- Kayla Rodriguez of Waste Management noted that the franchise agreement expires in 2021 and spoke about changes to the contract.

Discussion: A brief discussion was held regarding updating the contract or releasing a Request for Proposals when the current contract is nearing its expiration date.

A motion was made by Vice Mayor Norvell, seconded by Councilmember Morsell-Haye, that this Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Lee, Vice Mayor Norvell, Councilmember Albin-Smith, Councilmember Morsell-Haye and Councilmember Peters

Enactment No: RES 4184-2019

- 8B. [19-327](#)** Receive Report and Provide Direction to Staff on Statewide Park Program Grant Application for Bainbridge Park Improvements

Public Works Manager Perkins gave the staff report on this matter.

Public Comment was received from:

- Kathy Silva stated she would like the next phase of the project to be consistent with the Bainbridge Park Master Plan. She urged the Council to review the video from previous meetings and read the other input from the community that has been received in the past.

Councilmember Morsell-Haye recused herself from the remainder of this item as she lives in the Bainbridge Park neighborhood. She left the Council chamber at 7:06 PM.

Discussion: The Council discussed electrical access, the location of the pavilion, and partnering with the Library.

This Staff Report was referred to staff to obtain further community input regarding the location of the pavilion and to prepare the grant application.

9. CLOSED SESSION

ADJOURNMENT

Mayor Lee adjourned the meeting at 7:21 PM.

WILLIAM V. LEE, MAYOR

June Lemos, CMC, City Clerk

IMAGED (_____)