

City of Fort Bragg

Schedule of Proposed Fee Changes

CATEGORY		2017 Fee	2018 Fee	2019 Proposed Fee
Schedule of FINANCE FEES				
Reports, Billing, etc.				
25	Audit Reports - complete set	\$34	\$35	\$36
26	Audit Reports - subsets	\$14	\$15	\$16
27	Replace Lost Accounts Payable or Payroll Check	\$40	\$40	\$42
28	Return Check (Charge for return of bad check from bank or financial institution + staff time)	\$40	\$40	\$42
29	Budget Document copy	\$54	\$65	\$68
30	Utility Bill - Payment by Phone	\$5	\$5	\$5.20
31	Utility Bill - Final Notice Penalty	\$55	\$60	\$62
32	Utility Profile Fee (one free in 12-month period)	\$42	\$55	\$57
Licenses				
Business License Fees:				
34	Initial License	\$104	\$110	\$114
35	Expedited B/License - 2 days or less	-	-	\$149
36	Initial License for Home Occupation	\$65	\$70	\$73
37	Change of Name	\$16	\$20	\$21
38	Change of Ownership	\$88	\$95	\$99
39	Change of Business Location	\$104	\$105	\$109
46	License Renewal (Annually)	\$77	\$100	\$104
47	License Renewal for Home Occupancy (annually)	\$57	\$80	\$83
48	Non-Profit Business License	\$41	\$44	\$46
49	Small, one-time jobs (under \$2,000)	\$20	\$20	\$21
50	Vehicle Delivery Business - Operational Rate (annually)	\$50	\$50	\$52
Tobacco Sellers License Fees:				
51	Annual License	\$193	\$195	\$203
52	Change of Business Location	\$46	\$50	\$52
53	Change of Name	\$15	\$15	\$16
54	Change of Ownership	\$46	\$50	\$52
55	Duplicate License	\$9	\$10	\$10

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CATEGORY	2017 Fee	2018 Fee	2019 Proposed Fee	
Schedule of MISCELLANEOUS FEES				
Appeal Fees				
56	Appeal of Water Bill	\$200	\$200	\$208
57	Appeal of Administrative Decision	\$500	\$550	\$571
Certification of Documents				
58	First Page (includes copy)	\$9	\$11	\$11
59	Each Additional Page	\$0.15	\$0.25	\$0.26
Copy Fees Charged to the Public				
60	Aerial Photographs	Cost of Reproduction + 15%	Cost of Reproduction + 15%	Cost of Reproduction + 15%
Black & White Copies:				
61	8 ½ x 11 & 8 ½ x 14 (per page)	\$0.15	\$0.25	\$0.26
62	11 x 17 (per page)	\$0.30	\$0.40	\$0.42
Color Copies:				
63	8 ½ x 11 & 8 ½ x 14 (per page)	\$0.30	\$0.45	\$0.47
64	11 x 17 (per page)	\$0.60	\$0.75	\$0.78
Engineering Plans				
65	Black & White Copies	\$3	\$3	\$3.12
66	Color Copies	\$5	\$5	\$5.20
67	Electronic Response to Records Request (for flash drive only)	No fee	\$5	\$5.20
68	Electric Charging Station Fee (1st Hour Free).	-	Free: 1st Hour and \$1.50 (per hour thereafter)	Free: 1st Hour and \$1.50 (per hour thereafter)
69	Letter of Public Convenience or Necessity	\$225	\$235	\$244
70	Letter of Public Convenience or Necessity - Public Hearing	\$740	\$750	\$779
71	Publications and Reports.	Cost of Printing +15%	Cost of Printing +15%	Cost of Printing +15%
72	Zoning Maps, General Plan Maps, Other Maps.	Cost of Reproduction + 25%	Cost of Reproduction + 25%	Cost of Reproduction + 25%

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CATEGORY		2017 Fee	2018 Fee	2019 Proposed Fee
Schedule of PLANNING AND DEVELOPMENT FEES				
General Information and Letters				
73	Address Label	\$30	\$32	\$33
74	Assign Street Address	No fee	\$65	\$68
75	Geographic Information System (GIS) Site Map	\$20	\$20	\$21
	Inclusionary Housing Fees (Interim)	Determined at time of application.	Determined at time of application.	Determined at time of application.
76	Parking In-lieu Fees:			
77	Existing Commercial Building	Fee Waived	Fee Waived	Fee Waived
78	New Commercial Building	Fee Waived	Fee Waived	Fee Waived
NOTE: The Council adopted Resolution No. 3959-2016 establishing a temporary moratorium on the collection of Parking In-lieu Fees through December 31, 2018.				
79	Research Fee (Hourly)	\$45	\$55	\$57
Technical Advisory Committee Review (Fee waived for non-profit events)				
80	Minor	\$580	\$630	\$655
81	Major	Costs Incurred	Costs Incurred	Costs incurred
82	Zoning Letter (Hourly)	\$115	\$100	\$104
Appeals				
87	Appeal of Code Enforcement Case		-	\$440
88	Appeal of Administrative Permit to Planning Commission	-	\$390	\$405
89	Appeal of Sign Permit to Planning Commission	-	\$210	\$218
Building Permit Fees				
General Plan Maintenance Fee:				
98	Waste Management Checklist Processing Fee		\$40	\$42
NOTE: Waste Recycling Deposits are refunded based on a pro-rated percentage of the recycling target met.				
Sign Permit Fees				
99	Permanent & Temporary	\$45	\$50	\$52
101	Planning Commission Sign Permit (no public hearing required)	\$200	\$200	\$208
Administrative Permits:				
103	Administrative Coastal Development Permit	\$1,035	\$1,100	\$1,143
104	Administrative Design Review	\$560	\$580	\$603
105	Administrative Design Review of Public Art & Murals	\$25	\$30	\$31
106	Administrative Variance	\$560	\$580	\$603
107	Amendment to Administrative Permit (major/minor)	\$560	\$580	\$603
108	Certificate of Compliance	\$770	\$805	\$836
109	Floodplain Development Permit	\$560	\$580	\$603
110	Limited Term Permits not requiring TAC review	\$180	\$150	\$156
111	Mobile Vending Unit Permit (includes business license fee)	\$550	\$550	\$571
112	Annual Renewal - Mobile Vending Unit Fee	\$500	\$500	\$520
113	Minor Use Permit	\$815	\$930	\$966
114	Medical Marijuana Cultivation Minor Use Permit	\$510	\$610	DDA

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CATEGORY		2017 Fee	2018 Fee	2019 Proposed Fee
Schedule of PLANNING AND DEVELOPMENT FEES				
115	Public Hearing (requested for Administrative Permit)	\$900	\$980	\$1,018
116	Amendment to Design Review, CDP, Use Permit (Minor - no environmental and public hearing required)	\$490	\$480	\$499
117	Emergency Permit	\$565	\$610	\$634
Permits Requiring Planning Commission Review:				
118	Hearing Cost (in addition to permit fee, below)	\$760	\$900	\$935
119	Adult-Oriented Business Permit	\$1,525	\$1,580	DDA
120	Certificate of Appropriateness	Costs Incurred	\$510	\$530
121	Coastal Development Permit	\$1,035	\$1,100	\$1,143
122	Coastal Development Permit for Second Units	\$755	\$800	\$831
123	Design Review	\$430	\$580	\$603
124	Use Permit	\$815	\$930	\$966
125	Cannabis Manufacturing Use Permit	Costs Incurred	Costs Incurred	Costs Incurred
126	Variance	\$645	\$695	\$722
Planning Permit Extension				
127	Non-subdivision; does not require a public hearing	\$140	\$170	\$177
128	Non-subdivision; requires a public hearing before the Director	\$200	\$320	\$332
129	Non-subdivision; requires a public hearing before the Planning Commission	\$1,000	\$1,195	\$1,242
Developer Deposit Account Projects				
130	Annexation	Costs Incurred	Costs incurred	DDA
131	Development Agreement	Costs Incurred	Costs incurred	DDA
132	Environmental Review: Negative Declaration; Environmental Impact Report	Costs Incurred	DDA	DDA
133	General Plan Amendment	Costs Incurred	Costs incurred	DDA
134	Local Coastal Plan Amendment	Costs Incurred	Costs incurred	DDA
135	Mitigation Monitoring	Costs Incurred	DDA	DDA
136	Planned Development Permit	Costs Incurred	Costs incurred	DDA
137	Rezoning	Costs Incurred	Costs incurred	DDA
138	Specific Plan	Costs Incurred	Costs incurred	DDA
Subdivisions				
Subdivision Map:				
139	Extension of Time	\$165	\$170	\$177
140	Final Map	Costs Incurred	\$1,050	DDA
141	Improvement Plan, Plan Check, Construction Inspections	Costs Incurred	DDA	DDA
142	Minor Subdivision (<5 Parcels)	Costs Incurred	DDA	DDA
143	Major Subdivision (>5 Parcels)	Costs Incurred	DDA	DDA
144	Parcel Merger	Costs Incurred	DDA	DDA
145	Parcel Map	Costs Incurred	\$1,050	DDA
146	Reversion to Acreage	Costs Incurred	DDA	DDA
147	Certificate of Compliance	\$715	\$805	\$836
148	Lot Line Adjustment	DDA	DDA	DDA

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Schedule of Proposed Fee Changes

CATEGORY	2017 Fee	2018 Fee	2019 Proposed Fee	
Schedule of PLANNING AND DEVELOPMENT FEES				
Code Enforcement fees				
149	Type 1 Code Enforcement Activity: sign permit, fence & retaining wall issues, expired permit, overgrown vegetation, lawn parking, inoperable vehicle, broken windows, and other similar code enforcement activities.	\$205	\$195	\$203
150	Type 2 Code Enforcement Activity: building maintenance, unsafe dangerous building, nuisance conditions, condition of approval violation, illegal home occupation, blight, and other similar code enforcement activities.	\$290	\$350	\$364
151	Type 3 Code Enforcement Activity: illegal second unit, construction without permits, change of use without permit, establishment of an un-permitted use, and other similar code enforcement activities.	\$445	\$590	\$613
152	Type 4 Code Enforcement Activity: illegal marijuana cultivation, nuisance conditions such as abandoned buildings that provide setting for illegal activities.	\$790	\$1,040	\$1,081
NOTE: A penalty fee shall be collected for each violation, regardless of whether abatement involves removal of the violation or submittal of a permit application. When the City imposes a penalty fee, it shall follow the procedures in FBMC Chapter 6.12 which shall provide the property owner with an opportunity to present evidence regarding the violations before payment of the penalty fee is due. The City may require payment of the penalty fee in addition to any remedies provided under FBMC Chapter 6.12.				
NOTE: At the discretion of the Director, a deposit account may be required in lieu of a flat fee for any planning permit(s) deemed likely to substantially exceed the City's typical costs in processing the permit.				

City of Fort Bragg

Schedule of Proposed Fee Changes

CATEGORY	2017 Fee	2018 Fee	2019 Proposed Fee	
Schedule of PUBLIC SAFETY FEES				
Miscellaneous Recordings and Copies				
160	Fingerprinting fee	\$12	\$30	\$31
163	Record Clearance Checks	\$54	\$55	\$57
Parking Citation Penalties & Violations				
170	Blocking a Driveway	\$35	\$45	\$47
171	Disabled Parking Space w/o Disabled Plate or Placard	\$285	\$285	\$285
172	Electric Vehicle Charging Violation (More than 4 hours)	\$35	\$45	\$47
173	Non-Electric Vehicle Parked in EV Parking space	\$35	\$45	\$47
174	Small, one-time jobs (under \$2,000)	\$35	\$45	\$47
175	No Parking	\$35	\$45	\$47
176	Off Street Parking Violation	\$35	\$45	\$47
177	Parked More than 18" from Curb	\$35	\$45	\$47
178	Parked on Sidewalk	\$35	\$45	\$47
179	Parking in Alley	\$35	\$45	\$47
180	Parking Space Markings	\$35	\$45	\$47
181	Permit Parking Only	\$35	\$45	\$47
182	Registration Tabs	\$35	\$45	\$47
183	Red Zone	\$35	\$45	\$47
184	Timed Parking Zone	\$35	\$45	\$47
185	Wrong Side of Road	\$35	\$45	\$47
186	Yellow Loading Zone	\$35	\$45	\$47
187	72-Hour Continuous Parking (Parking Violation)	\$35	\$45	\$47
188	NOTE: Tow Charge when applicable is due to City prior to release of vehicle by local tow company	local tow company	local tow company	local tow company

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Schedule of Proposed Fee Changes

CATEGORY		2017 Fee	2018 Fee	2019 Proposed Fee
Schedule of PUBLIC WORKS FEES				
201	Grading & Storm Water Protection Permit Fee	Actual cost incurred for staff review and approval; \$300 deposit	Actual cost incurred for staff review and approval; \$300 deposit	\$345
Permit (Inspection) Fee				
219	Annual Encroachment Permit	\$100	\$95	\$98.71
222	Inspection Fees - Repairs & Replacements	\$50	\$65	\$68
Wastewater Enterprise Fees				
Backflow Prevention Device Fees:				
227	Annual test fee if performed by City personnel (should the device fail the test, customer is responsible for repairs & would receive one follow-up retest at no charge)	\$105	\$125	\$130
228	Annual fee for private business who wishes to be listed as a Backflow Prevention Device Tester (upon filing the proper documentation with the City Clerk)	\$225	\$225	\$234
229	Temporary backflow device for special events	\$90	\$100	\$104
Grease Trap/Interceptors:				
230	Initial Application Fee	\$155	\$155	\$161
231	Annual Inspection Fee (this fee may be waived upon demonstration by the permittee that fats, oils, and grease collected in grease interceptors, or alternate approved systems, have been recycled for conversion to bio-diesel or other products as approved by the District)	\$90	\$85	\$88
Sanitary Sewer Fees:				
232	Permit and inspection of connections to the sanitary sewer system per residential or nonresidential unit	\$140	\$145	\$151
Water Enterprise Fees				
236	Water Charges for Voluntary Water Sales (per Hundred Cubic Feet (HCF))	\$15	\$15	\$16
237	Water Account Deposit	\$150	\$150	\$156
238	Water Hydrant Meter Rental Deposit	\$950	\$950	\$987
239	Water Hydrant Meter Rental (per month)	\$25	\$25	\$26
240	Water Line Testing and Forms	Cost Incurred	Cost Incurred	Cost Incurred
241	Water Meter Split Evaluation	\$65	\$65	\$68
242	Water Turn On/Off at Customer Request	\$30	\$30	\$31
243	Water Turn On: After Hours After hours is considered after 2:30pm on regular business days and anytime on weekends and holidays	\$185	\$200	\$208
244	Greywater Reuse Application Fee	\$50	\$45	\$47

City of Fort Bragg

Schedule of Proposed Fee Changes

CATEGORY	2017 Fee	2018 Fee	2019 Proposed Fee	
Schedule of WATER CAPACITY & CONNECTION FEES				
260	WATER CAPACITY CHARGE	\$4,314	\$4,484	\$4,631
WATER SERVICE CONNECTION FEES				
	Sewer Service Type	Over 50 feet, \$/ft.	Fee	
261	3/4" Single Service	\$36.12	\$3,516	
262	1" Single Service	\$38.54	\$3,798	
263	1" Single Service Split into 2 5/8" x 3/4"	\$39.10	\$4,181	
264	1 1/2" Single Service	\$34.69	\$4,505	
265	2" Single Service Split into 5 5/8" x 3/4"	\$34.69	\$5,739	
266	2" Service Disc Meter Low Demand	\$34.69	\$5,156	
267	2" Service Compound High Demand	\$34.69	\$6,932	
268	4" Service	\$40.71	\$12,082	
270	6" Service *	\$40.71	\$16,313	
	* Fee is a deposit; total cost based on time/materials			
METER ONLY INSTALL				
	Size			
271	5/8" x 3/4"	\$366	\$381	\$393
272	1"	\$533	\$554	\$572
273	1.5"	\$941	\$979	\$1,011
274	2" Disc Meter Low Demand	\$1,179	\$1,225	\$1,265
275	2" Compound	\$2,782	\$2,891	\$2,986
276	3"	\$3,252	\$3,380	\$3,492
277	4"	\$4,719	\$4,905	\$5,067
278	6"	Time & Materials	Time & Materials	Time & Materials
METER SPLIT				
279	2 5/8" x 3/4" meters on existing service	\$1,107	\$1,150	\$1,188
280	Meter split with street crimp in cement sidewalk	\$1,442	\$1,499	\$1,548

FORT BRAGG CITY COUNCIL RESOLUTION NO.3989-2017 DATED MARCH 27,2017

1. The City will not required separate water and/or sewer connections for any Accessory Dwelling Unit(ADU)
2. If a property owner chooses not to establish a separate water connection and/or a separate sewer connection for an ADU, a connection fee must be paid accordance with the City's adopted fee schedule.
3. The City will not require payment of water or sewer capacity fees for any ADU

City of Fort Bragg

Schedule of Proposed Fee Changes

CATEGORY	2017 Fee	2018 Fee	2019 Proposed Fee
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Schedule of SEWER CAPACITY & CONNECTION FEES

SEWER CAPACITY CHARGE	\$3,390	\$3,524	\$3,640
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SEWER SERVICE CONNECTION FEES

#	Sewer Service Type	2019 Proposed Fee	
	Combined with Water.	Over 50 feet, \$/ft.	Fee
281	4" Lateral, 4' Deep	\$46.33	\$3,098
282	4" Lateral, 6' Deep	\$51.81	\$3,328
283	4" Lateral, 8' Deep	\$65.31	\$3,915
284	4" Lateral, 10' Deep	\$75.62	\$4,471
285	6" Lateral, 4' Deep	\$46.40	\$3,153
286	6" Lateral, 6' Deep	\$53.34	\$3,479
287	6" Lateral, 8' Deep	\$66.82	\$4,065
288	6" Lateral, 10' Deep	\$77.13	\$4,621

SEWER SERVICE CONNECTION FEES

#	Sewer Service Type	2019 Proposed Fee	
	Combined with Water.	Over 50 feet, \$/ft.	Fee
289	4" Lateral, 4' Deep	\$27.29	\$1,037
290	4" Lateral, 6' Deep	\$26.43	\$1,296
291	4" Lateral, 8' Deep	\$45.28	\$2,150
292	4" Lateral, 10' Deep	\$57.67	\$2,715
293	6" Lateral, 4' Deep	\$31.23	\$1,797
294	6" Lateral, 6' Deep	\$31.23	\$1,835
295	6" Lateral, 8' Deep	\$47.47	\$2,848
296	6" Lateral, 10' Deep	\$59.17	\$2,866

FORT BRAGG CITY COUNCIL RESOLUTION NO.3989-2017 DATED MARCH 27,2017

1. The City will not required separate water and/or sewer connections for any Accessory Dwelling Unit(ADU)
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CATEGORY		2017 Fee	2018 Fee	2019 Proposed Fee
Schedule of DRAINAGE FEES				
	LAND USE CLASSIFICATION	2017 FEE PER Acre.	2018 FEE PER Sq ft.	2019 FEE PER Sq ft.
297	RVH, RM, RM	\$4,264	\$0.14535	\$0.15013
298	RL	\$3,682	\$0.35874	\$0.37054
299	RS, RR	\$2,325	\$0.35874	\$0.37054
300	CN, CO, CBD, CG, CH	\$5,043	\$0.14157	\$0.14623
301	IH, IL, HD, IT	\$5,043	\$0.14157	\$0.14623
302	PR	\$1,748	\$0.13903	\$0.14361
303	PF	\$1,748	\$0.04907	\$0.05068
304	OS	\$1,748	\$0.20855	\$0.21541

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Schedule of Proposed Fee Changes

CATEGORY		2017 Fee	2018 Fee	2019 Proposed Fee
Schedule of PARKS & FACILITIES USAGE FEES				
	TOWN HALL			
305	Additional Use Beyond Basic 12 Hours (per hour)	\$10	\$10	\$10
306	Basic Use Fee (each 12 hours)	\$120	\$120	\$125
307	Non-Profit Use Fee (each 12 hours)	\$60	\$60	\$62
308	Custodian Charge (per hour during normal hours of work)	\$60	\$65	\$68
309	Custodian Charge (per hour; Overtime Rate)	\$90	\$110	\$114
310	Deposit for Alcohol Use	\$500	\$500	\$520
311	Security/Cleaning & Key Deposit	\$200	\$200	\$200
312	AV Tech Charge (per event, Overtime Rate)	-	\$250	\$260
313	AV Equipment Use & Setup Fee (per event) - Normal working	\$100	\$100	\$104