

**CITY OF FORT BRAGG, CALIFORNIA**  
**SINGLE AUDIT REPORTS**  
**FOR THE YEAR ENDED JUNE 30, 2018**

**City of Fort Bragg, California**  
**Single Audit Reports**  
**For the year ended June 30, 2018**

**Table of Contents**

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|  | <u><b>Page(s)</b></u> |
|--|-----------------------|
| Schedule of Expenditures of Federal Awards .....   | 1                     |
| Notes to Schedule of Expenditures of Federal Awards .....  | 2                     |
| Report on Internal Control Over Financial Reporting and on<br>Compliance and Other Matters Based on an Audit of Financial<br>Statements Performed in Accordance With<br><i>Government Auditing Standards</i> ..... | 3-4                   |
| Report on Compliance For Each Major Federal Program; Report on<br>Internal Control Over Compliance; and Report on Schedule of<br>Expenditures of Federal Awards Required by the Uniform Guidance.....              | 5-6                   |
| Schedule of Findings and Questioned Costs .....  | 7-8                   |

**City of Fort Bragg, California**  
**Schedule of Expenditures of Federal Awards**  
**For the year ended June 30, 2018**

| Federal Grantor/Pass-through<br>Grantor/Program or Cluster Title               | Federal<br>CFDA<br>Number | Pass-through<br>Entity<br>Identification<br>Number | Expenditures<br>ARRA* | Federal<br>Expenditures<br>Non-ARRA | Total<br>Expenditures |
|--|---------------------------|--|-----------------------|-------------------------------------|-----------------------|
| <b>U.S. Department of Transportation</b>                                       |                           |  |                       |                                     |                       |
| <i>Pass through Program From:</i>  |                           |  |                       |                                     |                       |
| <u>State of California Department of Transportation</u>                        |                           |  |                       |                                     |                       |
| Highway Research and Development Program                                       | 20.205                    | DEMO6L-5088(028)                                   | \$ -                  | \$ 136,204                          | \$ 136,204            |
| Active Transportation Program Grant  | 20.205                    | ATPL-5088(029)                                     | -                     | -                                   | -                     |
| <b>Total U.S. Department of Transportation</b>                                 |                           |  | -                     | 136,204                             | 136,204               |
| <b>U.S. Department of Housing and Urban Development</b>                        |                           |  |                       |                                     |                       |
| <i>Pass through programs from:</i>   |                           |  |                       |                                     |                       |
| <u>State of California Department of Housing and<br/>Community Development</u> |                           |  |                       |                                     |                       |
| Community Development Block Grant  | 14.228                    | 2014-CDBG-9881                                     | -                     | 125,753                             | 125,753               |
| Community Development Block Grant  | 14.228                    | 2016-CDBG-11140                                    | -                     | 1,598,731                           | 1,598,731             |
| HOME First Time Home Buyer   | 14.239                    | 13-HOME-8988                                       | -                     | 57,947                              | 57,947                |
| <b>Total U.S. Department of Housing and<br/>Urban Development</b>              |                           |  | -                     | 1,782,431                           | 1,782,431             |
| <b>Total Federal Expenditures</b>  |                           |  | \$ -                  | \$ 1,918,635                        | \$ 1,918,635          |

\* ARRA indicates American Recovery and Reinvestment Act of 2009.

The accompanying notes to the Schedule of Expenditures of Federal Awards  
are an integral part of this supplementary information.

**City of Fort Bragg, California**  
**Notes to the Schedule of Expenditures of Federal Awards**  
**For the year ended June 30, 2018**

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**1. BASIS OF PRESENTATION**

The accompanying Schedule of Expenditures of Federal Awards includes the federal grant activity of the City and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

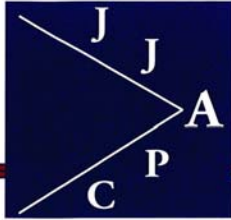
**2. DESCRIPTION OF MAJOR PROGRAMS**

**Community Development Block Grants/State's Program and Non-Entitlement Grants in Hawaii (CFDA # 14.228)**

The primary objective of this program is the development of viable urban communities by providing decent housing, a suitable living environment, and expanding economic opportunities, principally for persons of low- and moderate-income. Each activity funded must meet one of the program's National Objectives by: Benefiting low- and moderate-income families; aiding in the prevention or elimination of slums or blight; or meeting other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community where other financial resources are not available.

**3. INDIRECT COST ELECTION**

The City has not elected to use the 10% de minimis indirect cost rate allowed under the Uniform Guidance.



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**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON  
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING  
STANDARDS**

**Independent Auditor's Report**

The Honorable City Council  
City of Fort Bragg  
Fort Bragg, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Fort Bragg, California (City), as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated December 27, 2018.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

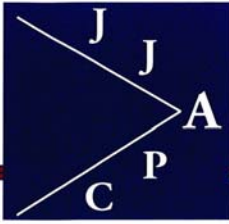
## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

December 27, 2018.

*JJACPA, Inc.*

**JJACPA, Inc.  
Dublin, CA**



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**REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM; REPORT ON  
INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON SCHEDULE OF  
EXPENDITURES OF FEDERAL AWARDS REQUIRED BY THE UNIFORM GUIDANCE**

**Independent Auditor's Report**

The Honorable City Council  
City of Fort Bragg  
Fort Bragg, California

**Report on Compliance for Each Major Federal Program**

We have audited the City of Fort Bragg, California's (City) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the City's major federal programs for the year ended June 30, 2018. The City's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

***Auditor's Responsibility***

Our responsibility is to express an opinion on compliance for each of the City's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the City's compliance.

***Opinion on Each Major Federal Program***

In our opinion, the City complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2018.

## **Report on Internal Control Over Compliance**

Management of the City is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

## **Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance**

We have audited the financial statements of the City as of and for the year ended June 30, 2018, and have issued our report thereon dated December 27, 2018, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.

December 27, 2018

*JJACPA, Inc.*

**JJACPA, Inc.  
Dublin, CA**



**City of Fort Bragg, California**  
**Schedule of Findings and Questioned Costs**  
**For the year ended June 30, 2018**

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**Section I – Summary of Auditor’s Results**

*Financial Statements*

|  |               |
|--|---------------|
| Type of auditor’s report issued                              | Unmodified    |
| Internal control over financial reporting:                   |               |
| • Material weakness(es) identified?                          | No            |
| • Significant deficiency(ies) identified?                    | None reported |
| Is any noncompliance material to financial statements noted? | No            |

*Federal Awards*

|  |  |
|--|--|
| Internal control over major programs:  |  |
| • Material weakness(es) identified?  | No   |
| • Significant deficiency(ies) identified?  | None reported  |
| Type of auditor’s report issued on compliance for major programs:                                  | Unmodified   |
| Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? | No   |
| Identification of major federal programs:  |  |
| <u>CFDA Number</u>   | <u>Name of Federal Program or Cluster</u>  |
| 14.228   | Community Development Block Grant/State’s Program and Non-Entitlement Grants in Hawaii |
| Dollar threshold used to distinguish between Type A and Type B programs:                           | \$750,000  |
| Auditee qualified as low-risk auditee?   | Yes  |

**City of Fort Bragg, California**  
**Schedule of Findings and Questioned Costs, Continued**  
**For the year ended June 30, 2018**

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**Section II – Financial Statement Findings**

No matters were reported.

**Section III – Federal Awards Findings**

No matters were reported.

**Section IV – Status of Prior Year Audit Findings**

No matters were reported.

**Section V – Corrective Action Plan**

There were neither current year findings nor questioned costs (see Section III above).