



AGENCY: City Council  
MEETING DATE: January 14, 2019  
DEPARTMENT: Administrative Services  
PRESENTED BY: J. Lemos  
EMAIL ADDRESS: jlemos@fortbragg.com

## AGENDA ITEM SUMMARY

**TITLE:**

**INTERVIEW APPLICANTS FOR NOYO HARBOR COMMISSION APPOINTMENT**

**ISSUE:**

The Noyo Harbor Commission, consisting of five members, is the governing body of the Noyo Harbor District. As of October 31, 2018, one of the two City-appointed positions on the Commission became vacant. On October 29, 2018, the City Council interviewed three applicants and decided to continue the interviews to January 14, 2019. The position is currently being filled on an interim basis by Stacey Bradley until January 14, 2019, when a permanent appointment to the position for the next four-year term must be made.

**ANALYSIS:**

The Fort Bragg City Council appoints two Commissioners to serve on the Noyo Harbor Commission; the County of Mendocino appoints two Commissioners; and the City and County jointly appoint the Chair. This Commission oversees operations of Noyo Harbor. Appointees to the Harbor Commission must reside within the Noyo Harbor District boundaries and serve for a four-year term.

On January 22, 2018, the City Council appointed Stacey Bradley to serve as Interim Commissioner following the death of Commissioner Dusty Dillon. Ms. Bradley has served on an interim basis since being sworn in on January 26, 2018; her interim appointment ends on January 14, 2019. The Council must now select an appointee to serve for the next four years on the Noyo Harbor Commission.

In an October 1, 2018 press release, the City announced that applications were being accepted for City appointees to the Harbor Commission. Three timely applications were received from Douglas Paul Albin, Stacey Bradley, and Michelle Norvell. The Council may pose questions to the applicants. Proposed questions are attached for Council's use if desired. Council can conduct interviews, deliberate, and select an appointee to the Noyo Harbor Commission. Alternatively, staff can be directed to recruit for additional applications prior to an appointment.

**RECOMMENDED ACTION:**

Conduct interviews of applicants and appoint an interim Noyo Harbor Commissioner.

**ALTERNATIVE ACTION(S):**

1. The City Council can decline to take action and direct staff to provide more information.
2. The City Council can appoint an ad hoc committee to collect additional applications and conduct further interviews.

**FISCAL IMPACT:**

There is no fiscal impact associated with this item.

**IMPLEMENTATION/TIMEFRAMES:**

Following Council appointment, the appointee's term will start immediately upon being sworn in and will continue until October 31, 2022.

**ATTACHMENTS:**

1. Press Release of October 1, 2018
2. Proposed List of Questions for Applicants
3. Application of Douglas Paul Albin
4. Application of Stacey Bradley
5. Application of Michelle Norvell

**NOTIFICATION:**

1. Douglas Paul Albin
2. Stacey Bradley
3. Michelle Norvell