



City of Fort Bragg

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Meeting Minutes Public Works and Facilities Committee

Wednesday, September 19, 2018

3:00 PM

Town Hall, 363 N. Main Street

Special Meeting

MEETING CALLED TO ORDER

Meeting called to order by Committee Member Lee at 3:02pm.

ROLL CALL

Staff Members Present: Tom Varga, John Smith, Chantell O'Neal, Scott Schneider, Crystal Prairie

Present: 2 - Will Lee and Michael Cimolino

1. APPROVAL OF MINUTES

1A Approve Minutes of August 8, 2018

Minutes were approved as presented.

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Jay Rosenquist spoke regarding the street sweeping schedule. Emailed the City Manager and spoke to the Mayor. Schedule is requiring neighborhoods to move cars. Suggestion: take grid 1 and 2 & combine. Do west side of street, and east following week. A lot is missed now as people don't move vehicles.

3. CONDUCT OF BUSINESS

3A

Receive Report and Provide Direction Regarding RFP Scope of Work for 2019 Streets Rehabilitation Project

Engineering Technician Chantell O'Neal gave brief overview of staff report.

Discussion Items:

Alley work will be done in 2020, as every other year alleys are done.

Used software to come up with cost estimates, but rehabilitation may not be the best solution.

Chose dead-end and small residential streets to be able to put a "thinner" coating that should be able to be constructed for \$2M.

Ownership of Rasmussen Lane, may be partially owned by Mendocino County.

Liability of City for potential damage on streets that are not fixed.

Citizen complaints from people living on streets to be fixed.

Budgeted in 17/18 and 18/19.

Once design is complete, City will get better estimate of cost and may include "alternate" streets.

Committee Member Lee supports list as does Committee Member Cimolino. Recommend RFP to go forward to Council.

This Staff Report was recommended for approval

3B Receive Report and Provide Recommendation to City Council Regarding Options for the Leased Parking Lot at the Skunk Train Depot Including a Sub-Lease of Part of the Lot to the North Coast Brewing Company

Scott Schneider gave a brief overview of the staff report.

Discussion items:

Original lease was \$8,000/year and then would vary with CPI annually. Today would be approximately \$9,500.

Number of people park who there to shop in the Central Business District (CBD.)

Responsibility of maintaining parking lot behind the Company Store.

\$15,000 in fund to maintain lot that hasn't been spent.

Permit parking that was never put into place.

Other areas in CBD to be used for parking.

Potential burden of enforcement if lease isn't renewed and signange goes up saying "private lot."

Potential insurance savings.

Public Comment:

Jacob Patterson recommended talking to City Attorney and Coastal Commission as lot is in Coastal Zone. Concerned about more issues. Suggested continue lease on month-to-month.

Jay Rosenquist commented that property owner has to notify police department when a vehicle is towed from private property, may be more work for the PD if lease is not renewed. Suggested continue lease on month-to-month.

Committee Member Lee recommends letting lease expire, however item needs to go to full Council.

This Staff Report was continued

3C Wastewater Treatment Plant Project Update

Assistant Public Works Director John Smith gave brief overview. Carpenters working on forms. For next 6-8 months will be working on concrete and rebar. Will be potholing for lines. A lot of paperwork with this project. Construction Management team has 3-6 people working on paperwork also. Progressing well and things are very clean, neat and tidy throughout project site.

This Staff Report was received and filed

3D Weed Management Update

Public Works Director Tom Varga stated the program has wrapped up for the year.

Discussion Items:

Complaints are still handled all year long.

House across the street from the Lighthouse Foursquare Church needs code enforcement for berry

briars growing onto sidewalk.
Alleys

This Staff Report was received and filed

3E Receive Oral Update from Staff on Departmental Activities

Summers Lane Reservoir is 2/3 covered by floating units. Should be done by end of calendar year.
Still trying to get remainder of 70K retention from State.

Glass Beach Stairs going to Planning Commission soon.

Water tank completed.

Lift Stations - John Smith still working on funding.

Raw Water Line Replacement RFP - Diane working on this item. Currently looking at in-place rehabilitation.

Sewer Main Rehab - John working with Natalie to put together CDBG funding.

PW collaborating with CDD on millsite re: utilities, drainage, traffic, etc.

Starting urban water management plan as getting closer to 3000 connections.

Town clock near Guest House Museum on Main Street is broken and cannot be repaired.

Discussion items:

Homeless encampment under Pudding Creek Bridge.
Moving pipeline to other side of bridge.

This Staff Report was received and filed

4. MATTERS FROM COMMITTEE / STAFF

John Smith stated City used to have a septage receiving system. Over time it plugged up with sand and rocks and ceased to function. City didn't charge enough to cover cost to operate. New technology now. Skid mounted unit is \$250K, without installation cost.

Soonest staff could get to it is 5 years.

18 months to work out the bugs in the new Wastewater Treatment Facility after construction is complete.

Discussion Items:

Usage required to pay for unit.
100% renewable energy by 2045.

ADJOURNMENT

Meeting adjourned by Committee Member Lee at 4: 22pm.