



AGENCY: City Council  
MEETING DATE: May 21, 2018  
DEPARTMENT: Finance  
PRESENTED BY: V. Damiani  
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## AGENDA ITEM SUMMARY REPORT

### **TITLE:**

**Conduct Joint City Council/Mendocino Coast Recreation and Park District Board Workshop Regarding the FY 2018-2019 C.V. Starr Community Center Budget and Provide Direction to Staff**

### **ISSUE:**

The C.V. Starr Community Center (CVSCC) Operating Agreement provides that the Mendocino Coast Recreation and Park District (MCRPD) shall submit an annual budget for the CVSCC to the City Council for review and adoption. The CVSCC Budget serves as an operational plan for the CVSCC and provides the foundation for the City's budget for the CVSCC Enterprise Fund which holds the special sales tax revenues and property tax revenues that were directed to the City as a result of the voter-approved Measure A. The CVSCC Budget Workshop is scheduled as a joint meeting of the MCRPD Board and the City Council.

### **ANALYSIS:**

Please see attached FY 2018-2019 CVSCC Budget Report which presents the proposed budget.

### **RECOMMENDED ACTION:**

Receive report regarding the Proposed FY 2018-2019 CVSCC Budget and provide direction to staff.

### **ALTERNATIVE ACTION(S):**

No alternatives are needed. This is an informational item. Direction to staff may be provided as needed.

### **FISCAL IMPACT:**

The annual budget is the fundamental financial management tool for the CVSCC. The budget provides detailed financial guidelines for the fiscal year's operations and capital improvement program.

### **IMPLEMENTATION/TIMEFRAMES:**

Staff will update the Proposed FY 2018-2019 CVSCC Budget to reflect MCRPD Board and City Council direction. The MCRPD Board will then review and consider approval of the budget in advance of its submittal to the City for City Council action at the June 11, 2018 City Council meeting.

### **ATTACHMENTS:**

1. Proposed FY 2018-2019 CVSCC Budget Report

### **NOTIFICATION:**

1. Dan Keyes, District Administrator, Mendocino Coast Recreation and Park District
2. Jill Rexrode, Business Manager, Mendocino Coast Recreation and Park District