



City of Fort Bragg

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Meeting Minutes Public Works and Facilities Committee

Wednesday, April 11, 2018

3:00 PM

Town Hall, 363 N. Main Street

MEETING CALLED TO ORDER

Meeting called to order by Committee Member Lee at 3:02pm.

ROLL CALL

Staff present: Chantell O'Neal, Crystal Prairie, Tom Varga

Present: 2 - Will Lee and Michael Cimolino

1. APPROVAL OF MINUTES

11A Approve Minutes of December 13, 2017

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Tom Varga instructed to get item from December meeting ready for next meeting by Committee Member Lee.

Minutes were approved.

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

3. CONDUCT OF BUSINESS

3A1 Receive Report and Consider Recommendations to Amend Categories of Commercial Uses Listed for the Calculation of Water Capacity Fees in Resolution 3144-2008 and Wastewater Capacity Fees in Resolution 300-2008

Overview of Staff Report was given by Chantell O'Neal.

Four classifications highlighted - Bars, possible "Single Service" classification for bakeries, service deli counters, fast food (semi-food preparation) outdoor seating, and manufacturing. City will strike "manufacturing" from report completely. This will be done on a case by case basis.

Difficult to get flow data because of several mixed-use facilities in town with a single meter. Report was completed by estimating and using info from other municipalities.

Resolutions 2668-2003 and 225-2003 were created to provide discounts for developers using best available tech. at the time. 30-60% tiered by EDU. Staff proposed Incorporation of discounts into new multiplier list. 2017 building code mandates using majority of conservation in standardized development. Economically and environmentally feasible for developer to use them. This was done by City of Santa Rosa in 2017.

Committee Member Cimolino stated the original study meter size was not taken into consideration.

He questioned how to balance meter size and what actual demand on the system is. He also stated that in 1992 60% more water was being used and water was cheap. Average household now uses less. In 1992 ten units of water was one flat rate. There is a need to get more current information from Finance. Find out how the City of Santa Rosa handles irrigation.

Committee Member Lee questioned why didn't item go through Finance and Administration Committee. If we review and do a new study, it needs to go to Finance. Stick to one committee to avoid issues. There was discussion about where the data comes from, and what it was based on, perhaps a meter reading? Gallons per day estimate seems very low. Committee member Cimolino stated data was from when people used a lot more and water was cheaper.

Study needs to be looked at.

Public comment from Jacob Patterson was to look at the base rate, particularly related to sewer fees. Infrastructure needs a lot of work. Should be paid for by consumer, then less money would need to be borrowed for WW projects.

Committee Member Lee recommend BAT to be implemented and agrees with adding more categories. Explore usage and the study. Look at this item again at budget workshop.

This Staff Report was referred to staff

3A2 Discussion Regarding Adding Storm Drain Fees to Utility Bills

Tom Varga summarized report and made recommendation to not do anything.

Public comment from Jacob Patterson was: He recommends the City doesn't wait. Now it would be more likely to get a fee approved. There is currently a ballot initiative regarding the court challenge and making it irrelevant. All fees might soon be subject to voting requirements.

Committee Member Cimolino recommended moving forward to Budget Meeting to see how to set it up. Infrastructure is a priority. Funding mechanisms need to be found.

This Staff Report was referred to staff

3A3 Receive Oral Update from Staff on Departmental Activities

Report not given due to time constraint.

This Staff Report was continued

ADJOURNMENT

Meeting adjourned by Committee Member Lee at 4:00pm.