



AGENCY:	City Council
MEETING DATE:	December 11, 2017
DEPARTMENT:	Public Works
PRESENTED BY:	T. Varga
EMAIL ADDRESS:	tvarga@fortbragg.com

AGENDA ITEM SUMMARY

TITLE:

RECEIVE REPORT AND CONSIDER ADOPTION OF CITY COUNCIL RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT WITH 4LEAF, INC. FOR CONSTRUCTION MANAGEMENT, STAKING, AND MATERIALS TESTING FOR THE NEW WATER TANK PROJECT, CITY PROJECT NO. 2017-08, AND AUTHORIZING CITY MANAGER TO EXECUTE CONTRACT (AMOUNT NOT TO EXCEED \$99,753; ACCOUNT NO. 650-6003-0731)

ISSUE:

The City requested proposals for Construction Management and Staking for the New Water Tank Project on November 9, 2017. The proposal deadline was November 29, 2017. One qualified proposal was received from 4LEAF, Inc. in the amount of \$99,753.

ANALYSIS:

Installation of a new tank is a critical link in the City's water system sustainability and drought response planning. Fort Bragg traditionally has relied on surface water diversions for its water supply. Storage of adequate finished water supplies is essential to ensure sufficient pressure and fire flows to meet the water service demands for the entire community. Maximization of finished water storage also helps meet fluctuating water demand over the course of the year.

The project was identified as a Community Development Block Grant (CDBG) priority activity by the Council on June 13, 2016. Grant funding in the amount of \$1,395,000 has been secured. The 1.5 million gallon water tank will be constructed on City property on the north side of Cedar Street, located across from the corporation yard.

The City requested proposals from qualified construction management consultants interested in contracting with the City to perform construction management, staking, and materials testing services for the New Water Tank Project. Professional services attained through this contract will include materials testing, staking, compaction testing, erosion control management, as well as administration and documentation for the contract.

On the proposal due date, a sole proposal was received from 4LEAF, Inc. Given the requirements of the project and prior experience, 4LEAF, Inc. will provide valuable assistance to staff and the construction contractor. Staff has verified that they maintain the qualified license(s) and are qualified to perform the work.

RECOMMENDED ACTION:

Approve the Professional Services Agreement and adopt the Resolution awarding the contract for construction management, staking, and materials testing for the New Water Tank Project.

FISCAL IMPACT:

The original Community Development Block Grant (CDBG Grant No. 16-CDBG-11140) of \$1,395,349 (Account No. 650-6003-0731) which was appropriated in the FY 2017-2018 has adequate funding for this contract.

CONSISTENCY:

This contract is consistent with the City's Capital Improvement Program as it appears in the 2017-2018 Adopted Budget.

IMPLEMENTATION/TIMEFRAMES:

Construction Contract accepted – December 11, 2017

Start Construction – December 2017

Complete Construction – May 2018

ATTACHMENTS:

1. Resolution
2. Contract

NOTIFICATION:

1. 4LEAF, Inc.