



CITY OF FORT BRAGG

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FINANCE AND ADMINISTRATION COMMITTEE

MEETING DATE: December 6, 2017
TO: Finance and Administration Committee
AGENDA ITEM TITLE: **Receive Report and Consider Recommendation to City Council Regarding Changing Utility Bill Delinquency Dates**

BACKGROUND AND OVERVIEW:

It has come to the attention of staff that setting the City's utility bill delinquency date to the last day of the month creates a hardship for some rate-payers who are paid on the first day of the month. Moving the delinquency date to the third day of the month is likely to provide some relief. In order to change the delinquency date, a minor amendment is required to Section 14.04.030 of the Municipal Code and a companion resolution is needed.

RECOMMENDATION:

Provide recommendation to the City of Fort Bragg's City Council to adopt ordinance amendment and resolution to change the City's utility bill delinquency date from the last day of the month to the third day of the month.

ALTERNATIVES:

Make no recommendation

ATTACHMENTS:

1. Draft Ordinance No. 935-2018
2. Draft Resolution Setting Water Billing Periods and Delinquency Dates