



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Minutes Public Works and Facilities Committee

Wednesday, June 14, 2017

3:00 PM

Town Hall, 363 N. Main Street

MEETING CALLED TO ORDER

Meeting called to order at 3:02pm by Committee Member Lee.

ROLL CALL

Present: 2 - Will Lee and Michael Cimolino

1. APPROVAL OF MINUTES

1A. Approve Minutes of 04/12/2017 Meeting

Approved as presented.

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

3. CONDUCT OF BUSINESS

3A. Receive Oral Update from Staff on Departmental Activities

This item is presented as an update to keep Committee Members up to date with current projects and issues. Committee Members prefer to be updated via email unless a significant item needs to be put on an agenda for a meeting.

Public Works Director Varga updated the Committee on the following items:

Chestnut Street is nearing completion. Striping is happening today and should finish tomorrow. Handful of punch list items, and Notice of Completion should be issued by end of month.

CV Starr floor drain project is 2/3 complete. They are pouring concrete at this time.

Guest House roof moving along well. Faster than anticipated. Paper and shingles to go down this week. Likely finish the first or second week of July. This is well ahead of schedule.

Coastal Trail Phase II bid opening is 6/29/17. Same day as the CTC meeting where they will be allocating funds. 90 working days for the project. RFP for construction staking and construction management has gone out.

Guest House and City Hall Painting Project is on hold. City Hall is done. Painters will start at Guest House after roofing complete. Begin in July. 30 working days left. Should finish sometime in August.

2017 Streets and Alley Project has been awarded. Working with contractor on Notice to Proceed date. SHN will be doing construction management for that project.

Pudding Creek Water Line Relocation. Director Varga met with rep from Caltrans and still working along with widening project in 2020. Making accommodations for water line relocation.

Influent Flow Meter Replacement Project, manhole delivery being held up. Working with contractor to get resolved and started ASAP.

Glass Beach Stairs is on hold while other projects are being started and put out to bid.

Bainbridge Park Improvement Project Bid Opening on 7/7/17. Construction to start in August and be complete by end of September.

Welcome Sign concrete has been poured and is curing. In 2-3 weeks sign should go up.

Water tank funding approved by CDBG. Working on Request for Proposals for design.

Committee Member Lee asked about when fencing will be done at Bainbridge. It will be part of the current project.

Committee Member Lee and Cimolino are both concerned about time and money spent at CV Starr Center by City staff. They would like to have Public Works staff not spend time on MCRPD projects.

The town clock is on the "to-do" list for public works. The internal pieces need to be repaired. Drives were replaced approximately 10 years ago.

Garden Committee wants to replant Bainbridge Park and Guest House Park and Committee Member Lee requested they be notified of current project at Bainbridge.

4. MATTERS FROM COMMITTEE / STAFF

ADJOURNMENT

Meeting adjourned by Committee Member Lee at 3:18.