



AGENCY:	City Council
MEETING DATE:	May 30, 2017
DEPARTMENT:	Admin Services
PRESENTED BY:	S. Schneider

AGENDA ITEM SUMMARY REPORT

TITLE:

CONDUCT JOINT CITY COUNCIL/MENDOCINO COAST RECREATION AND PARK DISTRICT BOARD WORKSHOP REGARDING THE FY 2017-2018 C.V. STARR COMMUNITY CENTER BUDGET AND PROVIDE DIRECTION TO STAFF

ISSUE:

The C.V. Starr Community Center (CVSCC) Operating Agreement provides that the Mendocino Coast Recreation and Park District (MCRPD) shall submit an annual budget for the CVSCC to the City Council for review and adoption. The CVSCC Budget serves as an operational plan for the CVSCC and provides the foundation for the City's budget for the CVSCC Enterprise Fund which holds the special sales tax revenues and property tax revenues that were directed to the City as a result of the voter-approved Measure A. The CVSCC Budget Workshop is scheduled as a joint meeting of the MCRPD Board and the City Council.

RECOMMENDED ACTION:

Receive report regarding the Proposed FY 2017-2018 CVSCC Budget and provide direction to staff.

ALTERNATIVE ACTION(S):

No alternatives are needed. This is an informational item. Direction to staff may be provided as needed.

ANALYSIS:

Please see attached FY 2017-2018 CVSCC Budget Report which presents the proposed budget.

FISCAL IMPACT:

The annual budget is the fundamental financial management tool for the CVSCC. The budget provides detailed financial guidelines for the fiscal year's operations and capital improvement program. The budget is required by the Operating Agreement between the City and the MCRPD, and reflects a projected Enterprise Fund allocation of \$1,156,765 to provide for a balanced budget. The City's C.V. Starr Enterprise Fund has projected revenues of \$1,117,100 (\$881,100 from the half-cent special sales tax measure that was passed to support operations at the CVSCC, and \$236,000 from the Property Tax Sharing Agreement between the MCRPD and the City).

The FY 2017-2018 Budget includes expenditures of \$1.86M (including capital expenditures), compared to FY 2016-2017 projected expenditures of \$1.79M, representing a 4% increase. The FY 2017-2018 CVSCC Budget Report (Attachment 1) provides a detailed discussion of proposed revenues and expenditures.

IMPLEMENTATION/TIMEFRAMES:

Staff will update the Proposed FY 2017-2018 CVSCC Budget to reflect MCRPD Board and City Council direction. The MCRPD Board will then review and consider approval of the budget in advance of its submittal to the City for C City Council action at the June 26, 2017 City Council meeting.

ATTACHMENTS:

1. Proposed FY 2017-2018 CVSCC Budget Report

NOTIFICATION:

1. Dan Keyes, District Administrator, Mendocino Coast Recreation and Park District

City Clerk's Office Use Only

Agency Action ☐ Approved ☐ Denied ☐ Approved as Amended

Resolution No.: _____ Ordinance No.: _____

Moved by: _____ Seconded by: _____

Vote: _____

☐ Deferred/Continued to meeting of: _____

☐ Referred to: _____