



AGENCY:	City Council
MEETING DATE:	May 22, 2017
DEPARTMENT:	Public Works
PRESENTED BY:	Tom Varga
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AGENDA ITEM SUMMARY

TITLE:

RECEIVE REPORT AND CONSIDER ADOPTION OF CITY COUNCIL RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT WITH SHN CONSULTING ENGINEERS & GEOLOGISTS, INC. TO PROVIDE CONSTRUCTION MANAGEMENT SERVICES FOR THE 2017 STREETS AND ALLEYS REHABILITATION PROJECT, CITY PROJECT NO. 2017-06, AND AUTHORIZING CITY MANAGER TO EXECUTE CONTRACT (AMOUNT NOT TO EXCEED \$121,800; ACCOUNT NO. 405-4870-0731)

ISSUE:

The request for proposals for construction management services for the 2017 Streets and Alleys Rehabilitation Project closed on April 13, 2017. One proposal was received from SHN Consulting Engineers & Geologists, Inc. in the amount of \$121,800.

RECOMMENDED ACTION:

Approve the Professional Services Agreement and adopt Resolution awarding the contract for construction management, staking, and materials testing for the 2017 Streets and Alleys Rehabilitation Project.

ANALYSIS:

The City is preparing to start construction on the 2017 Streets and Alleys Rehabilitation Project. The project involves removal and replacement of failed pavement on three streets and four alleys. The contract for constructing these improvements was awarded to Granite Construction at the City Council's May 8, 2017 meeting.

The City of Fort Bragg requested proposals from qualified construction management consultants interested in contracting with the City to perform construction management services for the 2017 Streets and Alleys Rehabilitation Project. These services will include materials testing, staking, compaction testing, Storm Water Pollution Prevention Plan (SWPPP) management, as well as administration and documentation for the contract.

One proposal was received from SHN Consulting Engineers & Geologists, Inc. The original solicitation was sent to 23 consultants and two regional builder's exchanges. Two other qualified consultants contacted the City in regard to submitting proposals (4Leaf Inc. and Green Valley Consulting Engineers). Neither submitted proposals though. Upon review of the SHN proposal, it was determined that SHN is qualified and would provide the necessary construction management support for the upcoming project. This professional services agreement would be funded with the City's special street sales tax.

FISCAL IMPACT:

Construction Management services typically cost 10%-15% of the base bid. This Professional Services Agreement in the amount of \$121,800 is \$16,687 less than the 10%

expected allocation. There is adequate budgeted funding available for the project as proposed.

IMPLEMENTATION/TIMEFRAMES:

Construction Contract accepted - April 24, 2017

Start Construction - June 2017

Complete Construction – October 2017

ATTACHMENTS:

1. Contract
2. Resolution

NOTIFICATION:

1. Jason Island, Consulting Engineers & Geologists

City Clerk's Office Use Only

Agency Action ☐ Approved ☐ Denied ☐ Approved as Amended

Resolution No.: _____ Ordinance No.: _____

Moved by: _____ Seconded by: _____

Vote: _____

☐ Deferred/Continued to meeting of: _____

☐ Referred to: _____