

From: I

Date: Sat, Oct 29, 2016 at 8:47 AM

Subject: Requesting Extra Patrol Nightly

To: fizarraga@fortbragg.com, paul@mendocinochc.org

Fort Bragg Police Department,

My name is _____ and I own _____ in Fort Bragg. My business shares an alley with the Hospitality House, with their front entrance at 237 N. Mc Pherson Street. We have had numerous problems since opening in the last year with people loitering, garbage, public intoxication, animal cruelty and fighting from the hours of 4:00 pm- 6:00pm while people are signing in and waiting for food to be served. It appears that anybody waiting for food to be served, is served only in the back of the alley and is requested to loiter in the public alley without any monitoring from staff, at Hospitality House. In the past few days I have witnessed (2) men smoking weed out of a can nightly and people showing up intoxicated and still be served food. One man is _____ and the other I do not know. Yesterday, I was verbally assaulted by an intoxicated woman, as I was in my car trying to drive through the alley to run an errand. I fear for the safety of any person walking or driving down the alley between the hours of 4-6-- while people are signing in and loitering. I am requesting extra patrol. I am sending over pictures of the woman who verbally assaulted me and pictures of areas where the people waiting for food, are stashing their booze and continuing to drink while they wait to be served without being monitored by the Hospitality House. I could not drive back down the alley or have use of the alley last night.

Please feel free to contact me with any questions.

Thank you,

From:

Date: Mon, Oct 31, 2016 at 9:40 AM

Subject: Requesting Extra Patrol

To: fizarraga@fortbragg.com, Paul Davis <paul@mendocinohc.org>

Fort Bragg Police Department,

My name is _____ I own _____ in Fort Bragg. I share an alley with the Hospitality House, their front entrance is located at 237 N. Mc Pherson Street Fort Bragg.

I sent a request 2 days ago for extra patrol along with pictures. I am sending a second request by email today 10-31-2016 with pictures. Today arriving at my store I found garbage on my property from Hospitality House serving food in the alley. In the past year we have had numerous problems between the hours of 4-6 while Hospitality House serves food to intoxicated people without any monitoring, in the alley we share. In addition to the problems listed in the last email, I would like to inform the Police Department that there has also been people waiting by propane gas tank before and after food is served. They loiter after I leave work, to eat their HH food, smoke and drink. They are smoking weed and cigarettes, I am afraid of my building being blown up into smithereens, as they do this right next to my propane tank, actually within inches.

I have spent \$300.00 for a motion light but that has not helped.

I am requesting extra patrol during the hours of 4-6 in the alley and also by my business while people are signing in and waiting for food to be served from the Hospitality House.

Thank you,

If you have any questions please feel free to contact me.

Thank you,

From:

Date: Wed, Nov 2, 2016 at 11:29 AM

Subject: Request for extra patrol

To: fizarraga@fortbragg.com, Paul Davis <paul@mendocinochc.org>

Fort Bragg Police Department-

My name is _____ and I own _____ Yesterday at 4:15 I noticed two men loitering as they were waiting for food being served by the Hospitality House in the shared alley. The Hospitality House has their front entrance located at 237 N. Mc Pherson Street but serves food nightly without monitoring from staff, in the alley shared with businesses and citizens. There were two men (1) standing and (1) sitting behind the garbage can that were loitering from 4:15 and were still there when I left work at 5:30. I am sending a picture along with a picture I took this morning at 7:30 am of garbage on Redwood Ave --in front of the pizza place, the garbage appears to be from food being served from Hospitality House. I have had the same cup design, shoved through my mail slot in the past few months, I am sending a picture of that as well.

I am requesting extra patrol between the hours of 4:00pm and 6:00pm while food is being served.

Thank you,

Please feel free to call with any questions.

From:

Date: Thu, Nov 3, 2016 at 11:10 AM

Subject: Mucus Loogies/Extra Patrol

To: fizarraga@fortbragg.com, Paul Davis <paul@mendocinochc.org>

Fort Bragg Police Department,

My name is _____ and I own _____ in Fort Bragg. I share an alley with the Hospitality House, with their front entrance located at 237 N. Mc Pherson Street in Fort Bragg.

Today at 9:30 am-- I arrived to work to (3) people loitering in the alley behind the Hospitality House (2) men and (1) woman. I am attaching a photo that was taken today.

I also arrived at work to find huge, green, mucus loogies, that had been hocked up on my front entrance, along with cigarette butts and ashes, that were left in my front entrance, from someone who had been loitering.

I am attaching a picture of green, disgusting, mucus loogies, that took several gallons of water to remove today, to avoid my customers stepping in and tracking them into my store. I am also concerned about people smoking and leaving burning cigarettes behind as well.

I am attaching a picture that was taken previously of a huge, green, mucus loogie, that had been hocked up and discharged on my front door.

I am requesting extra patrol when possible, to avoid people loitering on private property, leaving bodily fluids and garbage behind.

Thank you,

Please feel free to call me with any questions.

From:

Date: Fri, Nov 11, 2016 at 8:11 AM

Subject: Requesting Extra Patrol

To: fizarraga@fortbragg.com, Paul Davis <paul@mendocinoche.org>

11-11-2016

Fort Bragg Police Department,

My name is I _____ and I own _____ in Fort Bragg. I share an alley with the Hospitality House, their front entrance is located at 227 N. Mc Pherson Street. I am requesting extra patrol, during the hours of 4:00-6:00 pm while food is being served. I am also requesting extra patrol when possible during the day.

On Friday Nov. 4th between the hours of 4:00-7:30 pm, I had a cable cord ripped from my building and my Comcast box tampered with. I am attaching pictures. I filed a police report and replacement value of \$200.00. It appears the neighbor directly North of Hospitality House, had their cord pulled as well. I also had at 4:00 pm (2) customers in the store complain of a heavy weed smell overtaking the store. I walked outside to see where it was coming from and I could see people loitering down the alley. I took a picture of people loitering, after the customers left around 4:15 pm. I am attaching a picture.

On Saturday Nov. 5th at 6:00 am, I arrived to work, to a man loitering behind the Hospitality House. I am attaching a picture. At 7:07 am-- I had to ask a man and woman to leave my entry as they were loitering on my private property smoking, waiting for services. My entry reeked of weed after they left and the man made a negative comment to me, as I asked them to leave. At this time 7:07 am, the man loitering in the alley, was still there and at 8:00 am-- now sleeping. The alley had not been checked for over 2 hours by Staff at Hospitality House. I also arrived that day to garbage left by my gas tank where people waiting for food loiter. I am attaching a photo.

On Nov. 10th there was a woman waiting for services, that started pacing in circles and then stood in middle of the alley for 45 minutes in one place, she seemed unaware she was in the middle of the alley and unaware of

her surroundings. I called the police for safety issues, concerning her safety and anybody using the alley in a vehicle.

Yesterday morning, a man was loitering in the alley at 6:00 am – he was there for 45 min sleeping at that point, I called Staff at Hospitality House to check the alley.

I park my car on my private property, during my work shift. Unfortunately, my private property is used as a short cut for people receiving food services, from Hospitality House. On (3) separate occasions this week, Nov. 8th, 9th and 10th ---someone has gone up to my car and shoved my mirrors in, on my car.

Yesterday, Nov. 10th I had a woman while waiting for services walk around the building yelling at her reflection in my windows (4) times-- from morning to evening services. The last time, I happened to shoot a video from my car. You can't hear her yelling in the video because I had my car running but her choice of violent curse words earlier that day scared customers, especially when I have the front door open and she repeatedly yells curse words, at herself and at people walking by.

On Saturday Nov. 5th --I was contacted in person by Hospitality House, letting me know they are aware of the issues and working on them. I am going to continue to report issues and ask for extra patrol, until I feel safe going to work and using the alley.

This week there were people still loitering throughout the day. Loitering without monitoring from Hospitality Staff has been going on for so long, with alcohol and drug use in the alley, while waiting for services, it appears the alley is so heavily trafficked --I am requesting it be checked every 15 minutes by Hospitality Staff. I am concerned for citizens trying to use the alley both on foot and in a vehicle. I am concerned with people loitering and being intoxicated, for citizens that work and live in the mixed-use alley and neighborhood. Any extra patrol would be appreciated.

Thank you,

Please feel free to contact me with any questions

From:

Date: Sun, Nov 13, 2016 at 9:43 AM

Subject: Extra Staff-- durinig all food services

To: Paul Davis <paul@mendocinohc.org>, "Desmond, Debbie" <ddesmond@fortbragg.com>

11-13-2016

Hospitality House,

My name is _____ I own a business located at _____, we share an alley located behind Franklin Street.

At 7:00 am this morning I witnessed : _____ having a violent outburst terrorizing the Franklin Street neighborhood, as he walked down the North end of Franklin Street. He was screaming and yelling and seemed to be hostile. I called the Police Department and dispatch told me they were already on their way, as they had received a call(s) before mine.

_____ frequents the Hospitality House for the food services (3) times a day. I am concerned for neighbors, citizens using the alley and employees of Hospitality House. I am requesting extra Staff today, Sunday the 13th 2016.

I have personally witnessed _____ Smoking weed on more than one occasion, while waiting for food, as the alley located behind the Hospitality appears to not be monitored by Staff. I also have witnessed him while waiting for food, extremely intoxicated/under the influence of a substance, so much so that he could not walk and I was told by Hospitality Staff on that day, he threatened to fight Staff. I had tourists come to my door to alert me, that he was in the alley and a danger, I called the Police Department, on that day.

He continues to be served food. If he is going to continue to receive food, I am concerned for the safety of any citizen using the alley and I am requesting extra Staff from the Hospitality House during all food services.

I witnessed a man in a blue and white shirt on 11-12-16 5:00 pm-- go back and forth from the alley to private property, located next to Hospitality House smoking, what appeared to be weed from pipe, while waiting for food services. I called the Police Department. I took a picture of the man.

Thank you,

From:

Date: Sun, Nov 13, 2016 at 5:28 PM

Subject: Requesting Extra Patrol

To: Paul Davis <paul@mendocinohc.org>, "Desmond, Debbie" <ddesmond@fortbragg.com>, fizarraga@fortbragg.com

11-13-2016

Fort Bragg Police Department-

My name is [REDACTED] I have a business located at [REDACTED] in Fort Bragg. I share an alley with the Hospitality House with their front entrance located at 237 N. Mc Pherson Street Fort Bragg.

Tonight at approximately 5:30 pm a man leaving Hospitality House after receiving food from them in the alley, walked on my property, he saw my Husband and I working in our store and proceeded to unzip his pants and start to pull his penis out to urinate on [REDACTED] building. Our side door was locked and our key in the register--my Husband starting banging on the window and asked him stop and leave. This is the same man I had to ask leave my entry a few days back which is documented in a previous email.

I phoned [REDACTED] at the Hospitality House to inform him of the incident and gave a description of the man. I asked [REDACTED] to let the man know he is not allowed on our property.

I am requesting extra patrol during the hours of 4:00 -6:00pm while food is being served.

Any additional patrol would be appreciated.

Thank you,

If you have any questions please feel free to call me at [REDACTED]

From:

Date: Wed, Nov 16, 2016 at 4:11 PM

Subject: Meeting

To: Paul Davis <paul@mendocinochc.org>

Hi Paul- I have been working on ideas I think could be helpful for some of the issues that have been going on in the alley. Unfortunately, this month I only have 1 day off, my schedule is a little jammed but I would be more than happy to meet with you and/or staff to go over a few ideas --before I open the store one morning. Please contact me if you are interested.

Thank you,

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From:

Date: Wed, Nov 23, 2016 at 10:15 AM

Subject: Fwd: Extra Patrol

To: Paul Davis <paul@mendocinoche.org>, fizarraga@fortbragg.com, "Desmond, Debbie" <ddesmond@fortbragg.com>

11-23-16- I have more pictures of garbage taken today, left from HH Food Services last night I will be sending over. I will also be contacting dispatch to let them know that 225 E. Redwood Ave is now empty and people waiting for HH food services are waiting on Private Property and leaving garbage behind. The video below can be seen if it is downloaded and then opened. It is not compressed. Thank you.

From:

Date: Tue, Nov 22, 2016 at 10:03 AM

Subject: Extra Patrol

11-22-2016

Fort Bragg Police Department-

My name is _____ and I have a business located at _____ in Fort Bragg. I share an alley with the Hospitality House, with their front entrance located at 237 N. Mc Pherson Street Fort Bragg.

I am requesting extra patrol during the hours of 4:00 -6:00 pm during the sign in period and the hours food is being served.

The Hospitality House requests their guests to loiter in the alley while they are waiting for food without any monitoring from staff. There have been and still are, numerous problems occurring daily. I do not consider the alley we share to be safe for the public to use.

I have had to call dispatch, daily and yesterday called twice. All issues directly related to Hospitality House serving food from the alley.

In addition to the alley not being safe from alcohol and drug use from their guests while waiting for food, I have also witnessed violent outbursts and I have had a man pull his penis out, on my property to use the building next to me as a bathroom just to name a few things in the last few weeks. The Hospitality House has said that food is not leaving their property. This is not true. I am attaching a video I took at 5:27pm yesterday on my property of two men eating their HH food on my property and they were going to leave garbage behind until I pointed it out. They were not verbally assaulting at this time but that is not always the case.

Also, this morning at 6:00am I witnessed violently screaming racial slurs on Laurel Street, to the air. He is served 3 times a day at Hospitality House. I am requesting extra patrol when possible. I do not feel the alley is safe related to food services provided by Hospitality House.

Extra patrol is appreciated.

Thank you,

Please feel free to call me with any questions

From:

Date: Tue, Nov 29, 2016 at 9:11 AM

Subject: Requesting Extra Patrol

To: Paul Davis <paul@mendocinohc.org>, "Desmond, Debbie" <ddesmond@fortbragg.com>, flizarraga@fortbragg.com

11/29/2016

Fort Bragg Police Department,

My name is _____ and I have a store located at _____ in Fort Bragg. I share an alley with the Hospitality House with their front entrance located at 237 N. Mc Pherson Street.

I have been requesting extra patrol and I have had to call dispatch almost daily, due to sharing an alley with the Hospitality House, I would like to thank your officers for responding to the calls. I am still having issues with the services provided by the Hospitality House. There are many issues from the guests they are continuing to invite daily, to use services they provide in the alley, from extreme loitering at all hours of the day and night, drug use, public intoxication, littering, indecent exposure, anger outbursts, leaving bodily fluids behind, defecating, urinating and trespassing just to name a few of the issues I have been dealing with. I am concerned for the safety of anybody trying to use the alley, the alley is in a mixed-use area and people live in this alley, as well as use it to get to the market around the corner, Post Office and other businesses. The services the Hospitality House provides lack supervision, monitoring and most of all a place for all of their guests, they are inviting daily to wait. The (2) parking spaces in the back of their property are marked for staff only --with no available parking spots left for their guests in the back (which is where they request all of their guests to wait and enter-- to use their services) and while they provide services at limited times, their guests wait in the alley all throughout the day, making it off limits for the rest of the community to use at certain times.

I am expressing concern for citizens using the alley we share and I am requesting extra patrol.

I would also like the Police Department to know that I will be sending in pictures of garbage left around town of paper plates and coffee cups that are still being found-- that are distributed from the services the Hospitality House provides.

11-23-2016 there were 3 people (2) men and a woman smoking weed next to my building filling my store with weed, smoke odors and my customers complained.

People have been loitering all week waiting for food services. I am expressing concern for citizens using the alley daily especially, between the hours of 4-6 and I am requesting that the Hospitality House provide a waiting area for all of their services including food to laundry ***on their property*** and leave the alley for public use. It has been dangerous for citizens walking, driving cars, and for large delivery trucks to use the alley as well.

Any extra patrol is appreciated.

Thank you,

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Please feel free to call with any questions

From:

Date: Thu, Dec 15, 2016 at 7:21 AM

Subject: Extra Patrol

To: Paul Davis <paul@mendocinochc.org>, "Desmond, Debbie" <d-desmond@fortbragg.com>, fizarraga@fortbragg.com

11-15-2016

Fort Bragg Police Department-

My name is _____ I have a store located at : _____ in Fort Bragg.

I share an alley with the Hospitality House with their main entrance located at 237 N Mc Pherson Street Fort Bragg.

I am requesting extra patrol. I have continued to have issues due to the services provided by Hospitality House.

I called dispatch twice yesterday, due to services provided by Hospitality House, which led to a customer leaving my store. There are large crowds of people waiting for services in the alley. This is unsafe for people using the alley in vehicles, delivery trucks to nearby businesses and people on foot trying to use the alley. I am continuing to witness people waiting for services provided by the Hospitality House, arriving intoxicated, as well as smoking weed in the middle of the alley and on private property while waiting for services.

I am requesting that the Fort Bragg Police Department contact the Hospitality House Board to discuss the impact their services have on the community, such as, dinner being served, serving coffee during the day which starts early in the morning and laundry services that are provided and not being monitored. These services are inviting people all day long and creating heavy foot traffic, people are showing up to the neighborhood, intoxicated and continuing to use drugs and alcohol in the alley while waiting for services. This is leaving neighbors and citizens like myself only one option-- to contact Fort Bragg Police Department for safety.

I have pictures of the paper cups that are spread all over our town from the Hospitality House serving coffee -- in paper cups and letting people leave with them. I have pictures of Hospitality House guests waiting for services, blocking the entry of neighboring businesses, leaving their personal belongings in the middle of the alley, garbage and trespassing on private property. The services are creating a heavy traffic flow and a long list of issues that the neighbors are dealing with, in an area-- that is zoned as a mixed-use area where people live and work. A few of the issues I have had in the past few weeks are, littering, loitering, public intoxication, urinating on private property, defecating on private property, trespassing, panhandling and indecent exposure.

I am requesting help from the Fort Bragg Police Department in communication with the Hospitality House regarding safety issues for our community-- in the alley.

I am requesting extra patrol when possible.

Thank you,

Please contact me with any questions at !

From:

Date: Sun, Dec 18, 2016 at 8:30 AM

Subject: Extra Patrol and Extra Hospitality Staff

To: Paul Davis <paul@mendocinohc.org>, "Desmond, Debbie" <ddesmond@fortbragg.com>, fizarraga@fortbragg.com

12-18-2016

Fort Bragg Hospitality House and Fort Bragg Police Department,

My name is _____ and I have a store located at _____ in Fort Bragg. I share an alley with the Hospitality House with their front entrance located at 237 N. Mc Pherson Street.

I am continuing to have problems with guests that are receiving services from the Hospitality House in the alley.

Yesterday, at 5:00 pm I had to call 911 because (2) men were physically fighting -- in the alley/in the HH parking lot while they were waiting for food. The Hospitality House is not monitoring their entire property, while their guests are waiting for food.

I was extremely shaken and scared. It took over an hour for me to calm down.

I also had customers leave the store yesterday during the busiest time of the year, due to a man having violent outbursts on Redwood Ave, going back and forth, receiving services from the Hospitality House, such as food, coffee and laundry.

I am requesting extra patrol and also extra staff from Hospitality House. I feel the alley is not safe to use. I am concerned for the safety of citizens trying to use the public alley, due to the services provided by the Hospitality House.

I am requesting the Hospitality House have a full time employee stationed in the alley for safety, directing their guests to ****their property****and monitoring their clients that are showing up intoxicated and having violent outbursts.

I am requesting the Hospitality House Board take turns showing up from 4:00-6:00 pm nightly, to help their staff and to see first hand what a neighborhood that is zoned mixed-use ---is having to live with full time, having the Hospitality House as a neighbor.

Changes need to be made and without seeing what is happening-- I am concerned the Hospitality House Board will not take necessary action.

I am willing to meet with the Hospitality House Board and/or Police Department to discuss solutions.

The Hospitality House has decided to provide services in an area that is zoned mixed-use. People live and work in this area full time. It should not be left up to neighbors, businesses and our Police Department to monitor their clients for services, they are providing. I would like to see the alley safe to use and the Hospitality House set up programs that are not negatively impacting the neighborhood.

Thank you,

Please feel free to contact me with any questions.

From:

Date: Tue, Jan 3, 2017 at 7:36 AM

Subject: 3:00 pm extra patrol

To: Paul Davis <paul@mendocinochc.org>, "Desmond, Debbie" <ddesmond@fortbragg.com>

1-3-2017

Fort Bragg Police Department and Hospitality House-

My name is _____ and I have a business located at _____ Fort Bragg. I share an alley with the Hospitality House with their front entrance located at 237 N. Mc Pherson Street, in Fort Bragg.

Today I had two teenage girls in my store, as I looked out my window to witness a man waiting for services from the Hospitality House, walk over to Private Property and urinate in the alley. He was in view of any cars driving by, citizens walking by, my customers, citizens walking down Redwood Ave or the alley and the apartment that is rented by a young man, that could have a child or that has a child visit often.

I have this on video

Please contact Officer Lopez to view video and pictures.

This happened at 2:45 pm and I am noticing the loitering and other issues have now started earlier around 3:00 pm. While there are problems that occur all day, from guests on their way and leaving while using the Hospitality House, there is a noticeable difference when services are provided.

*****Problems are now starting earlier around 3:00*****

I am requesting extra patrol from 3-6.

Thank you,

Please contact me with any questions

From:
Sent: Thursday, January 19, 2017 6:25 PM
To: Ruffing, Linda
Subject: Hospitality House/Center

Linda Ruffing
City Manager
City of Fort Bragg
416 N. Franklin St.
Fort Bragg, CA 95437

Dear Linda,

My name is My husband and I were born and raised in Fort Bragg, and have a deep love for this unique and special community.

I have a business located at in Fort Bragg which shares an alley with the Hospitality House at 237 N. McPherson Street. The City did a beautiful job of putting in this alley, and it should be a pleasant and convenient way to go to the post office, get a gallon of milk from my neighbors at Purity and say hello to the people receiving services at the Hospitality House.

Instead, it is full of feces, garbage, urine, loitering, drugs, alcohol and physical fighting among Hospitality Center clients who are waiting for services, creating a dangerous and insanitary environment. It is unsafe for those using services as well as residents and visitors, who are vital to our town's economy. The Hospitality House should provide full time staff monitoring people showing up for sign in and services, just as they provide staff for full time monitoring of the emergency shelter service. At this time, there are no staff monitoring the clients waiting for services in the alley, and this is unsafe for all concerned.

I am sending over in separate emails, several letters I have already sent regarding this subject. The situation remains unchanged and I am hopeful that the City of Fort Bragg will help in solving this problem. Please let me know your thoughts on this issue and how we may best address it. I would love to see the alley safe for everyone to walk, drive down and use. I care about my store and community. I have invested time and money and am deeply committed to both.

Our community has great potential for growth in all areas and I look forward to working together to make our town a great place to live and work.

Please make sure this email and the others I am sending to you, are sent to Fort Bragg City Council.

Thank you for your consideration and your service to our city.

From:

Sent: Friday, January 20, 2017 6:32 AM

To: Desmond, Debbie; Oneal, Thomas; Ruffing, Linda

Subject: Extra Patrol

1-19-2017

Fort Bragg Police Department,

My name is I I Share an alley with the Hospitality House with their front entrance located at 237 N. Mc Pherson Street in Fort Bragg.

Today my family got into work to find a drug needle in a bag next to their vehicle, parked in their parking lot. I am attaching photos. Their business is located at down the alley from both my store and Hospitality House and they share Franklin Street with the Hospitality Center

They have had numerous issues with guests of Hospitality Center trespassing on their property, as a short cut to Hospitality House. If you would like to know more about their issues, you can contact my family at

I am writing to ask for extra patrol for their store as I worry about my mom working alone, she is elderly.

I am also requesting extra patrol in the alley. There have been grocery carts in the alley for days and they are accumulating. The Hospitality guests use them and leave them in the alley when they receive services such as food from the Hospitality House. After they receive food, they are often left in the alley along with other items and at the corner of Franklin Street and Redwood Ave by the bench.

I am attaching photos of the carts and clothes that were left on Purity's wire fence and have not been picked up by the Hospitality House. I am also requesting that you contact the Hospitality House and have them pick up the clothes, garbage and carts in the alley from their guests.

It is also illegal to take grocery carts from stores as local businesses pay a lot for them and they are personal property. When guests of the Hospitality take the carts, pushing them on the pavement destroys the carts. I would like the Fort Bragg Police Department to look into local laws of theft from stores, with carts as this creates a hardship for local stores, having to order new carts and not being able to use stolen carts if they are returned damaged. It is my belief that any person seen pushing a cart should be informed they are in possession of stolen property. If the Hospitality House is taking guests to an emergency shelter nightly and asking people to leave carts in the alley, I am requesting the Hospitality House return the stolen carts and/or have a program set up to remove the carts from the alley.

The carts are a driving hazard for any vehicle using the alley today in this rain and wind.

I am requesting extra patrol for both and .

Thank you,

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If you have any questions please contact me at

From: I

Sent: Friday, January 20, 2017 12:05 PM

To: Desmond, Debbie; Ruffing, Linda; Lizarraga, Fabian; Gilchrist, Charles; Lee, Brandon

Subject: Fwd: Extra Patrol

Sorry--I didn't hit reply all:)

On Fri, Jan 20, 2017 at 12:07 PM,

wrote:

Hi Thomas- Thank you for responding- for today-- the carts are clearly marked CVS and SAFEWAY. I am worried about them being a safety hazard with the rain and wind blowing them and hitting cars. Can you contact the HH and ask them to take them back to the stores, as their clients left them there as well as asking them to remove the clothes on the fence? I also have a picture of people loitering for dinner in the alley on the 17th, hopefully HH can provide full-time staff to monitor the back soon. I look forward to working on solutions. I am running late for work and will follow up with on your email as soon as I can. Thank you.

On Fri, Jan 20, 2017 at 11:40 AM, Oneal, Thomas <TOneal@fortbragg.com> wrote:

As per our previous conversation I am hoping to address some of your concerns regarding this matter. I have personally attempted to be at the Hospitality House twice during dinner services and several times throughout the day on my scheduled duty days. I have spoken with multiple managers at the Hospitality House and identified some of the critical issues which seem to lead to the ongoing problems. These issues include individuals loitering and sitting in the alleyway behind the organization. We have begun combatting that issue by stopping and contacting individuals in the alleyway and beginning to warn them regarding obstructing the roadway. As these warnings have continued for approximately a week, I am now entering the phase of providing them citations for the violations. Additionally, I will be working with Purity Market to post signage on the alley face of their business warning of the vehicle code violations related to loitering in the alley.

Regarding the shopping cart situation, I am attempting to address that issue as well. Unfortunately, California Business and Professions Code 22435.2 requires shopping carts to have very specific information permanently affixed to the cart in order for law enforcement to pursue criminal prosecution against individuals who remove the cart from the business' premises. At this time, Safeway is the only business in the area with the proper signage attached to a portion of their shopping carts. This results in our officers having to become creative in dealing with the issue. I have personally arrested individuals for "Commercial Illegal Dumping" for abandoning the shopping carts after they are done using them. I intend on addressing this issue by starting a drive with the local businesses to voluntarily come in line with the requirements of 22435.2 B&P. Simultaneously, I am preparing a proposal for my administration to review which would involve a

potential municipal code addition which would mandate businesses that utilize shopping carts to comply with the requirements of 22435.2 B&P. I estimate having literature requesting voluntary compliance to be distributed to local businesses within the next week.

After evaluating the ongoing issue, I believe that if some of your concerns were forwarded to the District Attorney's Office there may be less discretionary leniency applied to these cases once they reach the courtroom. I believe we can accomplish this by ensuring that as a victim and business owner directly involved in this issue, you should be notified regarding the outcome of your complaints of criminal activity. This would allow you and any other business leaders to follow these cases through the system and voice your concern to the courts.

On a personal note, I apologize that during the last few weeks of my new shift I have not been able to gain control of this issue. I am open to any input, suggestions or questions you may have. I understand that this issue is frustrating and I look forward to continue to work with you on it. My contact information is listed below and I currently work Thursday-Saturday and every other Wednesday 7:00 a.m. – 7:00 p.m. I additionally check my e-mail regularly on my days off and would appreciate being kept apprised of this issue so I can respond in a timely manner. Please continue to forward photographs if you can do so safely as they help during the prosecution process. I will be by later on today to hopefully make contact with you.

Respectfully,

Officer Thomas N. O'Neal

Badge #56

Fort Bragg Police Department

Fort Bragg, CA

[\(707\) 961-2800 ext. 167](tel:(707)961-2800)

[\(707\) 964-0200](tel:(707)964-0200) (non-emergency dispatch)

toneal@fortbragg.com



From:
Date: Fri, Jan 20, 2017 at 1:38 PM
Subject: Re: Extra Patrol
To: "Oneal, Thomas" <TOneal@fortbragg.com>

Hi Thomas- Just a quick note to let you know, the Safeway cart has made its way across the alley. Please let me know when you have made contact with HH. Also, I arrived to work today with food left from people loitering. I am attaching pics of both. Thank you.

From:

Sent: Friday, January 20, 2017 8:48 PM

To: Desmond, Debbie; Ruffing, Linda; Lizarraga, Fabian; Gilchrist, Charles; Lee, Brandon

Subject: Re: Extra Patrol

Hi Thomas- Thank you for stopping by today, I really appreciate you taking the time to let me know you made contact with the Hospitality House regarding the stolen carts their guests leave in the alley. I worked late tonight and did not leave until 7:30- the cart is still there --in the alley causing a safety issue and will be going on (4) days tomorrow. Today, you mentioned the Hospitality House informed you, they have a program to return carts to businesses. Do you know how long they leave stolen property in the alley, before they put their program into action? I am wondering if you could request they roll it on their property, preparing for it for the "return" part of their program?

Thank you.

From: I
Sent: Tuesday, January 24, 2017 2:19 PM
To: Ruffing, Linda
Subject: Re: meeting today at 5

Hi Linda- I am fine with whatever you think will result in the fastest solution for this poor neighborhood. Thank you

On Tue, Jan 24, 2017 at 1:48 PM, Ruffing, Linda <L.Ruffing@fortbragg.com> wrote:

Hi —I hope that it is okay if I invite Police Chief Fabian Lizarraga to join us at 5 PM today to discuss the issues that you have encountered relating to homeless people in the vicinity of your business. If you would prefer to meet just with me, please let me know. Thanks!

Linda Ruffing

Fort Bragg City Manager

[707.961.2829](tel:707.961.2829)

From: |
Sent: Tuesday, January 24, 2017 9:33 PM
To: Ruffing, Linda
Subject: drug pipe today

Hi Linda - Thank you so much for meeting with me today. I appreciate your time to this situation and listening. I called the police 3 or 4 times today ---all HH related--- and once because there were 3 HH guests waiting for food services smoking drugs from this pipe on my property. I also saw 3 teenage boys in a gray car pull up and exchange something with them.... not sue what.... As I left the meeting with you, I found the pipe shoved in my propane tank. I called the police, to let them HH guests left this and were smoking my property while waiting for services and had them remove the pipe. I look forward to things changing soon. Thank you.

From: |
Sent: Wednesday, January 25, 2017 7:50 AM
To: Ruffing, Linda
Subject: Working today

Hi Linda- I am sending you a note this morning to let you know I will be sending a letter in to the police dept. today asking for an officer on location today from 3-5.

I woke up with horrible anxiety about working today, finding the drug pipe shoved in my gas tank last night and all of the calls I had to make yesterday, is giving me anxiety about my building blowing up from the HH guests continuing to use illegal drugs while waiting for services on my property, not to mention the violent outburst I had to call on and trespassing. HH guests will not stop trespassing and I cannot bring my dog to work because I am scared to park her next to the gas tank, with all of the HH trespassing and smoking illegal drugs next to it. I am scared to go to work today. I appreciate our meeting yesterday-- however, I am not sure I will be able to go to work under these conditions. Do you have any suggestions that can be put in place today?

I need to be able to earn a living and not be in fear for my safety. HH board is creating a dangerous situation by not monitoring their guests and I am not sure what I can do for today.

Thank you.

From:

Sent: Wednesday, January 25, 2017 8:12 AM

To: Ruffing, Linda; Desmond, Debbie; Oneal, Thomas; Lizarraga, Fabian

Subject: Officer on site

1-25-2017

Fort Bragg Police Department and Fort Bragg City-

My name is _____ I have a business located at _____ in Fort Bragg.

I have sent in numerous complaints about the Hospitality House allowing their guests to use illegal drugs and alcohol while waiting for services and not providing staff to monitor them, this is creating an environment that is unsafe to our entire community.

Hospitality House guests are forced to wait in the alley by Hospitality House and they are trespassing on private property while waiting.

Yesterday, I called dispatch (4) times due to illegal drug use, trespassing and found drug material left behind from Hospitality guests.

I am having horrible anxiety about showing up to work today and I am requesting the Fort Bragg Police Department provide an officer on my property from 3-5

to stop illegal drug use from Hospitality House guests waiting for services. I am attaching a picture of a pipe that was found yesterday on my property, shoved in my gas tank. I witnessed 3 Homeless men waiting for services smoking something out of it, on my property and having interaction with 3-4 teenage boys in a gray car.

I am scared to go to work today due to services provided by the Hospitality House. I am scared that with the illegal drug use next to gas tank, my building could blow up with me in it.

I am requesting an officer today from 3-5 to be on site.

Thank you,

From:
Sent: Thursday, January 26, 2017 7:39 AM
To: Lizarraga, Fabian; Oneal, Thomas; Ruffing, Linda; Desmond, Debbie
Subject: Extra Patrol

1-26-2017

Fort Bragg Police Department and Fort Bragg City,

My name is _____ I have a business located at _____ in Fort Bragg. My family also
has a store located at _____ in Fort Bragg.

I am requesting extra patrol for both locations. Our store located on _____ has had numerous
problems, directly related from services provided by the Hospitality Center located on Oak and Franklin Street
and Hospitality House located on Mc Pherson Street.

Our store on _____ is located between the Center and the House. The guests from the Center and
House, use our property as a short-cut leaving behind, garbage, food, clothes, coffee cups from the Hospitality
House and Center, that are served daily, feces, urine, drugs just to name a few things found. Also, Hospitality
Center/House guests have been verbally abusive to the installers. My mom works alone, she is fearful of
walking out to the warehouse and is growing increasingly concerned about the volume of problems, creating a
public nuisance.

The Hospitality House does not monitor their guests during services, creating all issues. All issues are created
by Hospitality House/Center guests and are negatively impacting the neighborhood at both of our businesses-
- on a financial and personal level.

We are requesting help.

****Yesterday, human feces and clothes were left on our _____ property for customers to see. I
would also like to add, the clothes left behind were used for wiping their private body parts, after going the
bathroom and then left behind. It is so disgusting and unsanitary. Please see attached photo.

This is occurring daily/weekly from Hospitality House/Center guests, my mom has personally seen their guests
during the day using our property as a toilet and can be contacted _____. I sent a video
to the Police Department-- that Officer Lopez has-- a few weeks back, of a guest urinating on private property,
while waiting for services and only a few feet from the Hospitality House, where he had access to a restroom.

We are requesting extra patrol during all services provided by the Hospitality Center/ House.

Please contact us if you have any questions.

Thank you,

From:

Sent: Friday, January 27, 2017 7:42 AM

To: Ruffing, Linda; Lizarraga, Fabian

Subject: checking in

Hi Linda- I just want to let you know an Officer showed up last night at my store for a while, it was nice to have him there- it really helped with stopping people from loitering and using illegal drugs on my property, while receiving services from the back alley. The traffic through the alley was pretty heavy last night and people are loitering again on Purity's property. It will be nice when the City can help the Hospitality House can come up with a better plan for serving meals, serving out of the back alley is not working. The food time has now moved to 3-5 --we just have more people loitering in the alley waiting for food and other services. I just want to check in and see if you need anything else from me to give to City Council before your meeting on the 13th? I can always copy them in the emails if that is easier--- just let me know what works best. Thank you-

From:

Sent: Monday, January 30, 2017 7:27 AM

To: Ruffing, Linda; Lizarraga, Fabian

Subject: Extra Patrol

1-30-2017

Fort Bragg Police Department and Fort Bragg City,

My name is _____ and I have a store located at _____ in Fort Bragg.

I would like to thank the Police Department for extra patrol this week however, the problems the Hospitality House are creating during services, are still occurring.

I am attaching pictures during services yesterday --Sunday-- two men were smoking drugs out of a pipe- I could not get a close up but they are there nightly.

It appears with the loitering people are not being monitored the entire time of services.

I am also attaching a picture a few days earlier of a group loitering making it, unsafe and intimidating for any citizen to walk or drive by. All citizens should feel safe walking home or to businesses. Crowds like this have a negative impact financially on all neighboring businesses.

The Hospitality House has been sending people over to pick up garbage on my property however, leaving all the garbage across the street where people are loitering while waiting for services. The neighborhood should be about the big picture, not just my building.

I would like to see a plan put together that has a policy including a "zero negative impact" plan as a neighbor, making the Hospitality House a --good neighbor--including a "code of conduct" added to the down town area, with heavier penalties for violations including loitering, theft of shopping carts, illegal drug and alcohol use.

I would also like to add, the Hospitality House is still allowing their guests to receive services with stolen carts. I am requesting that the stolen carts be confiscated when they arrive for dinner and returned to the owners.

I am requesting extra patrol during services from 3-5.

Thank you,

Please call with any questions

From:**Sent:** Monday, February 06, 2017 5:05 PM**To:** Oneal, Thomas; Ruffing, Linda; Desmond, Debbie; Lizarraga, Fabian**Subject:** Re: Extra Patrol

Hi Thomas- Thank you for the update-

I noticed the signs on Wednesday night and appreciate you hanging the signs in the alley. I also noticed, for (2) days the gate at HH had been closed. A sign had been added informing their clients, not to loiter in the alley or at businesses. The traffic was significantly reduced.

The gate remained locked for (2) days and now starting on Saturday, it was open again- As soon as it reopened, in the back, people are back to walking the alley. The sign that had been posted on HH property, asking their guests to not loiter around businesses, has been taken down.

I had to call dispatch today because there was a woman who is receiving services from HH, going back and forth, who took her belongings out and spread them on Redwood Ave --sidewalk and appeared confused. She had been in the area for 3 hours.

I am attaching a photo of her and her belongings on the sidewalk, discouraging customers from entering stores.

I am attaching a picture of the open gate today as well as the removal of the sign.

I am also sending over a picture of a HH guests after receiving services loitering in the alley with a cart.

I am attaching a photo taken on Saturday of people using the back alley to enter.

HH told you they had a cart program, they are serving this woman with stolen property from our community. If people show up with stolen carts perhaps they can be exchanged for a luggage bag and return the carts to local businesses.

I am attaching a photo of a cart abandoned at Saving Bank looks like the cart the lady had, making extra work, time and money for local businesses to remove carts.

I would like to take a minute to thank the Police Department, I know a lot of work is going toward making things better. I would like to say that the Police Department cannot fix a failed program, the Hospitality House has created.

The failed program needs to be changed by the Hospitality House.

Thank you for removing the SUV from '

If you have any questions, please contact me at

Thank you

On Sat, Feb 4, 2017 at 7:58 PM, Oneal, Thomas <TOneal@fortbragg.com> wrote:

Just a quick update on my progress regarding the issues we were working on together.

1. I have posted the signs in the alleyway with Purity's permission. Our officers have begun handing out verbal warnings over the last two weeks and are now into the enforcement phase.
2. I have begun addressing the shopping cart issue including identifying how many carts each vendor is missing and pricing out the labels for the carts to bring them into compliance with the California Business & Professions code. This project is a little bigger than I had expected but I hope to have something to the my supervisors in the coming weeks.
3. I have been working with site manager, _____ at the Hospitality House. He has been focusing his attention on the alley gate in an attempt to quell some of the issues that are occurring there.
4. We have are still addressing the issue of transients loitering near the intersection of Redwood and N Franklin Street. Our efforts seem to be fairly successful so far however that may be in part due to the weather.
5. We located a white SUV camping near the _____ After some direct attention we were able to move it out of the area.

Please continue to keep me apprised of any reoccurring issues and individuals. If it is possible to safely obtain a photograph of repeat offenders in the area please forward the photographs to us. This allows me to directly approach and counsel these individuals. Thank you for being a concerned citizen and continuing to bring these issues to our attention and as always, I welcome any input you may have regarding potential ideas to address these issues.

Respectfully,

Officer Thomas N. O'Neal

Badge #56

Fort Bragg Police Department

Fort Bragg, CA

[\(707\) 961-2800 ext. 167](tel:(707)961-2800)

[\(707\) 964-0200](tel:(707)964-0200) (non-emergency dispatch)

toneal@fortbragg.com



From:

Date: Feb 5, 2017 8:31 PM

Subject: Hospitality Center problems

To: "Peters, Lindy" <LPeters2@fortbragg.com>, "Lee, Will" <Wlee@fortbragg.com>, "Cimolino, Michael" <MCimolino@fortbragg.com>, Bnorvelle2@fortbragg.com

Cc:

It is my understanding that an accounting of the Hospitality Center will be required by the City Council. In 2009 under the Obama Administration the Homeless Emergency Assistance and Rapid Transition to Housing Act went into effect and became a turning point. The aim was to end homelessness by 2020. Therefore beginning about 2011 or 2012 it became clear from earlier studies transient housing does not end homelessness so the aim was to end transient housing and create permanent housing. Hospitality House went ahead anyway and got the city to obtain a grant to purchase the Old Coast Hotel and convert the upstairs into transient housing. All that money spent to convert the upstairs was wasted as it lies empty which should come as no surprise considering transient housing was to end. In the Spring of 2016 HUD ended money for transient housing. In other words they had to know this was going to happen, but went ahead anyway. So we have a White Elephant in the Central Business District where it does not belong, and because there cannot be transient housing upstairs they are in violation of the grant as applied for.

Then there is the "Giving Garden" fiasco. Five planter boxes for a large amount of money which could have all been done by a small donation of lumber and some volunteers to put together the planter boxes. When members of the community began questioning this and got copies of "billings" made to the city isn't it interesting over four thousand dollars had to be returned for utilities and some tools. How much more for the "hours" to develop a plan. I believe the council will be looking into that especially since Hospitality House has other planter boxes at two other locations constructed years ago without grant money and absent numerous hours to develop a "plan" to teach clients how to raise a garden. Of interest for the council would be to investigate duplication of hours: hours claimed to develop a plan being the same hours on the same date for other jobs. It's called double dipping. Such activity is easier to hide, but can be indicated by sudden increase in personal income by those involved during that period of time.

Then there is the continuing problem of this location being an attraction for trouble makers, those that can be dangerous to the public, and those that are irresponsible leaving trash (even needles and human excrement) in the ally behind and on nearby neighboring properties. Many in the Central Business District warned this was going to happen and it sure has been an everlasting problem. There are those affected who will be testifying before the City Council to the ongoing problem.

From: Owen, Jennifer
Sent: Tuesday, February 07, 2017 11:17 AM
To:
Cc: Ruffing, Linda; Owen, Jennifer
Subject: RE: Hospitality Center problems

Dear

Your email was forwarded to me for response because I manage the CDBG grant activities with Mendocino Coast Hospitality Center.

I'm sorry if you've been negatively impacted by homeless individuals in the area of your home or business. If you have, I hope you've informed the Fort Bragg Police Department so they can respond. If you haven't been directly impacted and are sharing second hand information, please let anyone else who has a negative encounter with transients know that they should immediately contact the FBPD.

I want to respond to some the statements in your email to provide corrections and better inform you about the grant-funded Mendocino Coast Hospitality Center (MCHC) activities and the City's role in implementation of those activities. Whether you agree with assisting the homeless and mentally ill or not, the community is better off if we all become appropriately informed and react to facts rather than rumors and misinformation.

Regarding the "accounting of the Hospitality Center...required by the City Council." I'm not sure what you are referring to. For CDBG grant funding received by the City that is sub-granted via a subrecipient agreement to non-profit organizations, the City is required to do a structured CDBG "monitoring". A CDBG monitoring is a combination programmatic and financial process similar in many respects to an audit. CDBG provides a list of specific items to be reviewed. The City completed a very thorough CDBG monitoring of the Giving Garden Program, operated by MCHC as a CDBG subrecipient grantee, last fall. We won't be doing an "accounting of Hospitality Center" that includes all MC Hospitality Center activities because most of their many activities to provide homeless and mental health services to coast residents are outside the scope of our purview. The monitoring binder that describes the monitoring process, provides documentation that was reviewed, and includes both the City's monitoring conclusions and MCHC's response, is a public document. You are welcome to review it. It's located in the Community Development Department.

You have indicated that you have knowledge of "double dipping" (billing of hours to more than one program) and of "sudden increase in personal income" of MCHC personnel. I recommend that if you have specific information about double billing, you should give us some specific incidents. Our monitoring, which included a thorough review of how MCHC allocates hours and costs between their many activities, did not find any double-billing of hours. Incomes of MCHC personnel are definitely beyond the scope of our monitoring. If you have personal fact-based knowledge regarding "sudden increase in personal income" of MCHC staff that is related to illicit or inappropriate MCHC activities – which is your implication - I suggest you contact the MCHC board. If you don't have facts to share, I think we can all agree that spreading rumors is not helpful.

Regarding HUD's termination of transitional housing funds for the homeless, the City applied for CDBG funding for the MCHC operations center and transitional housing in April 2014 after nearly a year-long process. At that time, it was not clear to anyone involved in homeless issues (including and especially the broadly represented Mendocino County Homeless Continuum of Care participants), that HUD would cease funding transitional housing for the homeless. Our application, as required by CDBG, documented that funding streams to support transitional housing were in place and verified. CDBG is funded by HUD. CDBG approved our application and the documented sources of funding. Apparently, CDBG (a sub-grantee of HUD) was also unaware of the timeline of HUD's termination of funding for transitional housing, because they awarded the City's grant for this activity. Fortunately, there are other programs and sources for transitional housing funds. We are confident that MCHC will be able to support one of several different transitional housing models at 101 N. Franklin. They have already successfully transitioned their N. Harrison Street transitional housing facility to a different funding source. MCHC has until Oct. 31, 2019, to move folks into the transitional housing units at 101 N. Franklin Street. We are confident they will make a sound and researched decision as to what funding source will best serve their disadvantaged clients. MCHC is not and will not be in violation of the grant terms unless the housing units are all vacant as of 10/31/2019. It is therefore premature and incorrect to describe the MCHC facility at 101 N Franklin as a "white Elephant" or to say that "...there cannot be transient housing upstairs.." and that as a result "...they are in violation of the grant as applied for.." As to other models for housing the homeless, the City and MCHC agree that at this time, the community is unlikely to be receptive to a Housing First model at 101 N Franklin Street (or anywhere else, for that matter), until the community holds many more conversations.

Regarding your perception of the Giving Garden "fiasco," it appears you misunderstand the purpose of the program. We (the City and MCHC) have clarified the intent and purpose of the Giving Garden Program in many communications to the community. To provide you with that information, please know that the Giving Garden Program was funded by CDBG as an Employment Training Program. It was not funded as a community garden, and it was not described in the grant application as a program with the primary purpose to train gardeners how to "raise a garden." You are welcome to peruse the original grant application. There's more documentation about program implementation in the Monitoring binder. Job training programs for homeless and mentally ill clientele are designed to encompass and overcome a wide range of barriers encountered by these populations. The Giving Garden Program was designed to provide soft skills as well as practical skills in a garden venue. It has been very successful as documented by class participation and hiring data.

Regarding complaints about 101 N Franklin as being an "attraction for trouble makers" etc., as I stated at the beginning of my response, we encourage anyone experiencing a negative impact from transients to contact the FBPD. I'm sure you understand that all transients are not MCHC clients. Perhaps we can't eliminate your negative perceptions about the MCHC facility, but we can ensure a proper response to threats and negative impacts.

Please let me know if you have further questions about the important programs provided by MCHC. We are grateful that MCHC has stepped up to provide homeless and mental health services to Fort Bragg's most disadvantaged people. If you have other ideas for delivery of services to assist these folks and move them out of homelessness, please contact City staff or City Council.

Thanks,
Jennifer

Jennifer Owen
Special Projects Manager
City of Fort Bragg
416 N. Franklin Street
Fort Bragg, CA 95437
(707) 961-2827 ext. 114
Fax (707) 961-2802
jowen@fortbragg.com

From:
Sent: Tuesday, February 07, 2017 1:54 PM
To: Owen, Jennifer
Subject: Re: Hospitality Center problems

Thank you for your response. As to "double dipping" this was a question as to whether it existed at the time the training programs were being developed as it turned out in an audit concerning utilities and tools money had to be returned. So has the city checked for duplication of hours? 101 North Franklin Street was the wrong place to locate services for the homeless and those with mental problems. Let's not have that happen again.

From: Owen, Jennifer
Sent: Tuesday, February 07, 2017 3:05 PM
To:
Cc: Owen, Jennifer; Ruffing, Linda
Subject: RE: Hospitality Center problems

Hello,

I'm glad my response was helpful. To respond to your question, I'm not clear on what you mean by double dipping during "the time the training programs were being developed." To clarify, the major program development occurred prior to grant submittal and was included in the grant application. MCHC's time spent on application development was not billable to the grant and was not reimbursed by the City. The curriculum was refined and finalized after the award, with coordination between MCHC and Noyo Food Forest staff. MCHC was allowed to start billing to the grant after the City Council entered into a subrecipient agreement with MCHC and after grant General Conditions were cleared. The official date they could start billing was April 21, 2015, and MCHC's first billing to us was for the month of July 2015. Our monitoring extended from July 2015 to the time of the monitoring (fiscal year ended 6/30/16). The employment training program started holding classes in August 2015 with delivery of vocational skills and horticulture lessons.

The adjustment in April 2016 was related to a line item overcharge to the Program of cumulative utilities expenditures for August 2015 through May 2016. I don't recall that there was a correction for tools. Per HUG and CDBG rules for public service activities, MCHC was allowed to bill for direct program costs plus a pro-rata share of all indirect (overhead) costs to the Program. They overbilled for utilities, but as pointed out in the City's monitoring letter, they under billed for other overhead costs, so their overall billing was not unreasonable as a percentage of total MCHC costs (as calculated based on either gross revenues or payroll hours). Regardless, they decided to pay back the utilities overbilling, which was repaid through a reduction of their June 2016 invoice.

Again, we saw no evidence of double-dipping or other overcharges. We did request that they formalize their method of billing for overhead, which they did.

As to location of current and future services, we have heard a wide variety of opinions about optimal locations. The City is working hard to keep the public informed every step of the way as we all work to improve our community. I certainly hope you'll stay involved as we continue to move forward.

Thanks,
Jennifer