



# City of Fort Bragg

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## Meeting Minutes Public Works and Facilities Committee

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Wednesday, August 24, 2016

3:00 PM

Town Hall, 363 N. Main Street

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### Special Meeting

#### MEETING CALLED TO ORDER

Chair Turner called the meeting to order at 3:00 PM.

#### ROLL CALL

**Present:** 2 - Dave Turner and Lindy Peters

#### 1 APPROVAL OF MINUTES

**1A. [16-327](#)** Approve Minutes of June 22, 2016

A motion was made by Peters, seconded by Turner, that these Committee Minutes be approved for Council review. The motion carried by a unanimous vote.

**1B. [16-342](#)** Approve Minutes of August 18, 2016

A motion was made by Peters, seconded by Turner, that these Committee Minutes be approved for Council review. The motion carried by a unanimous vote.

#### 2 PUBLIC COMMENTS ON NON-AGENDA ITEMS

Robert Curti commented on the inadequacy of concrete barriers around diesel tanks.

#### 3 CONDUCT OF BUSINESS

Chair Turner reordered the Conduct of Business items to move Item 3B (16-329) before Item 3A (16-328).

**3B. [16-329](#)** Receive Report and Discuss Replanting Vegetation in City Right-of-Way at North End of North Harrison Street

Public Works Director Varga presented the staff report on Harrison Street vegetation replanting and distributed a sketch showing proposed trees to be planted.

Public Comment on this item was received from:

- Robert Curti expressed support for the replanting plan, as long as the new trees are not eucalyptus or too tall.
- Bernie Norvell noted that Pittosporum makes a bit of a mess and requires maintenance, unlike some evergreens that can be essentially left alone to grow.

Discussion: The Committee Members generally agreed that Public Works employees should

continue to talk with the people who live on that section of Harrison Street and write one more letter to the residents before the planting begins.

**3A. [16-328](#)** Receive Report and Make Recommendations to City Council Regarding Adaptive Management of Coastal Parks

Public Works Director Varga gave the staff report on this agenda item.

Public Comment on this item was received from:

- Rex Gressett stated that use of public parks by local Fort Bragg residents should not be regulated or limited.

Discussion: The Council directed staff as follows:

• **Special Events.**

North Trail: 25 person maximum, no amplified sound, must have parking plan to either shuttle people in instead of parking or ride share, no big events that could endanger the rare plants, no chairs or equipment, events require permits, a deposit/fee structure that would allow a discount for Fort Bragg residents, perhaps half price.

South Trail: Event sizes: Small, less than 50 people; Medium, more than 50, less than 300; Large, over 300. Small events can be approved by City staff; Medium events require Technical Advisory Committee (TAC) approval; Large events must be brought to the City Council for approval. The Committee discussed:

- The possibility of opening the runway for parking.
- Approved the use of amplified sound for certain events.
- Stressed that the trail can never be blocked.
- The use of chairs and equipment is okay.
- The potential conflicts with trail conditions needs to be managed, depending on what the event entails.

Pomo Bluffs Park: 50 person maximum, no amplified sound, no large events, and parking may have to be adapted if it is a problem for the neighboring property owners.

Noyo Beach: No event policy because of parking, access, and other logistical problems.

• **Noyo Beach Fire Pits**

The Committee Members support experimenting with fire pits on the beach, if the Fire Chief approves.

• **Glass Beach Management Issues**

The problem of the dangerous stairs to Glass Beach was discussed, with staff and Committee Members noting that staircases are difficult to build in that location due to bluff instability, tide action, anchoring, etc. City Manager Ruffing noted that the City is working to obtain a new design that will be easier to use, however it will always be a steep stairway not suitable for people with disabilities. She noted that the stairs will be temporarily closed until a new stairway is built, perhaps by next summer.

• **Handbills**

Public Works Director Varga spoke about possible modification to the City's code regarding the regulation of handbills in City parks. The Committee Members directed staff to work with the City Attorney to determine whether the City can legally prohibit handbills in public parks and if so, to obtain proper wording and report back.

**3C. [16-331](#)** Receive Oral Update from Staff on Departmental Activities

Due to the lateness of the hour, this item was not discussed.

## **MATTERS FROM COMMITTEE / STAFF**

Chair Turner asked if fiber optic cable could be laid in the conduits at the same time the Sears Alley is being repaired. Public Works Director Varga said he will look into the possibility and report back to the Public Works and Facilities Committee.

## **ADJOURNMENT**

Chair Turner adjourned the meeting at 5:06 PM.