



# City of Fort Bragg

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## Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY  
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT  
NO. 1 AND THE FORT BRAGG REDEVELOPMENT  
SUCCESSOR AGENCY*

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Monday, January 9, 2017

6:00 PM

Town Hall, 363 N. Main Street

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### CALL TO ORDER

Mayor Peters called the meeting to order at 6:00 PM.

### PLEDGE OF ALLEGIANCE

### ROLL CALL

**Present:** 4 - Mayor Lindy Peters, Vice Mayor Will Lee, Councilmember Bernie Norvell and Councilmember Dave Turner

**Absent:** 1 - Councilmember Michael Cimolino

### AGENDA REVIEW

Mayor Peters reported that Councilmember Cimolino, who is absent, requested that Item 7F be moved to a future meeting so he can be present. The matter was continued to a special meeting of the City Council on February 6, 2017 at 6:00 PM at Town Hall. Mayor Peters stated that no reportable action took place at the Closed Session today.

### 1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

**1A. [17-016](#)** Presentation of Proclamation Honoring Pamela Patterson for her Service to our Community as Chief Executive Officer of the West Company upon her Retirement

Councilmember Turner presented a proclamation to Pamela Patterson recognizing her for her service to the community upon her retirement from the West Company. Ms. Patterson thanked the Council, community, and the West Company and spoke about the importance of supporting microenterprises.

**1B. [17-002](#)** Appointments to City Council Standing Committees, Ad Hoc Committees, and Interagency Assignments

Mayor Peters announced his appointments to the Standing Council Committees, noting that he had amended the list to state that Vice Mayor Lee will be on the Public Works and Facilities Committee instead of Councilmember Turner. The Committees meet at 3PM at Town Hall according to the following schedule:

- Community Development Committee - Cimolino & Turner - meets on 4th Tuesday
- Finance & Administration Committee - Lee & Peters - meets on 1st Wednesday
- Public Safety Committee - Norvell & Peters - meets on 3rd Wednesday
- Public Works & Facilities Committee - Cimolino & Lee - meets on 2nd Wednesday

Mayor Peters also announced agency and ad hoc committee assignments.

## **2A. PUBLIC COMMENTS ON NON-AGENDA, CONSENT CALENDAR & CLOSED SESSION ITEMS (30 Minutes)**

- Rex Gressett commented on agenda item scheduling and closed session matters.
- Cornelia Reynolds spoke about the City becoming bee-friendly and complimented the Public Works Department for their efforts at non-toxic weed management.
- Pamela Patterson introduced Mary Anne Petrillo, the new Executive Director of West Company.

## **3. STAFF COMMENTS**

City Manager Ruffing gave details on upcoming Oversight Board and Public Works & Facilities Committee meetings. She noted that City Hall offices will be closed for Martin Luther King, Jr. Day. Ruffing gave an update on Pudding Creek Dam, stating that the City expects a decision from the Governor in two weeks as to whether to declare that storm a state emergency. If that occurs, the City may get funding to help with the water main repair efforts. She gave information about the Point In Time Count that will take place on January 26. Public Works Director Varga provided an update on the work that CalTrans is doing on signal improvements and pedestrian crossings on Main Street. He stated that the recent Boil Water Notice applies to the Montessori School only and has nothing to do with the City of Fort Bragg. Varga gave a brief report on the effects of recent storms. Police Chief Lizarraga announced that he will take part in a panel discussion on January 19 at Safe Passage dealing with immigration and undocumented citizens. City Attorney Zutler remarked on the kindness and professionalism of the Fort Bragg Department of Motor Vehicles staff.

## **4. MATTERS FROM COUNCILMEMBERS**

## **5. CONSENT CALENDAR**

### **Approval of the Consent Calendar**

**A motion was made by Councilmember Turner, seconded by Councilmember Norvell, to approve the Consent Calendar. The motion carried by the following vote:**

**Aye:** 4 - Mayor Peters, Vice Mayor Lee, Councilmember Norvell and Councilmember Turner

**Absent:** 1 - Councilmember Cimolino

- 5A. [16-503](#)** Adopt City Council Resolution Approving Budget Amendment 2017-18 Amending the FY 2016/17 Budget to Appropriate Funds in the Amount of \$2,000 from the General Fund Unallocated Fund Balance to Account No. 110-4190-0319 to Cover Costs for an Emergency Preparedness "Tabletop Exercise"

**This Resolution was adopted on the Consent Calendar.**

Enactment No: RES 3969-2017

- 5B. [17-009](#)** Adopt City Council Resolution Designating the Grounds of the Guest House Museum as a City Park

**This Resolution was adopted on the Consent Calendar.**

Enactment No: RES 3970-2017

- 5C. [17-003](#)** Adopt City Council Resolution Appointing Representatives to Represent and Vote on Behalf of the City at the League of California Cities Redwood Empire Division Business Meeting and Legislative Committee Meetings

**This Resolution was adopted on the Consent Calendar.**

Enactment No: RES 3971-2017

- 5D. [17-005](#)** Approve Final Map for Major Division 4-02/14 (DIV 4-02/14); Riverview Building, LLC (owner/applicant); Sean Hogan (agent); Major Subdivision of a 7.13 acre parcel into four parcels of 3.15, 1.01, 2.28, and 0.69 acres

**This Subdivision Map was approved on the Consent Calendar.**

- 5E. [16-504](#)** Approve Minutes of December 12, 2016

**These Minutes were approved on the Consent Calendar.**

- 5F. [17-012](#)** Approve Minutes of Special Meeting of December 21, 2016

**These Minutes were approved on the Consent Calendar.**

## **6. PUBLIC HEARING**

## **7. CONDUCT OF BUSINESS**

- 7A. [17-011](#)** Approval of Vice Mayor Lee's Nomination of Curtis Bruchler and Councilmember Norvell's Nomination of Nancy Swithenbank to Serve on the Fort Bragg Planning Commission

Vice Mayor Lee introduced Curtis Bruchler as his nominee for Planning Commissioner.

**A motion was made by Vice Mayor Lee, seconded by Mayor Peters, that the Appointment of Curtis Bruchler to the Fort Bragg Planning Commission be approved. The motion carried by a unanimous vote.**

Councilmember Norvell introduced Nancy Swithenbank as his nominee for Planning Commissioner.

**A motion was made by Councilmember Norvell, seconded by Mayor Peters, that the Appointment of Nancy Swithenbank to the Fort Bragg Planning Commission be approved. The motion carried by a unanimous vote.**

- 7B. [17-022](#)** Receive Update from Visit Fort Bragg Regarding Promotional Activities

Special Projects Manager Owen introduced Caitlin Alexander, chair of the Visit Fort Bragg Promotion Committee. She and Visit Fort Bragg Administrator Sharon Davis presented a PowerPoint marketing report showing increased visitors downtown and on the Coastal Trail. Public Comment was received from Rex Gressett.

**This Report was accepted.**

**7C. [17-017](#)** Receive Oral Report and Consider Adoption of Council Resolution Affirming Commitment to Non-Discrimination and Support for Immigrants in our Community

Mayor Peters noted that the Sanctuary City ad hoc committee discovered there is no legal definition of a Sanctuary City. The committee crafted a resolution affirming support for the immigrants of the community in hopes that it will alleviate and respond to concerns and fears relating to possible changes in federal immigration policy.

Public Comment:

- Hilary White expressed support for the resolution.

Discussion: After discussion, the Council agreed to amend paragraph No. 6 of the resolution to state as follows: "The Fort Bragg Police Department has a long-standing practice of not participating or aiding in immigration raids, sweeps, or detentions of people solely to determine their immigration status." Council directed staff to create a flyer with a summary of the resolution translated into Spanish and to distribute the flyers locally at the Post Office, DMV, markets, etc., and to get the word out on Social Media and the City's website.

**A motion was made by Councilmember Turner, seconded by Councilmember Norvell, that this Resolution be adopted as amended. The motion carried by the following vote:**

**Aye:** 4 - Mayor Peters, Vice Mayor Lee, Councilmember Norvell and Councilmember Turner

**Absent:** 1 - Councilmember Cimolino

Enactment No: RES 3972-2017

**7D. [17-001](#)** Receive Report and Provide Direction Regarding 2016 Home Investment Partnerships Program (HOME) Grant Application

Special Projects Manager Owen summarized the agenda report and responded to questions from Councilmembers regarding guidelines of the program and interest applications. She stated that staff recommends the Owner Occupied Rehabilitation (OOR) program, as it is more competitive than the other two programs.

Public Comment:

- Simon Smith spoke in support of the application and for creating safer housing for Fort Bragg residents.

Discussion: After brief discussion, the Council expressed unanimous support for going forward with the grant application for the OOR program.

**Council directed staff to move forward with the grant application for the OOR Program and place a resolution on the January 23 Consent Calendar approving the application.**

**Mayor Peters recessed the meeting at 8:02 PM; the meeting was reconvened at 8:09 PM.**

**7E. [17-007](#)** Receive Report and Provide Direction Regarding Coastal Trail Phase I Project and Consider Adopting City Council Resolution Approving Professional Services Agreement with I.L. Welty & Associates for Preparation of Plans and Specifications for Glass Beach Replacement

**Stairs and Authorizing City Manager to Execute Same (Amount Not to Exceed \$32,807; Account No. 407-5028-0731)**

Community Development Director Jones presented the staff report on this agenda item, breaking it into two parts: (1) new Glass Beach staircase and (2) new picnic tables for the northern portion of the Coastal Trail.

**Part 1: Staircase**

Discussion was held regarding the Welty & Associates design for a new stairway. It was generally agreed that this is a very difficult location to install a staircase due to wave action and bluff erosion. The new stairs are designed to be more durable, with concrete pilings and stringers. Brief discussion was held regarding the use of Measure AA funds for the cost of design and construction of the new stairs; the total for both would be approximately \$150,000.

No Public Comment was received on this portion of the item.

There was consensus regarding approval of the resolution authorizing Welty & Associates to undertake the design and engineering of the new stairs.

**Part 2: Picnic Tables**

Community Development Director Jones described the three possible locations for placement of picnic tables on the North Trail, referring to the map on Attachment 5 showing Options A, B and C.

**Public Comment:**

- Hilary White recommended placing picnic tables closer to the parking lot area.
- Curtis Bruchler said he was in favor of wheelchair friendly picnic tables.
- Simon Smith spoke in support of seating by the parking lot for disabled and older adults.

Discussion: After much discussion regarding placement and number of tables, the City Council directed staff to take the following action now: (1) Place one ADA compliant picnic table at the Option A location by the parking lot, right next to the asphalt turnaround; and (2) Place two standard picnic tables at the Option B location. If more tables are needed in the future, they can be located near the staircase at Option C.

**A motion was made by Councilmember Turner, seconded by Vice Mayor Lee, that these Resolution be adopted. The motion carried by the following vote:**

**Aye:** 4 - Mayor Peters, Vice Mayor Lee, Councilmember Norvell and Councilmember Turner

**Absent:** 1 - Councilmember Cimolino

Enactment No: RES 3973-2017

**7F. [17-019](#)**

Receive Report and Provide Direction Regarding Coastal Trail Phase II Project: (1) Design, Bidding and Timing; and (2) Acceptance of a "Comfort Letter" from DTSC In Lieu of "No Further Action Letter" for Transfer of Trail Corridor

This Staff Report was continued to a Special Meeting of the City Council scheduled for February 6, 2017.

**2B. PUBLIC COMMENTS ON NON-AGENDA, CONSENT CALENDAR & CLOSED SESSION ITEMS (30 Minutes, If Necessary)**

**8. CLOSED SESSION**

**ADJOURNMENT**

Mayor Peters adjourned the meeting at 8:40 PM.

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LINDY PETERS, MAYOR

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June Lemos, City Clerk

IMAGED (\_\_\_\_\_)