



# City of Fort Bragg

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## Meeting Minutes Public Works and Facilities Committee

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Wednesday, November 9, 2016

3:00 PM

Town Hall, 363 N. Main Street

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### MEETING CALLED TO ORDER

Meeting called to order by Committee Member Turner at 3:03pm

### ROLL CALL

**Present:** 2 - Dave Turner and Lindy Peters

### 1 APPROVAL OF MINUTES

**A.** Approve Minutes of September 28, 2016

**Minutes approved as presented.**

### PUBLIC COMMENTS ON NON-AGENDA ITEMS

### 2 CONDUCT OF BUSINESS

**A.** Receive Report Regarding Implementation of Timed Parking at Skunk Depot Parking Lot and Make Recommendation to City Council

Scott Schneider gave a brief overview of the staff report.

Mr. Terry Vaughn spoke against metered or limited parking.

There was discussion about a brief review of the history of timed parking at this location, the status of the Depot Mall parking lot, Skunk Train employee staff parking, people living in their cars using the parking lot, and the proposed 4-hour time limit. Dave and Lindy both concurred that the 4-hour limit was acceptable.

This item was approved as presented to go to Council.

**This Staff Report was recommended for approval**

**B.** Receive Report and Consider Options for City Support of the Stop Butts Project

Public Works Director Tom Varga gave a brief overview of the staff report.

It was a summary of the same presentation made by Progressive Alliance Center Mendocino during the September 26, 2016 City Council meeting. There was no public input on this item. It was suggested that ash cans or cigarette butt containers be placed at problem spots and that they be regularly emptied. An awareness program to encourage the proper disposal of cigarette butts as well as smoking regulations in general was also suggested. There was discussion regarding the placement of containers within areas where smoking is prohibited. Appropriate signage should be

included to tell smokers to use the provided containers while reinforcing the no smoking regulations. It was suggested that the upcoming "Adopt-A-Street" program could be used for cigarette butt pick up by volunteers. The Committee directed staff to work with the Progressive Alliance Center Mendocino to possibly set up such an "Adopt-A-Street" group and to request their assistance with outreach and public education.

**This Staff Report was received and filed**

**C. Receive Oral Update from Staff on Departmental Activities**

Public Works Director Varga provided an oral update Public Works Department activities: Chestnut Street Corridor Project status, water supply status, the purchase of a new street sweeper, and the on-going engineering staff recruitment.

**3 MATTERS FROM COMMITTEE / STAFF**

There was a question from both Committee members regarding the clock in front of the Guest House. Can it be repaired to work again? Public Works Director Varga summarized a previous investigation into the matter and noted that the electronic components are very sensitive to corrosion from the marine air. There was no good way to seal off the electronic parts. A previous review of on-going maintenance or regular replacement of the electronics determined this to be prohibitively costly. Staff will re-review the situation and report back to the Committee. Committee Member Turner suggested that if maintaining the clock proved impractical, then it could be set to the time of the Otsuchi clock memorializing the earthquake/tsunami that struck our sister city.

Committee Member Turner asked about the status of a discussion making tumbled glass mementos available to the public in lieu of collecting glass from Glass Beach. Was this matter forwarded to a Committee; if so, which one?

Committee Member Turner mentioned the report on the incremental building of a fiber network produced by the City of Santa Monica. He asked that staff review it and come back to the Committee with recommendations to create a similar program for Fort Bragg.

**ADJOURNMENT**

Committee Member Turner adjourned the meeting at 3:55pm.