



City of Fort Bragg

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Meeting Minutes

City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
NO. 1 AND THE FORT BRAGG REDEVELOPMENT
SUCCESSOR AGENCY*

Monday, December 12, 2016

6:00 PM

Town Hall, 363 N. Main Street

CALL TO ORDER

Vice Mayor Peters called the meeting to order at 6:06 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: 4 - Mayor Lindy Peters, Councilmember Michael Cimolino, Councilmember Scott Deitz and Councilmember Doug Hammerstrom

Absent: 1 - Councilmember Dave Turner

AGENDA REVIEW

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

- 1A. [16-492](#)** Presentation of Proclamation Recognizing the Fort Bragg High School Champion Varsity Football Team

Vice Mayor Peters read a Proclamation regarding the Fort Bragg High School championship football team and presented copies to the coaches and players.

- 1B. [16-493](#)** Recognize Public Works Maintenance Worker II Tom Mitchell for his 30 Years of Service to the City of Fort Bragg; January 5, 1987 - January 5, 2017

Vice Mayor Peters read a letter and presented a plaque to Maintenance Worker II Tom Mitchell to recognize him for 30 years of employment at the City.

7. CONDUCT OF BUSINESS

- 7A. [16-494](#)** 2016 CITY COUNCIL REORGANIZATION
1. Adopt City Council Resolution Reciting the Fact of the General Municipal Election Held on November 8, 2016, Declaring the Result and Such Other Matters as Provided by Law
 2. Recognize Outgoing City Councilmembers Hammerstrom and Deitz
 3. Administer Oaths of Office and Issue Certificates of Election
 4. Conduct City Council Reorganization
 - a. Selection of Mayor
 - b. Selection of Vice Mayor

City Clerk Lemos reviewed the Agenda Item Summary prepared for this item with the City Council.

A motion was made by Councilmember Deitz, seconded by Councilmember Hammerstrom, that Resolution 3964-2016 be adopted. The motion carried by the following vote:

Aye: 4 - Mayor Peters, Councilmember Cimolino, Councilmember Deitz and Councilmember Hammerstrom

Absent: 1 - Councilmember Turner

Vice Mayor Peters recognized outgoing Councilmembers Scott Deitz and Doug Hammerstrom by presenting them with a plaque commemorating their time of service. Both Councilmembers made brief remarks, thanking the Council, City staff, and the community. City Clerk Lemos presented Councilmembers Deitz and Hammerstrom with certificates from Congressman Jared Huffman.

City Clerk Lemos administered Oaths of Office to Will Lee and Bernie Norvell and presented them with their Certificates of Election.

ROLL CALL

Present: 4 - Mayor Lindy Peters, Councilmember Michael Cimolino, Vice Mayor Will Lee and Councilmember Bernie Norvell

Absent: 1 - Councilmember Dave Turner

16-494

2016 CITY COUNCIL REORGANIZATION

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 - a. Selection of Mayor
 - b. Selection of Vice Mayor

A motion was made by Councilmember Cimolino, seconded by Councilmember Lee, to nominate Lindy Peters as Mayor. The motion carried by the following vote:

Aye: 4 - Mayor Peters, Councilmember Cimolino, Vice Mayor Lee and Councilmember Norvell

Absent: 1 - Councilmember Turner

A motion was made by Mayor Peters, seconded by Councilmember Cimolino, to nominate Will Lee as Vice Mayor. The motion carried by the following vote:

Aye: 4 - Mayor Peters, Councilmember Cimolino, Vice Mayor Lee and Councilmember Norvell

Absent: 1 - Councilmember Turner

2A. PUBLIC COMMENTS ON NON-AGENDA, CONSENT CALENDAR & CLOSED SESSION ITEMS (30 Minutes)

- Evan Dick welcomed new Councilmembers and commented on the expense associated with the

City Attorney's services to the City.

- Rex Gressett thanked the incoming Councilmembers, saying their election was a reflection of the sentiment in the community.
- Judy Valadao requested that those wishing to make holiday donations this year contact the Mendocino Coast Children's Fund.

3. STAFF COMMENTS

City Manager Ruffing noted that Councilmember Turner will be recognized for his service as Mayor of the City Council in January, as he is currently in Otsuchi, Japan. She noted the days that City Hall will be closed for the holidays, and said that the Council's schedule for the new year is very busy. Community Development Director Jones reported that the City has received \$766,000 in CalTrans funds for the middle section of the Coastal Trail. City Clerk Lemos reported that new City Councilmember Handbooks have been created for all Councilmembers.

4. MATTERS FROM COUNCILMEMBERS

5. CONSENT CALENDAR

Approval of the Consent Calendar

A motion was made by Councilmember Cimolino, seconded by Vice Mayor Lee, to approve the Consent Calendar. The motion carried by the following vote:

Aye: 4 - Mayor Peters, Councilmember Cimolino, Vice Mayor Lee and Councilmember Norvell

Absent: 1 - Councilmember Turner

- 5A. [16-478](#)** Adopt Fort Bragg Municipal Improvement District Board Resolution Authorizing District Manager to Execute a Financial Assistance Application for a Financing Agreement with the State Water Resources Control Board for the Wastewater Treatment Plant Upgrade Project

This Municipal Improvement District Resolution was adopted on the Consent Calendar.

Enactment No: ID 386-2016

- 5B. [16-489](#)** Adopt City Council Resolution Approving Public, Educational, and Government (PEG) Access Funding Agreement between the County of Mendocino and the City of Fort Bragg and Authorizing City Manager to Execute Same (Funding Amount \$14,371; Account No. 110-4190-0623)

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 3965-2016

- 5C. [16-490](#)** Adopt City Council Resolution Approving Amendment of the Professional Services Agreement with Mendocino TV to Extend Term of Agreement to June 30, 2017 and to Increase Contract Amount to \$30,000, Authorizing City Manager to Execute Same, and Approving Budget Amendment #2016-16 (Amount Not to Exceed \$15,000; Account

No. 110-4190-0623)

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 3966-2016

- 5D.** [16-497](#) Approve Maddy Act Notice Providing List of Appointed Terms Expiring in 2017

The Maddy Act Notice was approved on the Consent Calendar.

- 5E.** [16-496](#) Authorize Cancellation of the December 26, 2016 Meeting

Cancellation of the December 26, 2016 meeting was approved on the Consent Calendar.

- 5F.** [16-498](#) Reject Claim of Weslie Hall

This Consent Calendar item was approved on the Consent Calendar.

- 5G.** [16-500](#) Receive and File Minutes of October 25, 2016 Community Development Committee Meeting

These Committee Minutes were received and filed on the Consent Calendar.

- 5H.** [16-501](#) Approve Minutes of November 28, 2016

These Minutes were approved on the Consent Calendar.

6. PUBLIC HEARING

7. CONDUCT OF BUSINESS

- 7B.** [16-491](#) Receive Oral Report from Fort Bragg-Mendocino Coast Historical Society and Consider Adoption of Resolution Approving Renewal of Guest House Museum Lease Agreement with the Historical Society and Authorizing City Manager to Execute Same

Mark Ruedrich of the Fort Bragg-Mendocino Coast Historical Society presented background on the history of the Guest House and how the Historical Society became involved in it. Administrative Services Director Schneider reported that the lease is up for renewal and the Council is being asked to consider renewing the lease for another five years.

Public Comment: Evan Dick encouraged the City to look into repairs for the museum and to remove the homeless people who live underneath the building.

Discussion: The Council asked staff to review the insurance for the building and inform them of the insured value.

A motion was made by Councilmember Cimolino, seconded by Councilmember Norvell, that this Resolution be adopted. The motion carried by the following vote:

Aye: 4 - Mayor Peters, Councilmember Cimolino, Vice Mayor Lee and Councilmember Norvell

Absent: 1 - Councilmember Turner

Enactment No: RES 3967-2016

7C. [16-495](#) Receive First Quarter Financial Report from City Finance
Director/Treasurer

Finance Director Damiani gave the first quarter financial report for the General Fund, Water Enterprise and Wastewater Enterprise Funds.

Public Comment: None.

This Staff Report was received.

7D. [16-499](#) Receive Report Regarding Business License Fees and Taxes for
Residential Rental Properties and Provide Direction to Staff

Finance Director Damiani reviewed the Agenda Summary Report for this item, noting that while preparing the report, many questions were raised that should be explored either through the Finance and Administration Committee or the full City Council.

Public Comment on this item was received from:

- Marianne McGee encouraged the Council to approve three- or four-unit exemptions.
- Simon Smith said this small annual fee may hold landlords more accountable and assure renters that their homes have been inspected for safety.

Discussion: Brief discussion was held regarding the City's liability, enforcing the business license requirement for those who rent premises in town, and ways to track rentals. It was the general consensus of the Council that this issue merits further investigation and the recommendation is that the matter be remanded back to the Finance and Administration Committee for further review.

This agenda item was referred to the Finance and Administration Committee for further review.

Mayor Peters asked all Councilmembers to review a list of standing committees, agencies, boards and ad hoc committees and let him know what committees they wish to sit on.

**2B. PUBLIC COMMENTS ON NON-AGENDA, CONSENT CALENDAR & CLOSED
SESSION ITEMS (30 Minutes, If Necessary)**

8. CLOSED SESSION

ADJOURNMENT

Mayor Peters adjourned the meeting at 8:19 PM.

LINDY PETERS, MAYOR

June Lemos, City Clerk

IMAGED (_____)