



AGENCY:	City Council
MEETING DATE:	April 15, 2015
DEPARTMENT:	Administration
PREPARED BY:	G. Feth-Michel
PRESENTED BY:	G. Feth-Michel

## AGENDA ITEM SUMMARY

**TITLE:**

**CONDUCT JOINT CITY COUNCIL/MENDOCINO COAST RECREATION AND PARK DISTRICT BOARD WORKSHOP REGARDING THE FY 2015-2016 C.V. STARR COMMUNITY CENTER BUDGET AND PROVIDE DIRECTION TO STAFF**

**ISSUE:**

The C.V. Starr Community Center (CVSCC) Operating Agreement provides that the Mendocino Coast Recreation and Park District (MCRPD) shall submit an annual budget for the CVSCC to the City Council for review and adoption. The CVSCC Budget serves as an operational plan for the CVSCC and provides the foundation for the City's budget for the CVSCC Enterprise Fund which holds the special sales tax revenues and property tax revenues that were directed to the City as a result of the voter-approved Measure A. The CVSCC Budget Workshop is scheduled as a joint meeting of the MCRPD Board and the City Council.

**RECOMMENDED ACTION:**

Receive report regarding the Proposed FY 2015-2016 Budget and provide direction to staff.

**ALTERNATIVE ACTION(S):**

No alternatives are needed. This is an informational item. Direction to staff may be provided as needed.

**ANALYSIS:**

See attached FY 2015-2016 Budget Report for a review of the proposed budget.

**FISCAL IMPACT:**

The annual budget is the fundamental financial management tool for the CVSCC. The budget provides detailed financial guidelines for the fiscal year's operations and capital improvement program. The budget is required by the Operating Agreement between the City and the MCRPD, and reflects a projected Enterprise Fund allocation of \$1,042,948 to provide for a balanced budget. The City's C.V. Starr Enterprise Fund has projected revenues of \$1,040,000 (\$810,000 from the half-cent special sales tax measure that was passed to support operations at the CVSCC, and \$230,000 from the Property Tax Sharing Agreement between the MCRPD and the City).

The FY 2015-16 Budget includes expenditures of \$1.042M, compared to FY 2014-15 projected expenditures of \$993K, a 0.84% increase. The CVSCC Budget Report, attached as Exhibit A, provides a detailed discussion of proposed revenues and expenditures. The proposed FY 2015-16 Budget also includes the fiscal impacts of the staffing allocations pursuant to Council direction received at the C. V. Starr Operational Assessment Workshop conducted on March 31, 2015. The impact of these allocations on the CVSCC is a reduction in operational costs of approximately \$18k.

**IMPLEMENTATION/TIMEFRAMES:**

Staff will update the Proposed FY 2015-2016 Budget to reflect MCRPD Board and City Council direction. The MCRPD Board will need to approve the budget and submit it to the City Council for adoption prior to the City Council meeting on June 22, 2015.

**ATTACHMENTS:**

1. Proposed FY 2015-2016 Budget Report.

**NOTIFICATION:**

1. Ethan Newton, Director, C.V. Starr Center

**City Clerk's Office Use Only**

Agency Action      ☐ Approved      ☐ Denied      ☐ Approved as Amended

Resolution No.: \_\_\_\_\_ Ordinance No.: \_\_\_\_\_

Moved by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

Vote: \_\_\_\_\_

☐ Deferred/Continued to meeting of: \_\_\_\_\_

☐ Referred to: \_\_\_\_\_