

FY 2014/15 Requested Mid-Year Budget Adjustments

<u>Account Description</u>	<u>Department</u>	<u>Current Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Net Change</u>	<u>Adjusted Budget</u>
General Fund						
Salaries & Benefits	City Manager	339,854	48,000			387,854
Salaries & Benefits	Public Works Admin	471,379		48,000		423,379
Net increase/(decrease) in General Fund budget						-
This action corrects an error in accounts contained in Resolution 3751-2014 authorizing budget adjustment 2015-07 which moved budgeted funds in the personnel budget of the Public Works Admin/Engineering Department to Professional Services for a contract for engineering services.						
Vacation & Sick Leave Payout	City Manager	9,179	22,900			32,079
Net increase/(decrease) in General Fund budget						22,900
This action increases the budget for payouts to retiring employee.						
Employee Benefits	City Manager	42,432	8,425			50,857
Net increase/(decrease) in General Fund budget						8,425
*Current budget adjusted for correction listed in first adjustment.						
This action increases the budget for a change in employee coverage.						
Recruitment Costs	City Manager	40,500	9,500			50,000
Net increase/(decrease) in General Fund budget						9,500
This action increases the budget to add funding for two more recruitments and one-time costs associated with the Police Chief recruitment.						
Professional Services	City Manager	13,300	7,750			21,050
Net increase/(decrease) in General Fund budget						7,750
This action increases the budget to fund Municipal Code updates (\$1,000) and labor negotiation fees (\$6,750).						
Audit and Accounting	Finance	20,000	13,000			33,000
Net increase/(decrease) in General Fund budget						13,000
This action increases the budget to fund additional audit fees for preparation of the financial statements and a TDA Fund Audit for MCOG.						
Professional Services	Finance	10,000	7,000			17,000
Net increase/(decrease) in General Fund budget						7,000
This action increases the budget to fund fees for a Cost Allocation Plan. The report was budgeted in FY 2013 and completed in FY 2015. The budget for the report was not re-budgeted in FY 2015						
Professional Services	Non-Departmental	22,350	100,000			122,350
Net increase/(decrease) in General Fund budget						100,000
This action will increase the budget to fund technical support for Polanco oversight.						
Fleet & Equipment Services	Public Safety - Police	177,158	35,750			212,908
Net increase/(decrease) in General Fund budget						35,750
This action increases the allocation to fleet services to account for the purchase of a replacement for a failed generator (30k) and a portion of the utility vehicle (5,750).						
Telephone & Communication	Public Safety - Police	19,500	5,600			25,100
Net increase/(decrease) in General Fund budget						5,600
This action increases the budget to account for higher costs than anticipated.						

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Copy-Printing	Public Safety - Police	1,500	2,400			3,900
Net increase/(decrease) in General Fund budget					2,400	
This action increases the budget to fund the cost of printing Moving Citation books and forms that had previously been provided by the Department of Justice.						
Recruit Training	Public Safety - Police	-	20,000			20,000
Net increase/(decrease) in General Fund budget					20,000	
This action increases the budget to fund police recruit training.						
Small Tools & Equipment	Public Safety - Police	14,700	3,000			17,700
Net increase/(decrease) in General Fund budget					3,000	
This action increases the budget to fund amunition included in the FY 2014 but not purchased until FY 2015. Purchase was not re-budgeted in FY 2015.						
Miscellaneous	Public Safety - Police	-	9,200			9,200
Net increase/(decrease) in General Fund budget					9,200	
This action increases the budget to fund housing for the interim police chief.						
Fleet & Equipment Services	Parks	12,266	5,750			18,016
Net increase/(decrease) in General Fund budget					5,750	
This action increases the budget to fund a portion of the cost of a utility vehicle.						
Professional Services	Caspar Trn & Landfill	90,000	170,000			260,000
Net increase/(decrease) in General Fund budget					170,000	
This action increases the budget to fund additional invoices received for prior year services (FY 10 & FY 11).						
Total General Fund Increase/(Decrease) in budget					420,275	
Offset by undesignated fund balance.						
Fleet & Equipment Internal Service Fund						
Machinery & Equipment	Fleet ISF	-	53,000			53,000
Net increase/(decrease) in Fleet & Equipment ISF budget					53,000	
This action increases the budget to fund the purchase of a replacement for the failed generator at the police department and the purchase of a utility vehicle for use by the parks department, the police department and the water and wastewater enterprise funds. The generator will be funded by the General Fund and the cost of the utility vehicle will be shared by the General Fund, Water and Wastewater.						
Total Fleet & Equipment ISF Increase/(Decrease) in budget					53,000	
Water Enterprise						
License & Permits	Water - Admin	13,000	5,000			18,000
Net increase/(decrease) in Water Enterprise budget					5,000	
This action will increase the budget to fund the additional cost charged by the State Water Resources Control Board.						

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Capital Lease Principal	Water - Maintenance	111,369		111,369		-
Capital Lease Interest	Water - Maintenance	15,196		15,196		-
Net increase/(decrease) in Water Enterprise budget					(126,565)	
This action will decrease the budget to account for lease payment budgeted twice.						
 Fleet & Equipment Services	 Water - Treatment	 117,248	 11,500			 128,748
Net increase/(decrease) in Water Enterprise budget					11,500	
This action will increase the budget to provide partial funding for utility vehicle.						
Total Water Enterprise Increase/(Decrease) in budget					(110,065)	
 Wastewater Enterprise						
Machinery & Equipment	Wastewater - Non-recurring Capital	135,000	6,000			141,000
Net increase/(decrease) in Wastewater Enterprise budget					6,000	
This action will increase the budget to account for Jetta Drive replacement parts not included in initial quote for grit removal system repairs.						
Total Wastewater Enterprise Increase/(Decrease) in budget					6,000	
 Town Hall Capital Project						
CIP - Town Hall Remodel	Town Hall Capital Project	305,092	11,000			316,092
Net increase/(decrease) in Town Hall Capital Project budget					11,000	
This action will increase the budget to fund the American Disability Act button for the front door; not included in the original plan.						
 CIP - Town Hall Remodel	 Town Hall Capital Project	 316,092	 15,000			 331,092
Net increase/(decrease) in General Fund budget					15,000	
This action increases the budget to fund replacement of the front door.						
Total Town Hall Capital Project Increase/(Decrease) in budget					26,000	