

**RESOLUTION NO. \_\_\_\_-2022**

**RESOLUTION OF THE FORT BRAGG CITY COUNCIL  
APPROVING CONTRACT AMENDMENT WITH SHN CONSULTING  
ENGINEERS & GEOLOGISTS, INC. FOR CONSTRUCTION SUPPORT  
SERVICES FOR THE PARENTS AND FRIENDS CYPRESS STREET  
RESIDENTIAL CARE FACILITY FOR THE ELDERLY PROJECT AND  
AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENT (TOTAL  
CONTRACT NTE \$50,000)**

**WHEREAS**, on April 18,2022, the City of Fort Bragg (“City”) entered into a Professional Services Agreement (“Contract”) in an amount not to exceed \$25,000 with SHN Consulting Engineers & Geologists, Inc. (“Consultant”) for professional services in support of the Parents and Friends Cypress Street Residential Care Facility for the Elderly Project on a time and materials basis; and

**WHEREAS**, the Consultant has demonstrated expertise in construction management and grant administration; and

**WHEREAS**, construction site issues required Consultant to exceed estimated amount of hours in support of the project; and

**WHEREAS**, the City requires additional and ongoing professional services in construction management and grant administration assistance in order to meet the demand of current workload and provide staff expertise; and

**WHEREAS**, the City desires to change the contract amount from \$25,000 to \$50,000; and

**WHEREAS**, the costs associated with this contract would be paid through grant funds from the State of California Community Development Block Grant Program (“CDBG”) and sufficient funds are budgeted under CDBG Award 17-CDBG-12020; and

**WHEREAS**, per Fort Bragg Municipal Code Section 3.20.050, the City Manager’s signing authority for change orders may not exceed 10% of the approved contract cost; and

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Fort Bragg does hereby approve an Amendment to the Professional Services Agreement with SHN Consulting Engineers & Geologists, Inc. and authorizes City Manager to Execute Contract (Total Contract Amount Not to Exceed \$50,000).

**The above and foregoing Resolution was introduced by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_, and passed and adopted at a regular meeting of the City Council of the City of Fort Bragg held on the 26<sup>th</sup> day of September, 2022, by the following vote:**

**AYES:  
NOES:  
ABSENT:**

**ABSTAIN:  
RECUSED:**

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**BERNIE NORVELL  
Mayor**

**ATTEST:**

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**June Lemos, MMC  
City Clerk**