



# City of Fort Bragg

416 N Franklin Street  
Fort Bragg, CA 95437  
Phone: (707) 961-2823  
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## Meeting Agenda City Council

**THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY AS  
THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT NO. 1  
AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR  
AGENCY**

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Monday, June 28, 2021

6:00 PM

Town Hall, 363 N. Main Street

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### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### ROLL CALL

### PLEASE TAKE NOTICE

*This City Council meeting is presented in a hybrid format, both in-person at Town Hall and virtually via Zoom. The Governor's executive Orders N-25-20, N-29-20, and N-08-21 suspend certain requirements of the Brown Act. City Councilmembers and staff may choose to participate in person or by video conference.*

*The meeting will be live-streamed on the City's website at <https://city.fortbragg.com/> and on Channel 3. Public Comment regarding matters on the agenda may be made in person at Town Hall or by joining the Zoom video conference and using the Raise Hand feature when the Mayor or Acting Mayor calls for public comment. Any written public comments received after agenda publication will be forwarded to the Councilmembers as soon as possible after receipt and will be available for inspection at City Hall, 416 N. Franklin Street, Fort Bragg, California. All comments will become a permanent part of the agenda packet on the day after the meeting or as soon thereafter as possible, except those written comments that are in an unrecognized file type or too large to be uploaded to the City's agenda software application. Public comments may be submitted to City Clerk June Lemos at [jlemos@fortbragg.com](mailto:jlemos@fortbragg.com).*

### ZOOM WEBINAR INVITATION

*You are invited to a Zoom webinar.  
When: Jun 28, 2021 06:00 PM Pacific Time (US and Canada)  
Topic: City Council*

*Please click the link below to join the webinar:*

*<https://us06web.zoom.us/j/96489582856>*

*Or Telephone:*

*US: +1 720 707 2699 or +1 253 215 8782 (\*6 mute/unmute, \*9 raise hand)*

*Webinar ID: 964 8958 2856*

**TO SPEAK DURING PUBLIC COMMENT PORTIONS OF THE AGENDA VIA ZOOM, PLEASE JOIN THE MEETING AND USE THE RAISE HAND FEATURE WHEN THE MAYOR OR ACTING MAYOR CALLS FOR PUBLIC COMMENT ON THE ITEM YOU WISH TO ADDRESS.**

### AGENDA REVIEW

## **1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS**

- 1A. [21-264](#) Receive Report from John Allison and Mary Kate McKenna Regarding the Impact of the Mendocino Coast Healthcare Foundation and Its Support for Organizations that Care for the Health & Wellness of the Community
- 1B. [21-290](#) Receive Report from Library Advisory Board Representative Carolyn Schneider Regarding the Fort Bragg Library Expansion Project

**Attachments:** [Fort Bragg Library Flyer](#)

## **2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS**

*MANNER OF ADDRESSING THE CITY COUNCIL: All remarks and questions shall be addressed to the City Council; no discussion or action will be taken pursuant to the Brown Act. No person shall speak without being recognized by the Mayor or Acting Mayor. Public comments are restricted to three (3) minutes per speaker.*

*TIME ALLOTMENT FOR PUBLIC COMMENT ON NON-AGENDA ITEMS: Thirty (30) minutes shall be allotted to receiving public comments. If necessary, the Mayor or Acting Mayor may allot an additional 30 minutes to public comments after Conduct of Business to allow those who have not yet spoken to do so. Any citizen, after being recognized by the Mayor or Acting Mayor, may speak on any topic that may be a proper subject for discussion before the City Council for such period of time as the Mayor or Acting Mayor may determine is appropriate under the circumstances of the particular meeting, including number of persons wishing to speak or the complexity of a particular topic. Time limitations shall be set without regard to a speaker's point of view or the content of the speech, as long as the speaker's comments are not disruptive of the meeting.*

*BROWN ACT REQUIREMENTS: The Brown Act does not allow action or discussion on items not on the agenda (subject to narrow exceptions). This will limit the Council's response to questions and requests made during this comment period.*

## **3. STAFF COMMENTS**

## **4. MATTERS FROM COUNCILMEMBERS**

## **5. CONSENT CALENDAR**

*All items under the Consent Calendar will be acted upon in one motion unless a Councilmember requests that an individual item be taken up under Conduct of Business.*

- 5A. [21-279](#) Approve Scope of Work for Engineering Services - Analysis Related to Engineering Concept and Cost Specifications for Establishment of Ocean Water Intake/Discharge Infrastructure to Facilitate Economic Development on Former Mill Site

**Attachments:** [Att 1 - Scope of Work](#)

- 5B. [21-312](#) Adopt by Title Only and Waive the Second Reading of Ordinance 968-2021 Adding Chapter 15.38 (Streamlined Permitting Process for Electric Vehicle Charging Stations) to Title 15 (Buildings and Construction) of the Fort Bragg Municipal Code

**Attachments:** [ORD 968-2021](#)

- 5C. [21-313](#) Adopt City Council Resolution Confirming the Continued Existence of a Local Emergency in the City of Fort Bragg

**Attachments:** [RESO Declaring Continuing Local Emergency](#)

- 5D. [21-315](#) Adopt City Council Resolution Approving Contract Amendment with Metropolitan Planning Group DBA M-Group for Adjunct Planning Services for Multiple Planning Projects and Authorizing City Manager to Execute Amendment (Amount Not to Exceed \$55,068.50)

**Attachments:** [RESO M-Group Contract 2nd Amendment](#)  
[M-Group 2nd Amendment](#)  
[M-Group 1st Amendment 1-26-2021](#)  
[M-Group Contract 11-16-2020](#)

- 5E. [21-320](#) Adopt City Council Resolution Updating the City of Fort Bragg Master Salary Rate Compensation Plan and Confirming the Pay/Rates/Ranges for All City of Fort Bragg Established Classifications

**Attachments:** [RESO Compensation Schedule COLA](#)  
[Exhibit A Compensation Schedule 6-28-2021](#)

- 5F. [21-321](#) Adopt City Council Resolution Establishing a Compensation Plan and Terms and Conditions of Employment for Exempt Mid-Management Classifications

**Attachments:** [RESO Mid Management Comp](#)

- 5G. [21-322](#) Adopt City Council Resolution Establishing a Compensation Plan and Terms and Conditions of Employment for Exempt At-Will Executive Classifications

**Attachments:** [RESO Executive Comp](#)

- 5H. [21-323](#) Adopt City Council Resolution Establishing a Compensation Plan and Terms and Conditions of Employment for Non-Bargaining and Confidential Classifications

**Attachments:** [RESO Confidential Comp](#)

- 5I. [21-327](#) Adopt Joint City Council/Improvement District/Redevelopment Successor Agency Resolution Approving a Professional Services Agreement with JJACPA, Inc. for Auditing Services and Authorizing City/District Manager/Executive Director to Execute Same (Amount Not to Exceed \$42,550; Split Among the Agencies)

**Attachments:** [RESO JJACPA Contract](#)  
[JJACPA Auditing Services](#)

- 5J. [21-314](#) Receive and File Minutes of the May 19, 2021 Public Safety Committee

## Meeting

**Attachments:** [PSCM 2021-05-19](#)

- 5K. [21-310](#) Approve Minutes of Special Meeting of May 20, 2021

**Attachments:** [CCM2021-05-20\\_Special](#)

- 5L. [21-328](#) Approve Minutes of June 14, 2021

**Attachments:** [CCM2021-06-14](#)

- 5M. [21-319](#) Approve Minutes of Special Meeting of June 17, 2021

**Attachments:** [CCM2021-06-17\\_Special](#)

- 5N. [21-330](#) Approve Minutes of Special Meeting of June 21, 2021

**Attachments:** [CCM2021-06-21\\_Special](#)

## **6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS**

## **7. PUBLIC HEARING**

*When a Public Hearing has been underway for a period of 60 minutes, the Council must vote on whether to continue with the hearing or to continue the hearing to another meeting.*

- 7A. [21-306](#) Receive Report, Conduct Public Hearing, and Consider Introducing by Title Only and Waiving the First Reading of Ordinance 969-2021 Amending Chapter 14.06 (Water Conservation) of Title 9 (Water and Sewers) of the Fort Bragg Municipal Code

**Attachments:** [06282021 Water Conservation Ordinance](#)

[Att. 1 - Proposed Ordinance](#)

[Conservation Ordinance Update](#)

[Public Comment 7A](#)

## **8. CONDUCT OF BUSINESS**

- 8A. [21-326](#) Presentation by NHA Advisors on Fort Bragg Unfunded Accrued Actuarial Pension Liability

**Attachments:** [Fort Bragg - Pension Cost Management Strategies \(Final\)](#)

- 8B. [21-307](#) Receive Report and Planning Commission Recommendation and Provide Direction on Ordinance Regulating Formula Businesses in the Inland Zoning Area

**Attachments:** [06282021 Formula Business Ordinance](#)

[Att. 1 - Ordinance](#)

[Att. 2 - Planning Commission Resolution](#)

[Att. 3 - Zoning Map](#)

[Formula Business Ordinance 06282021](#)

[Public Comment 8B](#)

- 8C. [21-332](#) Receive Report and Consider Endorsing and Encouraging Voluntary Implementation of Stage 2 Water Conservation Measures in Fort Bragg

**Attachments:** [06282021 Voluntary Stage 2 Conservation](#)

[Att. 1 - Resolution](#)

- 8D. [21-333](#) Receive Oral Staff Report and Consider Adopting a Resolution Authorizing and Ratifying Emergency Repair of a Sewer Force Main and Authorizing the City/District Manager to Complete and Execute Agreements and Documents

**Attachments:** [RESO Sewer Main Break Elm St. Pump Station](#)

## **9. CLOSED SESSION**

- 9A. [21-324](#) CONFERENCE WITH LABOR NEGOTIATORS: Pursuant to Government Code Section 54957.6: City Negotiator: Tabatha Miller, City Manager; Employee Organizations: Fort Bragg Police Association

- 9B. [21-325](#) CONFERENCE WITH REAL PROPERTY NEGOTIATORS FOR POSSIBLE ACQUISITION OF REAL PROPERTY, Pursuant to Government Code Section 54956.8: Real Property: APN 008-430-21, APN 008-430-22, APN 018-040-61, APN 018-430-22, APN 018-040-61, APN 018-120-50, APN 008-171-07, APN 008-161-08, APN 008-151-26, APN 008-161-27 and the Southern portion of former APN 008-020-15, Fort Bragg, CA 95437; City Negotiator: Tabatha Miller, City Manager; Negotiating Party: Dave Massengill, Environmental Affairs, Georgia Pacific Corporation; Under Negotiation: Terms of Acquisition, Price

## **ADJOURNMENT**

*The adjournment time for all Council meetings is no later than 10:00 p.m. If the Council is still in session at 10:00 p.m., the Council may continue the meeting upon majority vote.*

### **NEXT REGULAR CITY COUNCIL MEETING:**

**6:00 P.M., MONDAY, JULY 12, 2021**

STATE OF CALIFORNIA     )  
   )ss.  
 COUNTY OF MENDOCINO    )

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this amended agenda to be posted in the City Hall notice case on June 25, 2021.

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June Lemos, CMC  
 City Clerk

### NOTICE TO THE PUBLIC:

#### **DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET DISTRIBUTION:**

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection upon making reasonable arrangements with the City Clerk for viewing same during normal business hours.*
- *Such documents are also available on the City of Fort Bragg's website at <https://city.fortbragg.com> subject to staff's ability to post the documents before the meeting.*

#### **ADA NOTICE AND HEARING IMPAIRED PROVISIONS:**

*It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.*

*If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.*

*This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).*