



# City of Fort Bragg

416 N Franklin Street  
Fort Bragg, CA 95437  
Phone: (707) 961-2823  
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## Meeting Agenda City Council

**THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY AS  
THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT NO. 1  
AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR  
AGENCY**

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Tuesday, November 12, 2019

6:00 PM

Town Hall, 363 N. Main Street

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### AMENDED

#### CALL TO ORDER

#### PLEDGE OF ALLEGIANCE

#### ROLL CALL

#### AGENDA REVIEW

#### **1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS**

- 1A. [19-465](#) Recognize Administrative Assistant Brenda Jourdain Upon Her Retirement for her Service to the City of Fort Bragg: April 25, 2001 to December 30, 2019
- 1B. [19-488](#) Presentation of Proclamation Welcoming Pastor John Carrick as the New First Presbyterian Church Pastor in Fort Bragg  
*Attachments:* [17-2019 Presbyterian Church](#)
- 1C. [19-491](#) Presentation of Fundraising Proceeds for Guest House Stained Glass Windows by the Fort Bragg-Mendocino Coast Historical Society to the Fort Bragg City Council
- 1D. [19-489](#) Appoint Councilmember Tess Albin-Smith as the City of Fort Bragg Economic Development & Financing Corporation (EDFC) Representative, Replacing Staff Representative Scott Perkins

#### **2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS**

*MANNER OF ADDRESSING THE CITY COUNCIL: Any member of the public desiring to address the City Council may submit a Speaker Card to the City Clerk and proceed to the podium after being recognized by the Presiding Officer. Speakers will be called up in the order the Speaker Cards are received. Those who have not filled out a Speaker Card will be given an opportunity to speak after all those who have filled out Speaker Cards have spoken. All remarks and questions shall be addressed to the City Council; no discussion or action will be taken pursuant to the Brown Act. No person shall speak without being recognized by the Mayor or acting*

Mayor. Written comments may be submitted to the City Clerk, 416 N. Franklin Street, Fort Bragg, CA 95437, or emailed to [cityclerk@fortbragg.com](mailto:cityclerk@fortbragg.com).

*TIME ALLOTMENT FOR PUBLIC COMMENT ON NON-AGENDA ITEMS: Thirty (30) minutes shall be allotted to receiving public comments. If necessary, the Mayor or acting Mayor may allot an additional 30 minutes to public comments after Conduct of Business to allow those who have not yet spoken to do so. Any citizen, after being recognized by the Mayor or acting Mayor, may speak on any topic that may be a proper subject for discussion before the City Council for such period of time as the Mayor or acting Mayor may determine is appropriate under the circumstances of the particular meeting, including number of persons wishing to speak or the complexity of a particular topic. Time limitations shall be set without regard to a speaker's point of view or the content of the speech, as long as the speaker's comments are not disruptive of the meeting.*

*BROWN ACT REQUIREMENTS: The Brown Act does not allow action or discussion on items not on the agenda (subject to narrow exceptions). This will limit the Council's response to questions and requests made during this comment period.*

### **3. STAFF COMMENTS**

### **4. MATTERS FROM COUNCILMEMBERS**

### **5. CONSENT CALENDAR**

*All items under the Consent Calendar will be acted upon in one motion unless a Councilmember requests that an individual item be taken up under Conduct of Business.*

- 5A. [19-466](#)** Adopt by Title Only and Waive the Second Reading of Ordinance 952-2019 Amending Article 2 (Zoning Districts and Allowable Land Uses), Article 4 (Standards for Specific Land Uses), and Article 10 (Definitions) of Title 18 (Inland Land Use and Development Code) of the Fort Bragg Municipal Code Relating to Cannabis Regulations

**Attachments:** [ORD#952 Cannabis Businesses](#)

- 5B. [19-468](#)** Adopt by Title Only and Waive the Second Reading of Ordinance 953-2019 Repealing Chapters 9.30 (Medical Marijuana Dispensaries), 9.32 (Marijuana Cultivation), and 9.33 (Cannabis Manufacturing), and Replacing them with Chapter 9.30 (Cannabis Businesses) of Title 9 (Public Peace, Safety and Morals) of the Fort Bragg Municipal Code

**Attachments:** [ORD#953 Cannabis Businesses](#)

- 5C. [19-476](#)** Adopt Municipal Improvement District Resolution Approving an Amendment to the Professional Services Agreement with HDR, Inc. to Provide Engineering Services During Construction for the Wastewater Treatment Plant Upgrade Project, City Project No. 2018-01, and Authorize District Manager to Execute Amendment (Amount of Increase Not to Exceed \$46,266; Total Amount of Contract Not to Exceed \$1,008,259; Account No. 716-7001-0731)

**Attachments:** [ID RESO HDR Engineering Services](#)  
[HDR Inc Wastewater Plant Upgrade 6th Amendment](#)

- 5D. [19-492](#) Receive and File Minutes of the September 11, 2019 Public Works and Facilities Committee

**Attachments:** [PWM 09112019](#)

- 5E. [19-469](#) Approve Minutes of October 15, 2019

**Attachments:** [CCM2019-10-15](#)

- 5F. [19-483](#) Approve Minutes of Special Meeting of October 24, 2019

**Attachments:** [CCM2019-10-24\\_Special](#)

- 5G. [19-484](#) Approve Minutes of October 28, 2019

**Attachments:** [CCM2019-10-28](#)

## **6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS**

## **7. PUBLIC HEARING**

*When a Public Hearing has been underway for a period of 60 minutes, the Council must vote on whether to continue with the hearing or to continue the hearing to another meeting.*

## **8. CONDUCT OF BUSINESS**

- 8A. [19-422](#) Receive Report and Consider Appointment of City of Fort Bragg Representative to the Mendocino County Library Advisory Board

**Attachments:** [11122019 Library Board Appointee](#)

[Att 1 - 12-14-2018 MADDY ACT NOTICE](#)

[Att 2 - 9-11-2019 Library Advisory Board Press Release](#)

[Att 3 - Carolyn Schneider Application](#)

- 8B. [19-472](#) Receive Report and Consider Adoption of City Council Resolution Revising and Updating the City's Aesthetic Guidelines and Standards for Deployment of Telecommunication Facilities in the City of Fort Bragg

**Attachments:** [11122019 Telecommunication Guidelines](#)

[Att 1 - RESO 4158-2019](#)

[Att 2 - RESO Revised City's Aesthetic Guidelines](#)

[Att 2a - Exhibit A - Aesthetic Guidelines](#)

[Att 3 - Permit Application Guidelines](#)

[Att 3a - Appendix A - Permit Form](#)

[Att 3b - Appendix B - Standards and Conditions](#)

[Att 4 - Small Wireless Communication Facilities Guidelines PowerPoint](#)

[Att 5 - Public Comment](#)

[Additonal Public Comment](#)

- 8C. [19-485](#) Receive Report and Consider Adoption of City Council Resolution Approving Professional Services Agreement with Creative Thinking, Inc. DBA The Idea Cooperative to Provide Strategic and Creative Marketing Services for Visit Fort Bragg and Authorizing City Manager to Execute Contract (Amount Not To Exceed \$99,000; Account No. 110-4321-0319)

**Attachments:** [11122019 Idea Coop Contract](#)  
[Att 1 - RESO VFB Idea Coop](#)  
[Att 2 - Idea Cooperative Contract](#)

- 8D. [19-473](#) Receive Report and Consider Introducing by Title Only and Waiving the First Reading of Ordinance No. 954-2019 Adding Chapter 15.36 (Deferral of Development Impact Fees) to Title 15 (Buildings and Construction) of the Fort Bragg Municipal Code

**Attachments:** [11122019 Fee Deferral Ordinance](#)  
[Att 1 - Proposed Ordinance 954-2019](#)  
[Att 2 - Minutes of the 9-23-2019 City Council Meeting](#)

## **9. CLOSED SESSION**

### **ADJOURNMENT**

*The adjournment time for all Council meetings is no later than 10:00 p.m. If the Council is still in session at 10:00 p.m., the Council may continue the meeting upon majority vote.*

**NEXT REGULAR CITY COUNCIL MEETING:  
 6:00 P.M., MONDAY, NOVEMBER 25, 2019**

STATE OF CALIFORNIA     )  
   )ss.  
 COUNTY OF MENDOCINO    )

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on November 8, 2019.

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Brenda Jourdain, Administrative Assistant

### **NOTICE TO THE PUBLIC:**

### **DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET DISTRIBUTION:**

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection in the lobby of City Hall at 416 N. Franklin Street during normal business hours.*
- *Such documents are also available on the City of Fort Bragg's website at <http://city.fortbragg.com> subject to staff's ability to post the documents before the meeting.*

**ADA NOTICE AND HEARING IMPAIRED PROVISIONS:**

*It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.*

*If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.*

*The Council Chamber is equipped with a Wireless Stereo Headphone unit for use by the hearing impaired. The unit operates in conjunction with the Chamber's sound system. You may request the Wireless Stereo Headphone unit from the City Clerk for personal use during the Council meetings.*

*This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).*