



# City of Fort Bragg

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## Meeting Agenda Finance and Administration Committee

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Wednesday, August 7, 2019

11:00 AM

Town Hall, 363 N. Main Street

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### MEETING CALLED TO ORDER

### ROLL CALL

### 1. APPROVAL OF MINUTES

- 1A. [19-364](#) Approve Minutes of June 5, 2019

**Attachments:** [FACM20190605](#)

### 2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

### 3. CONDUCT OF BUSINESS

- 3A. [19-380](#) Receive Oral Presentation from the City's Sales and Use Tax Consultant, Muni Services

**Attachments:** [City of Fort Bragg Sales & Use Tax Forecast Summary](#)  
[Fort Bragg Sales Tax Performance Analysis by Quarter](#)  
[July 22, 2019 Policy Update](#)

- 3B. [19-371](#) Receive Reportable Items Report: Includes Treasury Report, Approved Intradepartmental Budget Transfers, Contracts Under \$25k Approved by the City Manager, Contract Change Orders Not Exceeding 10% of Contract, and Disbursements Listing

**Attachments:** [08072019 Q4 Reportable Items Report](#)  
[Att 1: Treasurer's report Q4](#)  
[Att 2: Contracts Under \\$25K - 4/1/2019 - 6/30/2019](#)  
[Att 3: Contract Change Orders 4/1/2019 - 6/30/2019](#)  
[Att 4: Intradepartmental budget transfers 4/1/2019 - 6/30/2019](#)  
[Att 5: Disbursement Report Q4](#)

- 3C. [19-363](#) Receive Oral Update from Staff on Departmental Activities

### 4. MATTERS FROM COMMITTEE / STAFF

### ADJOURNMENT

STATE OF CALIFORNIA     )  
  )ss.  
COUNTY OF MENDOCINO    )

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on August 1, 2019.

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Brenda Jourdain, Administrative Assistant

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