



City of Fort Bragg

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Meeting Agenda City Council

**THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY AS
THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT NO. 1
AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR
AGENCY**

Monday, September 24, 2018

6:00 PM

Town Hall, 363 N. Main Street

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

AGENDA REVIEW

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

- 1A. [18-372](#) Presentation of Proclamation Recognizing September 24-28, 2018 as Stormwater Awareness Week

Attachments: [11-2018 Stormwater Awareness Week](#)
[Art Contest Winners](#)

- 1B. [18-386](#) Receive Presentation by Project Sanctuary and Presentation of Proclamation to Project Sanctuary Recognizing October as Domestic Violence Awareness Month

Attachments: [12-2018 Domestic Violence Awareness Month](#)
[Project Sanctuary Presentation PowerPoint](#)

- 1C. [18-383](#) Receive Presentation from Amy Northam, General Manager of the Redwood Empire Municipal Insurance Fund (REMIF)

Attachments: [Council presentation - Ft Bragg](#)

2A. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS (30 Minutes)

MANNER OF ADDRESSING THE CITY COUNCIL: Any member of the public desiring to address the City Council may submit a Speaker Card to the City Clerk and proceed to the podium after being recognized by the Presiding Officer. Speakers will be called up in the order the Speaker Cards are received. Those who have not filled out a Speaker Card will be given an opportunity to speak after all those who have filled out Speaker Cards have spoken. All remarks and questions shall be addressed to the City Council and no discussion or action shall be taken on any requests, in accordance with Brown Act Requirements. No person shall speak without being recognized by the Mayor or acting Mayor.

TIME ALLOTMENT FOR PUBLIC COMMENT ON NON-AGENDA ITEMS: A maximum of thirty (30) minutes shall be allotted to receiving public comments at the initial public comment period. If necessary, an additional 30 minutes shall be allotted to public comments after Conduct of Business, but only if the first 30-minute Public Comment period was not sufficient to allow all those who wished to speak to do so. Any citizen, after being recognized by the Mayor or acting Mayor, may speak on any topic that may be a proper subject for discussion before the City Council for such period of time as the Mayor or acting Mayor may determine is appropriate under the circumstances of the particular meeting, including but not limited to, the number of persons wishing to speak on a particular topic or at a particular meeting, or the complexity of a particular topic. Time limitations shall be set without regard to a speaker's point of view or the content of the speech, as long as the speaker's comments are not disruptive of the meeting.

BROWN ACT REQUIREMENTS: Pursuant to the Brown Act, the Council cannot discuss issues or take action on any requests during this comment period.

3. STAFF COMMENTS

4. MATTERS FROM COUNCILMEMBERS

5. CONSENT CALENDAR

All items under the Consent Calendar will be acted upon in one motion unless a Councilmember requests that an individual item be taken up under Conduct of Business.

- 5A. [18-375](#)** Adopt by Title Only and Waive Second Reading of Ordinance No. 941-2018 Amending Chapter 6.12 (Nuisances) of Title 6 (Health and Sanitation) of the Fort Bragg Municipal Code to Include Maintenance Standards for Vacant Commercial Buildings
- Attachments:** [ORD#941 Nuisance Vacant Commercial Buildings](#)
- 5B. [18-380](#)** Adopt by Title Only and Waive Second Reading of Ordinance No. 942-2018 Adding Chapter 9.61 [Shopping Carts] to Title 9 [Public Peace, Safety, and Morals] of the Fort Bragg Municipal Code Regarding the Regulation of Shopping Carts
- Attachments:** [ORD#942 Shopping Cart Ordinance](#)
- 5C. [18-385](#)** Receive and File Minutes of the July 24, 2018 Community Development Committee Meeting
- Attachments:** [CDCM_07242018](#)
- 5D. [18-376](#)** Approve Minutes of Special Joint City Council/Planning Commission Meeting of September 5, 2018
- Attachments:** [CCM2018-09-05 Special Joint PC](#)
- 5E. [18-371](#)** Approve Minutes of Special Closed Session of September 10, 2019
- Attachments:** [CCM2018-09-10 Special Closed](#)
- 5F. [18-379](#)** Approve Minutes of September 10, 2018

Attachments: [CCM2018-09-10](#)

6. PUBLIC HEARING

When a Public Hearing has been underway for a period of 60 minutes, the Council must vote on whether to continue with the hearing or to continue the hearing to another meeting.

- 6A. [18-366](#)** Receive Report and Conduct Public Hearing on Imposition of Lien Against Nationstar / Mr. Cooper in the Amount of \$20,927.79 for Delinquent Nuisance Abatement Charges Related to 119 Pine Street

Attachments: [09242018 Pine Street Code Enforcement Lien](#)
[Att 1: Costs for 119 E Pine Code Enforcement](#)
[North Coast Brewing Company Letter](#)

7. CONDUCT OF BUSINESS

- 7A. [18-381](#)** Receive Report and Provide Direction to Staff on Possible Placement of Drug Take Back Drop Box and Sharps Disposal Box

Attachments: [09242018 Sharps Drug Drop Boxes](#)
[Att 1: Drop Box Dimensions and Specifications](#)
[Public Comment](#)

- 7B. [18-382](#)** Receive Report and Consider Adoption of City Council Resolution Adopting a Records Retention Schedule, Authorizing Destruction of Certain City Records, and Rescinding Prior Resolution 3806-2015

Attachments: [09242018 Records Retention Schedule](#)
[Att 1: RESO Retention Schedule](#)
[Att 2: City of Fort Bragg Retention Schedule](#)
[Att 3: Retention Schedule Legend](#)
[Att 4: How to Use Retention Schedules](#)
[Public Comment](#)

2B. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS (30 Minutes, If Necessary)

The second 30-minute Public Comment period shall only be held if the first 30-minute Public Comment Period was not sufficient to allow all those wishing to speak to do so. Please see 2A above.

8. CLOSED SESSION

- 8A. [18-389](#)** CONFERENCE WITH REAL PROPERTY NEGOTIATORS FOR POSSIBLE ACQUISITION OF REAL PROPERTY, Pursuant to Government Code Section § 54956.8:
Real Property: APN 020-070-31-00, APN 020-550-02-00, APN 020-550-08-00, APN 020-550-09-00, APN 020-550-03-00.
City Negotiators: Tabatha Miller, City Manager; Russell Hildebrand, City

Attorney.

Negotiating Party: Dave Massengill, Environmental Affairs, Georgia Pacific Corporation

Under Negotiation: Terms of Acquisition.

ADJOURNMENT

The adjournment time for all Council meetings is no later than 10:00 p.m. If the Council is still in session at 10:00 p.m., the Council may continue the meeting upon majority vote.

NEXT REGULAR CITY COUNCIL MEETING: 6:00 P.M., TUESDAY, OCTOBER 9, 2018

STATE OF CALIFORNIA)
)ss.
COUNTY OF MENDOCINO)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on September 18, 2018.

Brenda Jourdain, Administrative Assistant

NOTICE TO THE PUBLIC:

DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET DISTRIBUTION:

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection in the lobby of City Hall at 416 N. Franklin Street during normal business hours.*
- *Such documents are also available on the City of Fort Bragg's website at <http://city.fortbragg.com> subject to staff's ability to post the documents before the meeting.*

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It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.

If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.

The Council Chamber is equipped with a Wireless Stereo Headphone unit for use by the hearing impaired. The unit operates in conjunction with the Chamber's sound system. You may request the Wireless Stereo Headphone unit from the City Clerk for personal use during the Council meetings.

This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).