



City of Fort Bragg

416 N Franklin Street
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Meeting Agenda City Council

**THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY AS
THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT NO. 1
AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR
AGENCY**

Monday, December 11, 2017

6:00 PM

Town Hall, 363 N. Main Street

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

AGENDA REVIEW

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

- 1A. [17-633](#) Presentation of Proclamation Recognizing the Many Local Volunteers Who Devoted Countless Hours to Assist Evacuees from the October 2017 Northern California Fires

Attachments: [21-2017 Recognizing Volunteers Assisting Fire Evacuees](#)

2A. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS (30 Minutes)

MANNER OF ADDRESSING THE CITY COUNCIL: Any member of the public desiring to address the City Council may submit a Speaker Card to the City Clerk and proceed to the podium after being recognized by the Presiding Officer. Speakers will be called up in the order the Speaker Cards are received. Those who have not filled out a Speaker Card will be given an opportunity to speak after all those who have filled out Speaker Cards have spoken. All remarks and questions shall be addressed to the City Council and no discussion or action shall be taken on any requests, in accordance with Brown Act Requirements. No person shall speak without being recognized by the Mayor or acting Mayor.

TIME ALLOTMENT FOR PUBLIC COMMENT ON NON-AGENDA ITEMS: A maximum of thirty (30) minutes shall be allotted to receiving public comments at the initial public comment period. If necessary, an additional 30 minutes shall be allotted to public comments after Conduct of Business, but only if the first 30-minute Public Comment period was not sufficient to allow all those who wished to speak to do so. Any citizen, after being recognized by the Mayor or acting Mayor, may speak on any topic that may be a proper subject for discussion before the City Council for such period of time as the Mayor or acting Mayor may determine is appropriate under the circumstances of the particular meeting, including but not limited to, the number of persons wishing to speak on a particular topic or at a particular meeting, or the complexity of a particular topic. Time limitations shall be set without regard to a speaker's point of view or the content of the speech, as long as the speaker's comments are not disruptive of the meeting.

BROWN ACT REQUIREMENTS: Pursuant to the Brown Act, the Council cannot discuss issues or take action on any requests during this comment period.

3. STAFF COMMENTS

4. MATTERS FROM COUNCILMEMBERS

5. CONSENT CALENDAR

All items under the Consent Calendar will be acted upon in one motion unless a Councilmember requests that an individual item be taken up under Conduct of Business.

- 5A. [17-611](#) Adopt City Council Resolution Approving Professional Services Agreement with Chamber of Commerce for Specified Visit Fort Bragg Marketing and Promotion Tasks (Amount Not to Exceed \$36,444; Account No. 110-4321-0319)

Attachments: [RESO Chamber VFB Web-Social Media Contract](#)
[Chamber VFB Contract](#)

- 5B. [17-609](#) Approve Maddy Act Notice Providing List of Appointed Terms Expiring in 2018

Attachments: [12112017 Maddy Act Notice](#)

- 5C. [17-610](#) Authorize Cancellation of the December 25, 2017 Meeting

- 5D. [17-627](#) Receive and File Minutes of the October 24, 2017 Community Development Committee Meeting

Attachments: [CDCM 10242017](#)

- 5E. [17-641](#) Receive and File Minutes of the November 1, 2017 Finance and Administration Committee Meeting

Attachments: [FACM2017-11-01](#)

- 5F. [17-636](#) Approve Minutes of Special Closed Session of November 27, 2017

Attachments: [CCM2017-11-27 Special Closed](#)

- 5G. [17-624](#) Approve Minutes of November 27, 2017

Attachments: [CCM2017-11-27](#)

6. PUBLIC HEARING

When a Public Hearing has been underway for a period of 60 minutes, the Council must vote on whether to continue with the hearing or to continue the hearing to another meeting.

- 6A. [17-640](#) Receive Report, Conduct Public Hearing, and Consider Adoption of the Following: (1) City Council Resolution Adopting Updated Fees For Various Planning and Development Services; (2) Joint City Council/Improvement

District Resolution Adopting Updated Fees For Miscellaneous City/District Services

Attachments: [12112017 Fee Schedule Update Report](#)

[Att 1: Master 2018 FEE SCHEDULE Comparison](#)

[Att 2: Master 2018 FEE SCHEDULE](#)

[Att 3: RESO Fee Schedule Update for Planning & Develop Fees](#)

[Att 3a: RESO Exhibit A - Planning Fees](#)

[Att 4: RESO Fee Schedule Update for Miscellaneous Fees](#)

[Att 4a: RESO Exhibit A - Misc Fees](#)

[Att 5: 11272017 Revised Fee Schedule PH Notice](#)

- 6B.** [17-629](#) Receive Report, Conduct Public Hearing and Consider Providing Conceptual Preliminary Approval of Proposed Development and Affordable Housing Incentives for a Mixed-Income Senior and Multifamily Housing Project to be Located at 441 South Street (APN 018-340-04)

Attachments: [12112017 Danco Affordable Housing Concept and Incentives](#)

[Att 1: Site Location Map](#)

[Att 2: Project Site Plan](#)

[Att 3: Kempe Way Elevations](#)

[Att 4: South Street Elevations](#)

[Att 5: PH Notice - Danco Housing Incentives](#)

7. CONDUCT OF BUSINESS

- 7A.** [17-637](#) Receive Presentation from Visit Fort Bragg and Provide Feedback Regarding Initial "Branding" Concepts

Attachments: [12112017 VFB Branding Concepts Presentation](#)

- 7B.** [17-628](#) Receive Report and Public Safety Committee Recommendations Regarding Policy Approaches to Address Cannabis Businesses in Fort Bragg in Response to Upcoming State Permitting of Cannabis Businesses and Provide Direction to Staff

Attachments: [12112017 Cannabis Uses](#)

- 7C.** [17-613](#) Receive Report and Consider Adoption of City Council Resolution Accepting the Bid of Akeff Construction Services, Inc. as the Lowest Responsive Bid, Awarding the Contract for the New Water Tank Project, City Project No. 2017-08, to Akeff Construction Services, Inc., and Authorizing City Manager to Execute Contract (Amount Not to Exceed \$1,459,000.00; Account No. 651-6003-0731) and Approving Budget Adjustment No. 2018-11, Amending the FY 2017-2018 Budget to Appropriate Funds by Transferring \$367,200 from the Water Enterprise Capital Reserve Fund to Account No. 650-6003-0731

Attachments: [12112017 1.5MG Water Tank Construction](#)[Att 1: Akeff Bid](#)[Att 2: MDS Engineering Bid](#)[Att 3: MDS Bid Protest](#)[Att 4: RESO Akeff Award](#)[Att 5: RESO MDS Award](#)[Att 6: Contract](#)

- 7D. [17-614](#) Receive Report and Consider Adoption of City Council Resolution Approving Professional Services Agreement with 4LEAF, Inc. to Provide Construction Management, Staking and Materials Testing for the New Water Tank Project and Authorizing City Manager to Execute Contract (Amount Not to Exceed \$99,753; Account No. 651-6003-0731)

Attachments: [20112017 Water Tank Const Managment](#)[Att 1: RESO 1.5 MG Tank Const Management](#)[Att 2: 4Leaf Contract](#)

- 7E. [17-634](#) Receive Report and Consider Adoption of Municipal Improvement District Resolution Approving Agreement for Legal Services with Jones Hall to Provide Bond Counsel Services for USDA Loan Funding for Wastewater Treatment Facility Upgrade Project and Authorizing City Manager to Execute Same (Amount Not to Exceed \$50,000; Account No. 716-7001-0731)

Attachments: [12112017 USDA Loan - Bond Counsel](#)[Att 1: RESO Bond Counsel](#)[Att 2: Jones Hall Contract](#)

- 7F. [17-621](#) Receive Report and Consider Adoption of Municipal Improvement District Resolution Approving Contract with Synagro to Provide Transportation of Biosolids to Land Application Sites and Authorizing City Manager to Execute Contract (Amount Not to Exceed \$140,000; Account No. 710-4712-0319) and Approving Budget Amendment No. 2018-10 to Appropriate \$140,000 from the Wastewater Enterprise Fund to Account No. 710-4712-0319

Attachments: [12112017 Biosolids Staff Report](#)[Att 1: RESO Sludge Hauling - Synagro](#)[Att 2: Synagro Sludge Hauling Contract](#)**2B. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS (30 Minutes, If Necessary)**

The second 30-minute Public Comment period shall only be held if the first 30-minute Public Comment Period was not sufficient to allow all those wishing to speak to do so. Please see 2A above.

8. CLOSED SESSION**ADJOURNMENT**

The adjournment time for all Council meetings is no later than 10:00 p.m. If the Council is still in session at 10:00 p.m., the Council may continue the meeting upon majority vote.

**NEXT REGULAR CITY COUNCIL MEETING:
6:00 P.M., MONDAY, JANUARY 8, 2018**

STATE OF CALIFORNIA)
)ss.
COUNTY OF MENDOCINO)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on December 6, 2017.

Brenda Jourdain, Administrative Assistant

NOTICE TO THE PUBLIC:

**DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET
DISTRIBUTION:**

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection in the lobby of City Hall at 416 N. Franklin Street during normal business hours.*
- *Such documents are also available on the City of Fort Bragg's website at <http://city.fortbragg.com> subject to staff's ability to post the documents before the meeting.*

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If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.

The Council Chamber is equipped with a Wireless Stereo Headphone unit for use by the hearing impaired. The unit operates in conjunction with the Chamber's sound system. You may request the Wireless Stereo Headphone unit from the City Clerk for personal use during the Council meetings.

This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).