City of Fort Bragg

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Meeting Agenda

Finance and Administration Committee

Wednesday, December 6, 2017 | **11:00 AM** | **Town Hall, 363 N. Main Street**

MEETING CALLED TO ORDER

ROLL CALL

1. APPROVAL OF MINUTES

1A. 17-617 Approve Minutes of November 1, 2017

Attachments: FACM2017-11-01

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

3. CONDUCT OF BUSINESS

3A. 17-618 Receive Report and Consider Recommendation to City Council Regarding Changing Utility Bill Delinquency Dates

Attachments: 12062017 Utility Bill Delinquency Dates
Draft Ordinance No. 935-2018
Draft Resolution Setting Water Billing Periods and Delinquency Dates

3B. 17-619 Receive Report on Interactive Voice Response (IVR) System “Pay by Phone” Program

Attachments: 12062017 IVR Report
Accela - IVR quote
IVR Call Flow Diagram
Pay by Phone Survey December 2016

3C. 17-616 Receive Oral Update from Staff on Departmental Activities

4. MATTERS FROM COMMITTEE / STAFF

ADJOURNMENT

STATE OF CALIFORNIA)
)ss.
COUNTY OF MENDOCINO)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on December 1, 2017.

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Brenda Jourdain, Administrative Assistant

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