



# City of Fort Bragg

416 N Franklin Street  
Fort Bragg, CA 95437  
Phone: (707) 961-2823  
Fax: (707) 961-2802

## Meeting Agenda Finance and Administration Committee

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Wednesday, October 5, 2016

3:00 PM

Town Hall, 363 N. Main Street

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### MEETING CALLED TO ORDER

### ROLL CALL

### 1. APPROVAL OF MINUTES

- 1A. [16-397](#) Approve Minutes of Special Meeting of September 8, 2016

**Attachments:** [FACM2016-09-08 Special](#)

### 2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

### 3. CONDUCT OF BUSINESS

- 3A. [16-400](#) Receive Annual Report and Budget Reconciliation for FY 2015-16 Asset Forfeiture Fund Expenditures

**Attachments:** [10052016 Asset Forfeiture Annual Report FY 15-16](#)  
[Asset Forfeiture Detail Summary FY 15-16](#)  
[Asset Forfeiture Year End Summary FY 15-16](#)

- 3B. [16-396](#) Receive Report and Make Recommendation to City Council Regarding Cost Allocation Methodology for Facilities Maintenance & Repair Internal Service Fund and FY 2016/17 Budget Amendment.

**Attachments:** [10052016 CAP Methodology for ISFs Report](#)  
[Summary of Recalculated Facilities ISF allocation](#)

- 3C. [16-394](#) Receive Report and Make Recommendation to City Council and MID Board Regarding Repayment of Prior Year Over-allocations of Non-Personnel Overhead Costs

**Attachments:** [10052016 CAP Overallocations Report](#)  
[AUP Report](#)  
[Schedule of Fixed Assets to be transferred](#)  
[Interfund Loan and Payment Schedule](#)

- 3D. [16-398](#) Receive Oral Update from Staff on Departmental Activities

## **MATTERS FROM COMMITTEE / STAFF**

### **ADJOURNMENT**

STATE OF CALIFORNIA        )  
  )ss.  
COUNTY OF MENDOCINO    )

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on September 30, 2016.

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Brenda Jourdain, Administrative Assistant

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