



# City of Fort Bragg

416 N Franklin Street  
Fort Bragg, CA 95437  
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## Meeting Agenda

### City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY  
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT  
NO. 1 AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR  
AGENCY*

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Monday, June 13, 2016

6:00 PM

Town Hall, 363 N. Main Street

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#### MEETING CALLED TO ORDER

#### PLEDGE OF ALLEGIANCE

#### ROLL CALL

#### AGENDA REVIEW

#### 1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

- 1A. [16-236](#) Presentation of Proclamation Declaring the Month of June 2016 as Bee Friendly Month

Attachments: [14-2016 Bee Friendly Month](#)

#### 2. STAFF COMMENTS

#### 3. MATTERS FROM COUNCILMEMBERS

#### **4A. PUBLIC COMMENTS ON NON-AGENDA, CONSENT CALENDAR & CLOSED SESSION ITEMS (30 Minutes)**

*MANNER OF ADDRESSING THE CITY COUNCIL: Any member of the public desiring to address the City Council shall submit a "Speaker Card" to the City Clerk and proceed to the podium after being recognized by the Presiding Officer. Speakers will be called up in the order the Speaker Cards are received. All remarks and questions shall be addressed to the City Council and no discussion or action shall be taken on any requests, in accordance with Brown Act Requirements. No person shall enter into any discussion without being recognized by the Mayor or acting Mayor.*

*IF AGENDA PERMITS: A maximum of thirty (30) minutes shall be allotted to receiving public comments at the initial public comment period and, if necessary, an additional 30 minutes shall be allotted to public comments prior to action on the Consent Calendar. Any citizen, after being recognized by the Mayor or acting Mayor, may speak on any topic that may be a proper subject for discussion before the City Council for such period of time as the Mayor or acting Mayor may determine is appropriate under the circumstances of the particular meeting, including but not limited to, the number of persons wishing to speak on a particular topic or at a particular meeting, or the complexity of a particular topic. Time limitations shall be set without regard to a speaker's point of view or the content of the speech, as long as the speaker's comments are not disruptive of the meeting.*

*BROWN ACT REQUIREMENTS: Pursuant to the Brown Act the Council cannot discuss issues or take action on any requests during this comment period.*

#### **5. PUBLIC HEARING**

*When a Public Hearing has been underway for a period of 60 minutes, the Council must vote on whether to continue with the hearing or to continue the hearing to another meeting.*

#### **6. CONDUCT OF BUSINESS**

- 6A. [16-237](#)** Receive Report and Consider Adoption of Resolution Seeking Certification of the City of Fort Bragg, California as a Bee City USA® Community

**Attachments:** [06132016 Bee City USA Designation](#)  
[RESO Bee City USA](#)

- 6B. [16-238](#)** Receive Oral Presentation from Rural Communities Housing Development Corporation (RCHDC) and Mendocino County Behavioral Health and Recovery Services Regarding Siting of a Permanent Housing Facility for Mentally Ill and Homeless Persons

**Attachments:** [06132016 Oral Report RCHDC & Behavioral Health](#)  
[MHSA Fort Bragg Presentation](#)  
[E-Mail from Chouteau 06-13-2016](#)

- 6C. [16-239](#) Receive Report and (1) Consider Introduction, by Title Only, and Waive Further Reading of Ordinance No. 924-2016 Amending Chapter 3.12 of the Fort Bragg Municipal Code to Increase the City's Transient Occupancy Tax From 10% to 12% Subject to Voter Approval; and (2) Review Draft Resolution Calling a Special Election for the Purpose of Submitting to the Voters a General Tax Measure and an Advisory Measure and Provide Direction to Staff

**Attachments:** [06132016 Introduce TOT Ordinance](#)

[ATT 1: ORD 924-2016 Increasing TOT Redline amended 6-13-2016](#)

[ATT 2: RESO Calling Election for TOT Measure](#)

- 6D. [16-242](#) Receive Report and Provide Direction to Staff Regarding 2016 Community Development Block Grant "Super NOFA" Grant Application

**Attachments:** [06132016 CDBG 2016 Application Direction](#)

[Attachment 1 - 2016 CDBG NOFA Activities-Funding Chart.pdf](#)

- 6E. [16-241](#) Receive Presentation Regarding Proposed FY 2016/17 Water Enterprise and Wastewater Enterprise Budgets and Five-Year Capital Improvement Program and Provide Direction to Staff

**Attachments:** [06132016 Water & Wastewater Budgets and CIP](#)

[Attachment 1 - SECTION D: Enterprise Funds](#)

[Attachment 2 - SECTION F: CIP](#)

- 6F. [16-224](#) Receive Report and Recommendation from Finance & Administration Committee Regarding Modifications to City Council, Council Committee, and Planning Commission Meeting Minutes Format and Provide Direction to Staff

**Attachments:** [06132016 Brief Summary Minutes](#)

[Attachment 1 - Features & Benefits of Brief Minutes](#)

[Attachment 2 - CCAC Guidelines for Preparing Minutes](#)

#### **4B. PUBLIC COMMENTS ON NON-AGENDA, CONSENT CALENDAR & CLOSED SESSION ITEMS (30 Minutes, If Necessary)**

See 4A. above.

#### **7. CONSENT CALENDAR**

*All items under the consent calendar will be acted upon in one motion unless a Councilmember requests that an individual item be taken up under CONDUCT OF BUSINESS*

- 7A. [16-221](#) Adopt Resolution Confirming the Continued Existence of a Local Drought Emergency in the City of Fort Bragg

**Attachments:** [RESO Declaring Continuing Local Drought Emergency](#)

- 7B. [16-244](#) Receive and File Minutes from January 26, 2016 Community Development Committee Meeting  
Attachments: [CDCM\\_01262016](#)
- 7C. [16-227](#) Receive and File Minutes from April 6, 2016 Finance and Administration Committee Meeting  
Attachments: [FACM2016-04-06](#)
- 7D. [16-235](#) Receive and File Minutes from April 13, 2016 Public Safety Committee Meeting  
Attachments: [PSCM2016-04-13](#)
- 7E. [16-232](#) Receive and File Minutes from April 20, 2016 Public Works and Facilities Committee Special Meeting  
Attachments: [PWM2016-04-20](#)  
[PWMAAttachmentABM2016-04-20](#)
- 7F. [16-233](#) Receive and File Minutes from April 27, 2016 Public Works and Facilities Committee Special Meeting  
Attachments: [PWM2016-04-27](#)
- 7G. [16-226](#) Receive and File Minutes from May 3, 2016 Finance and Administration Committee Special Meeting  
Attachments: [FACM2016-05-03 Special](#)
- 7H. [16-219](#) Approve Minutes of Special Closed Session of May 23, 2016  
Attachments: [CCM2016-05-23 Special](#)
- 7I. [16-228](#) Approve Minutes of May 23, 2016  
Attachments: [CCM2016-05-23](#)

## **8. CLOSED SESSION**

### **ADJOURNMENT**

*The adjournment time for all Council meetings is no later than 10:00 p.m. If the Council is still in session at 10:00 p.m., the Council may continue the meeting upon majority vote.*

**NEXT REGULAR CITY COUNCIL MEETING: 6:00 P.M., MONDAY, JUNE 27, 2016.**

STATE OF CALIFORNIA       )  
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COUNTY OF MENDOCINO    )

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on June 8, 2016.

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June Lemos, City Clerk

### **NOTICE TO THE PUBLIC:**

#### **DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET DISTRIBUTION:**

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection in the lobby of City Hall at 416 N. Franklin Street during normal business hours.*
- *Such documents are also available on the City of Fort Bragg's website at <http://city.fortbragg.com> subject to staff's ability to post the documents before the meeting.*

#### **ADA NOTICE AND HEARING IMPAIRED PROVISIONS:**

*It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.*

*If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.*

*The Council Chamber is equipped with a Wireless Stereo Headphone unit for use by the hearing impaired. The unit operates in conjunction with the Chamber's sound system. You may request the Wireless Stereo Headphone unit from the City Clerk for personal use during the Council meetings.*

*This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).*