



City of Fort Bragg

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Meeting Agenda City Council

**THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
NO. 1 AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR
AGENCY**

Monday, September 11, 2023

6:00 PM

Town Hall, 363 N. Main Street and Via Video
Conference

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

COUNCILMEMBERS PLEASE TAKE NOTICE

Councilmembers are reminded that pursuant to the Council policy regarding use of electronic devices during public meetings adopted on November 28, 2022, all cell phones are to be turned off and there shall be no electronic communications during the meeting. All e-communications such as texts or emails from members of the public received during a meeting are to be forwarded to the City Clerk after the meeting is adjourned.

ZOOM WEBINAR INVITATION

You are invited to a Zoom webinar.

When: Sep 11, 2023 06:00 PM Pacific Time (US and Canada)

Topic: City Council Meeting

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/85240274300>

*Or Telephone: 1 669 444 9171 or 1 253 205 0468 (*6 mute/unmute, *9 raise hand)*

Webinar ID: 852 4027 4300

To speak during public comment portions of the agenda via zoom, please join the meeting and use the raise hand feature when the Mayor or Acting Mayor calls for public comment on the item you wish to address.

AGENDA REVIEW

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

- A. 23-302 CV Starr Lifeguard Recognition

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS

MANNER OF ADDRESSING THE CITY COUNCIL: All remarks and questions shall be addressed to the City Council; no discussion or action will be taken pursuant to the Brown Act. No person shall speak without being recognized by the Mayor or Acting Mayor. Public comments are restricted to three (3) minutes per speaker.

TIME ALLOTMENT FOR PUBLIC COMMENT ON NON-AGENDA ITEMS: Thirty (30) minutes shall be allotted to receiving public comments. If necessary, the Mayor or Acting Mayor may allot an additional 30 minutes to public comments after Conduct of Business to allow those who have not yet spoken to do so. Any citizen, after being recognized by the Mayor or Acting Mayor, may speak on any topic that may be a proper subject for discussion before the City Council for such period of time as the Mayor or Acting Mayor may determine is appropriate under the circumstances of the particular meeting, including number of persons wishing to speak or the complexity of a particular topic. Time limitations shall be set without regard to a speaker's point of view or the content of the speech, as long as the speaker's comments are not disruptive of the meeting.

BROWN ACT REQUIREMENTS: The Brown Act does not allow action or discussion on items not on the agenda (subject to narrow exceptions). This will limit the Council's response to questions and requests made during this comment period.

WRITTEN PUBLIC COMMENTS: Written public comments received after agenda publication are forwarded to the Councilmembers as soon as possible after receipt and are available for inspection at City Hall, 416 N. Franklin Street, Fort Bragg, during normal business hours. All comments will become a permanent part of the agenda packet on the day after the meeting or as soon thereafter as possible, except comments that are in an unrecognized file type or too large to be uploaded to the City's agenda software application. Public comments may be submitted to Acting City Clerk Cristal Muñoz, cmunoz@fortbragg.com

3. STAFF COMMENTS

4. MATTERS FROM COUNCILMEMBERS

5. CONSENT CALENDAR

All items under the Consent Calendar will be acted upon in one motion unless a Councilmember requests that an individual item be taken up under Conduct of Business.

- A. [23-287](#)** Approve the Establishment of CV Starr Manager Mid-Management Classification, the Establishment of the Public Works Administrative Assistant Fort Bragg Employee Organization Classification and Confirming All City of Fort Bragg Established Classifications

Attachments: [RESO Master Salary Schedule-CVStrrManaager & AdmnAsstntNonConfidntl](#)
[2023.07.30 CompSchedule Add CV Starr MgrDRAFT](#)
[CVSTARRmgr DRAFT](#)

- B. [23-268](#)** Approve Scope of Work for Request for Proposals for Preparation of a Collections Systems Master Plan

Attachments: [Collection System RFP Scope of Work 09012023](#)

- C. [23-248](#) Receive Report and Consider Adoption of City Council Resolution Approving Cooperative Agreement with Noyo Harbor District and Authorizing the Mayor to Execute Contract (Amount Not to Exceed \$40,000; Account No. 337-5080-0630); and Finding the Project Exempt from CEQA under 14 CR 15268
- Attachments:** [09112023 Noyo Harbor Agreement Report](#)
[Cooperative Agreement](#)
[RESO Noyo Harbor Agreement](#)
[LCP-22-07 Standard Agreement](#)
- D. [23-294](#) Adopt Resolution of the Fort Bragg City Council Authorizing Staff to Apply for a Community Resilience Center Grant through the Strategic Growth Council of the State of California with any Awarded Funds Intended to be used to Increase the Community's Resiliency to Climate Change and Emergencies
- Attachments:** [RESO Community Resilience Grant](#)
- E. [23-292](#) Readopt Master Traffic Resolution
- Attachments:** [RESO 1271-2023B Traffic Committee](#)
- F. [23-301](#) Adopt Resolution Approving Contract Amendment with Burke, Williams & Sorensen, LPP for Legal Counsel in Filing of Eminent Domain Proceedings for Reconstruction of the City's Raw Water Line, Increasing the Not to Exceed Amount to \$45,000 And Approving Budget Amendment 2023/24-05 (Account No. 651-6007-0310)
- Attachments:** [RESO BWS Law Offices Amendment](#)
[Exhibit A- Budget Amendment](#)
- G. [23-279](#) Receive and File Minutes of the January 24, 2023 Community Development Committee Meeting
- Attachments:** [01242023 CDC Minutes](#)
- H. [23-278](#) Receive and File Minutes of the March 29, 2023 Community Development Committee Meeting
- Attachments:** [03292023 CDC Minutes](#)
- I. [23-277](#) Receive and File Minutes of the May 17, 2023 Community Development Committee Meeting
- Attachments:** [05172023 CDC Minutes](#)
- J. [23-295](#) Receive and File Minutes of the June 08, 2023 Public Works and Facilities Committee Meeting
- Attachments:** [06082023 PWF Minutes](#)

6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

7. PUBLIC HEARING

When a Public Hearing has been underway for a period of 60 minutes, the Council must vote on whether to continue with the hearing or to continue the hearing to another meeting.

- A. [23-288](#) Receive Report and Conduct Public Hearing for Disclosure of Accomplishments and Closeout of Activities Funded by Community Development Block Grant (CDBG) 20-CDBG-12030 and Approve Resolution Accepting the Final Product from Community Development Block Grant (CDBG) Planning Grant 20-CDBG-12030

Attachments: [09112023 Report CDBG 20-CDBG-12030](#)
[09112023 PH Notice Closeout Mill Site UBAP](#)
[09112023 PH Notice Closeout Mill Site UBAP Spanish](#)
[RESO Mill Site Closeout 09112023](#)
[Fort Bragg Concepts Report FINAL 9Nov2022](#)
[Public Comment 9.11.23 CC Mtg Item No 7A](#)

- B. [23-289](#) Receive Report and Conduct Public Hearing for Disclosure of Accomplishments and Closeout of Activities Funded by Community Development Block Grant (CDBG) 20-CDBG-CV1-00124

Attachments: [09112023 Report CDBG 20-CDBG-CV1-00124](#)
[09112023 PH Notice Closeout Mill Site UBAP](#)
[09112023 PH Notice Closeout Mill Site UBAP Spanish](#)
[UBAP Program Guidelines Updated 10.24.2022](#)
[Closeout Demographics](#)

- C. [23-290](#) Receive Report and Conduct Public Hearing for Disclosure of Accomplishments and Closeout of Activities Funded by Community Development Block Grant (CDBG) 20-CDBG-CV2-3-00108

Attachments: [09112023 Report CDBG 20-CDBG-CV1-00108](#)
[09112023 PH Notice Closeout Mill Site UBAP](#)
[09112023 PH Notice Closeout Mill Site UBAP Spanish](#)
[UBAP Program Guidelines Updated 10.24.2022](#)
[Closeout Demographics](#)

8. CONDUCT OF BUSINESS

- A. [23-274](#) Receive Report and Consider Adoption of City Council Resolution Approving Agreement with the Regents of the University of California and Authorizing the Mayor to Execute Agreement (Amount Not to Exceed \$89,000; Account No. 337-5080-0630); and Finding the Project Exempt from CEQA under 14 CR 15268

Attachments: [09112023 CASG Staff Reprt](#)
[Att 1 - Fellowship Announcement](#)
[Att 2 - May 2022 Symposium Summary](#)
[Att 3 - CASG Resolution](#)
[Att 4 - CASG Fellow Agreement](#)
[Att 5 - LCP-22-07 Standard Agreement](#)

- B. [23-291](#) Receive Report and Consider Adoption of City Council Resolution Approving Professional Services Agreements with Melton Design Group in a Not to Exceed Amount of \$246,500 to Provide Design Services and Construction Documents for the Bainbridge Park Enhancement Project, Approving Budget Amendment 2023/24-04 (Account No. 419-5031-0731), Authorizing City Manager to Execute Contract and reimbursing the Facilities Fund for the purchase of Wiggly Giggly Equipment approved in FY 22/23 of \$200,000 (Account No. 419-7999-0799)

Attachments: [09112023 Design Services for Bainbridge Park Enhancement Project](#)
[Att 1 - RESO Design Services for Bainbridge Park Enhancement Project](#)
[Att 2 - Exhibit A- Budget Amendment](#)
[Att 3 - RFP Response List](#)
[Public Comment -- 9_11_23 CC Mtg.. Item No. 8B](#)

- C. [23-298](#) Receive Report and Consider Adoption of Resolution Approving Budget Amendment BA 23/24-06 for Payment to the Fort Bragg Unified School District for the Repairs to the Tennis Courts and Pickleball Courts and Authorizing City Manager to Release Payment (Amount Not to Exceed \$97,600; Account No. 110-4390-0619)

Attachments: [9112023 Pickleball Courts](#)
[RESO Measure AB Funds to FBUSD](#)
[Exhibit A Budget Amendment](#)
[Ex B Cost Estimate](#)

9. CLOSED SESSION

- A. [23-299](#) Conference with Legal Counsel--Anticipated Litigation Initiation of Litigation Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9: (two cases)

Attachments: [Public Comment 9.11.23 CC Mtg Item No 9A](#)

- B. [23-300](#) Conference with Legal Counsel--Existing Litigation Pursuant to Paragraph (1) of Subdivision (d) of Gov. Code Section 54956.9. City of Fort Bragg v. Mendocino Railroad

ADJOURNMENT

The adjournment time for all Council meetings is no later than 10:00 p.m. If the Council is still in session at 10:00 p.m., the Council may continue the meeting upon majority vote.

**NEXT REGULAR CITY COUNCIL MEETING:
6:00 P.M., MONDAY, September 25, 2023**

STATE OF CALIFORNIA)
)ss.
COUNTY OF MENDOCINO)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on September 7, 2023.

Diana Sanchez
Administrative Analyst