



City of Fort Bragg

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Meeting Agenda Finance and Administration Committee

Wednesday, June 14, 2023

4:00 PM

Town Hall, 363 N. Main Street and Via Video
Conference

AMENDED

MEETING CALLED TO ORDER

ROLL CALL

COMMITTEE MEMBERS PLEASE TAKE NOTICE

Committee Members are reminded that pursuant to the Council policy regarding use of electronic devices during public meetings adopted on November 28, 2022, all cell phones are to be turned off and there shall be no electronic communications during the meeting. All e-communications such as texts or emails from members of the public received during a meeting are to be forwarded to the City Clerk after the meeting is adjourned.

ZOOM WEBINAR INVITATION

*This meeting is being presented in a hybrid format, both in person at Town Hall and via Zoom. You are invited to a Zoom webinar.
When: Jun 14, 2023 04:00 PM Pacific Time (US and Canada)
Topic: Finance and Administration Committee*

*Please click the link below to join the webinar:
<https://us06web.zoom.us/j/84190063645>*

*Or Telephone:
+1 669 444 9171 US (*6 mute/unmute *9 raise hand)
+1 253 205 0468 US
Webinar ID: 841 9006 3645*

To speak during public comment portions of the agenda via zoom, please join the meeting and use the raise hand feature when the Chair or Acting Chair calls for public comment on the item you wish to address. Written public comments may be submitted to Administrative Analyst, Diana Sanchez at dsanchez@fortbragg.com.

1. APPROVAL OF MINUTES

1A. [23-148](#) Approve minutes of April 12, 2023

Attachments: [FAC 04122023](#)

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

3. CONDUCT OF BUSINESS

- 3A. [23-146](#) Receive Consultant Draft Impact Fee Nexus Study Presentation and Make Recommendations for Next Steps

Attachments: [06142023 Draft Impact Fee Results](#)
[Att 1 - Draft Impact Fees Presentation](#)
[Public Comment 3A](#)
[Public Comment 3A](#)

- 3B. [23-190](#) Receive the 2022 City of Fort Bragg Compensation Study and Provide Direction to Staff

Attachments: [Compensation Study FAC](#)
[Fort Bragg - 2022 Compensation Study Final Report](#)

- 3C. [23-188](#) Review Proposed Fees for the CV Starr Center and Receive Recommendation from the Finance & Administration Committee to Conduct a Public Hearing to Review the CV Starr Fees for Fiscal Year 2023-24

Attachments: [CV Starr Staff Report Fees](#)
[CVSCC Proposed Fees 2023-24](#)
[Survey for lane rental prices](#)
[CV Starr Electrical Cost](#)
[CV Starr Propane Cost](#)
[CIP Schedule](#)
[Program Budget](#)
[Public Comment 3C](#)
[Public Comment 3C](#)
[Public Comment 3C](#)

- 3D. [23-179](#) Receive Reportable Items Report: Includes Treasury Report, Approved Intradepartmental Budget Transfers, Contracts Under \$25k Approved by the City Manager, Contract Change Orders Not Exceeding 10% of Contract, and Disbursements Listing

Attachments: [Contracts Under \\$25K - 1-1-2023 - 3-31-2023](#)
[PW Change Orders 2023 Q3](#)
[Treasurer's Report Q3 FY 22-23](#)
[2023.06.08-32531513-br-board audit](#)

- 3E. [23-157](#) Receive Oral Update from Staff on Departmental Activities

4. MATTERS FROM COMMITTEE / STAFF

ADJOURNMENT

STATE OF CALIFORNIA)
)ss.
COUNTY OF MENDOCINO)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on June 12, 2023.

Diana Sanchez, Administrative Analyst