



City of Fort Bragg

416 N Franklin Street
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Meeting Agenda City Council

**THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
NO. 1 AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR
AGENCY**

Monday, March 27, 2023

6:00 PM

Town Hall, 363 N. Main Street
and Via Video Conference

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

COUNCILMEMBERS PLEASE TAKE NOTICE

Councilmembers are reminded that pursuant to the Council policy regarding use of electronic devices during public meetings adopted on November 28, 2022, all cell phones are to be turned off and there shall be no electronic communications during the meeting. All e-communications such as texts or emails from members of the public received during a meeting are to be forwarded to the City Clerk after the meeting is adjourned.

ZOOM WEBINAR INVITATION

This meeting is being presented in a hybrid format, both in person at Town Hall and via Zoom.

You are invited to a Zoom webinar.

When: Mar 27, 2023 06:00 PM Pacific Time (US and Canada)

Topic: City Council Meeting

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/81187851746>

*Or Telephone: +1 669 444 9171 or +1 720 707 2699 (*6 mute/unmute; *9 raise hand)*

Webinar ID: 811 8785 1746

To speak during public comment portions of the agenda via zoom, please join the meeting and use the raise hand feature when the Mayor or Acting Mayor calls for public comment on the item you wish to address.

AGENDA REVIEW

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS

MANNER OF ADDRESSING THE CITY COUNCIL: All remarks and questions shall be addressed to the City Council; no discussion or action will be taken pursuant to the Brown Act. No person shall speak without being recognized by the Mayor or Acting Mayor. Public comments are restricted to three (3) minutes per speaker.

TIME ALLOTMENT FOR PUBLIC COMMENT ON NON-AGENDA ITEMS: Thirty (30) minutes shall be allotted to receiving public comments. If necessary, the Mayor or Acting Mayor may allot an additional 30 minutes to public comments after Conduct of Business to allow those who have not yet spoken to do so. Any citizen, after being recognized by the Mayor or Acting Mayor, may speak on any topic that may be a proper subject for discussion before the City Council for such period of time as the Mayor or Acting Mayor may determine is appropriate under the circumstances of the particular meeting, including number of persons wishing to speak or the complexity of a particular topic. Time limitations shall be set without regard to a speaker's point of view or the content of the speech, as long as the speaker's comments are not disruptive of the meeting.

BROWN ACT REQUIREMENTS: The Brown Act does not allow action or discussion on items not on the agenda (subject to narrow exceptions). This will limit the Council's response to questions and requests made during this comment period.

WRITTEN PUBLIC COMMENTS: Written public comments received after agenda publication are forwarded to the Councilmembers as soon as possible after receipt and are available for inspection at City Hall, 416 N. Franklin Street, Fort Bragg, during normal business hours. All comments will become a permanent part of the agenda packet on the day after the meeting or as soon thereafter as possible, except comments that are in an unrecognized file type or too large to be uploaded to the City's agenda software application. Public comments may be submitted to City Clerk June Lemos, jlemos@fortbragg.com.

3. STAFF COMMENTS

4. MATTERS FROM COUNCILMEMBERS

5. CONSENT CALENDAR

All items under the Consent Calendar will be acted upon in one motion unless a Councilmember requests that an individual item be taken up under Conduct of Business.

- 5A. [23-076](#)** Adopt City Council Resolution Approving Amendment of Contract with Therma, LLC for the Installation, Monitoring and Maintenance of CV Starr Community Center's Building Automation Controls, Increasing the Amount by a Not to Exceed Amount of \$6,147.00 and Authorizing City Manager to Execute Same (Account 810-4812-0751)

Attachments: [RESO Therma Contract Change Order 1](#)
[CCO 1 Quote](#)

- 5B. [23-092](#)** Adopt Joint City Council/Municipal Improvement District Resolution Amending the FY 2022/23 Budget for Mid-Year Budget Adjustments

Attachments: [RESO Budget Amendments 2022/23-16](#)
[Budget Amendment 2022/23-16](#)

- 5C. [23-074](#)** Receive and File Minutes of the February 09, 2023 Public Works and Facilities Committee Meeting

Attachments: [02092023 PWF Minutes](#)

- 5D. [23-090](#)** Approve Minutes of March 13, 2023

Attachments: [CCM20230313](#)

- 5E. [23-094](#)** Approve Minutes of Joint City Council/Mendocino Coast Recreation and Park

District Special Meeting of March 22, 2023

Attachments: [CCM20230322 Joint MCRPD-CC midyear budget](#)

6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

7. PUBLIC HEARING

When a Public Hearing has been underway for a period of 60 minutes, the Council must vote on whether to continue with the hearing or to continue the hearing to another meeting.

- 7A.** [23-065](#) Receive Report, Conduct Public Hearing, and Consider Adoption of Resolution Authorizing City Manager to Execute PG&E Loan Documents Associated with the Facilities Lighting Improvement Project

Attachments: [03272023 Facilities Lighting Improvement OBF](#)

[Att 1 - RESO Facilities Lighting Improvement PG&E Loan](#)

[Att 2 - PG&E On-Bill Financing Loan Documents](#)

[Att 3 - Pre-Install Documents](#)

[Att 4 - Proof of Publication](#)

8. CONDUCT OF BUSINESS

- 8A.** [23-093](#) Receive Continued Mid-Year Budget Review Reports: FY 22/23 Budget Goals, Long Range Planning, and Presentation from NHA Advisors on Special Sales Tax

Attachments: [FY 22-23 Budget Goals](#)

[Fort Bragg 2021 LRB - Update for Council](#)

[Long-Term Range Planning](#)

[Special Sales Tax Presentation](#)

- 8B.** [23-079](#) Receive Report and Consider Adoption of City Council Resolution Approving Professional Services Agreement with Walker Consultants to Prepare a Comprehensive Downtown Parking Strategy, and Authorizing City Manager to Execute Contract (Amount Not To Exceed \$67,690; Account No. 110-4320-0319)

Attachments: [03272023 Parking Study Staff Report](#)

[Att. 1 - RESO Parking Study Contract Award](#)

[Att. 2 - Request for Proposals](#)

[Att. 3 - Walker Consultants Scope of Work](#)

- 8C.** [23-067](#) Receive Report and Consider Adoption of City Council Resolutions Approving Professional Services Agreements with Engineering Solutions Services in a Not to Exceed Amount of \$45,000 to Provide On-Call Grant Services, and with Evan Brooks Associates in a Not to Exceed Amount of \$30,000 to Provide On-Call Grant Services, Authorizing City Manager to Execute Contracts (Various Account Numbers)

Attachments: [03272023 On-Call Grant Services PSA Report](#)

[Att 1 - RESO On-Call Grant Writing EBA](#)

[Att 2 - EBA- Scope of Work](#)

[Att 3 - RESO On-Call Grant Writing ESS](#)

[Att 4 - ESS-Scope of Work](#)

[Att 5 - Grant Writing RFP](#)

- 8D. [23-068](#) Receive Report and Consider Adoption of City Council Resolution Approving Agreement for Acquisition of Six Parcels of Real Property (Assessor’s Parcel Nos. 019-070-07-00, 019-070-10-00, 019-070-11-00, 019-080-14-00, 019-080-16-00 and 019-080-23-00) and Approving a Certificate of Acceptance

Attachments: [03272023 Property Acquisition](#)

[Att 1 - RESO Acceptance of Agreement - Property](#)

[Att 2 - Purchase Agreement - MCRPD Property 03-02-2023 KFC](#)

[Att 3 - Prelim Title Report](#)

[Att 4 - Certificate of Acceptance](#)

[Att 5 - PC Staff Report MCRPD General Plan Consistency Analysis](#)

[Att 6 - Signed Resolution PC02-2023](#)

[Public Comment 8D](#)

9. CLOSED SESSION

ADJOURNMENT

The adjournment time for all Council meetings is no later than 10:00 p.m. If the Council is still in session at 10:00 p.m., the Council may continue the meeting upon majority vote.

**NEXT REGULAR CITY COUNCIL MEETING:
6:00 P.M., MONDAY, APRIL 10, 2023**

STATE OF CALIFORNIA)
)ss.
COUNTY OF MENDOCINO)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on March 23, 2023.

June Lemos, MMC
City Clerk

NOTICE TO THE PUBLIC:

DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET DISTRIBUTION:

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection upon making reasonable arrangements with the City Clerk for viewing same during normal business hours.*
- *Such documents are also available on the City of Fort Bragg's website at <https://city.fortbragg.com> subject to staff's ability to post the documents before the meeting.*

ADA NOTICE AND HEARING IMPAIRED PROVISIONS:

It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.

If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.

This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).