



# City of Fort Bragg

416 N Franklin Street  
Fort Bragg, CA 95437  
Phone: (707) 961-2823  
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## Meeting Agenda City Council

**THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY  
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT  
NO. 1 AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR  
AGENCY**

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Monday, January 9, 2023

6:00 PM

Town Hall, 363 N. Main Street  
and Via Video Conference

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### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### ROLL CALL

### COUNCILMEMBERS PLEASE TAKE NOTICE

*Councilmembers are reminded that pursuant to the Council policy regarding use of electronic devices during public meetings adopted on November 28, 2022, all cell phones are to be turned off and there shall be no electronic communications during the meeting. All e-communications such as texts or emails from members of the public received during a meeting are to be forwarded to the City Clerk after the meeting is adjourned.*

### ZOOM WEBINAR INVITATION

*This meeting is being presented in a hybrid format, both in person at Town Hall and via Zoom.*

*You are invited to a Zoom webinar.*

*When: Jan 9, 2023 06:00 PM Pacific Time (US and Canada)*

*Topic: City Council Meeting*

*Please click the link below to join the webinar:*

*<https://us06web.zoom.us/j/87215558757>*

*Or Telephone: +1 669 444 9171 or +1 719 359 4580 (\*6 mute/unmute; \*9 raise hand)*

*Webinar ID: 872 1555 8757*

*To speak during public comment portions of the agenda via zoom, please join the meeting and use the raise hand feature when the Mayor or Acting Mayor calls for public comment on the item you wish to address.*

### AGENDA REVIEW

#### **1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS**

#### **2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS**

*MANNER OF ADDRESSING THE CITY COUNCIL: All remarks and questions shall be addressed to the City Council; no discussion or action will be taken pursuant to the Brown Act. No person shall speak without being recognized by the Mayor or Acting Mayor. Public comments are restricted to three (3) minutes per speaker.*

*TIME ALLOTMENT FOR PUBLIC COMMENT ON NON-AGENDA ITEMS: Thirty (30) minutes shall be allotted to receiving public comments. If necessary, the Mayor or Acting Mayor may allot an additional 30 minutes to public comments after Conduct of Business to allow those who have not yet spoken to do so. Any citizen, after being recognized by the Mayor or Acting Mayor, may speak on any topic that may be a proper subject for discussion before the City Council for such period of time as the Mayor or Acting Mayor may determine is appropriate under the circumstances of the particular meeting, including number of persons wishing to speak or the complexity of a particular topic. Time limitations shall be set without regard to a speaker's point of view or the content of the speech, as long as the speaker's comments are not disruptive of the meeting.*

*BROWN ACT REQUIREMENTS: The Brown Act does not allow action or discussion on items not on the agenda (subject to narrow exceptions). This will limit the Council's response to questions and requests made during this comment period.*

*WRITTEN PUBLIC COMMENTS: Written public comments received after agenda publication are forwarded to the Councilmembers as soon as possible after receipt and are available for inspection at City Hall, 416 N. Franklin Street, Fort Bragg, during normal business hours. All comments will become a permanent part of the agenda packet on the day after the meeting or as soon thereafter as possible, except comments that are in an unrecognized file type or too large to be uploaded to the City's agenda software application. Public comments may be submitted to City Clerk June Lemos, [jlemos@fortbragg.com](mailto:jlemos@fortbragg.com).*

### **3. STAFF COMMENTS**

### **4. MATTERS FROM COUNCILMEMBERS**

### **5. CONSENT CALENDAR**

*All items under the Consent Calendar will be acted upon in one motion unless a Councilmember requests that an individual item be taken up under Conduct of Business.*

- 5A. [22-614](#)** Adopt Certificate of Completion for the CV Starr Center's Lighting Controller Watt Stopper Upgrade Project and Direct City Clerk to File Notice of Completion

**Attachments:** [Certificate of Completion](#)  
[Notice of Completion](#)

- 5B. [22-615](#)** Adopt City Council Resolution Authorizing Amendment to the FY 2022-23 Budget (Amendment No. 2022/23-11) to Roll Over Unused Police Vehicle Fleet Funds from FY 2021-22

**Attachments:** [RESO BA 2022-23-11 Vehicle Replacement Fund Rollover](#)  
[Exhibit A Budget Amendment 2022-23-11](#)  
[Exhibit B FY 22/23 Adopted Vehicle Replacement Plan](#)

- 5C. [22-626](#)** Adopt City Council Resolution Approving the Establishment of Administrative Analyst - Police Classification and Establish Salary Rate Compensation Plan and Confirming All City of Fort Bragg Established Classifications

**Attachments:** [RESO Admin Analyst - Police](#)  
[Exhibit A](#)

- 5D. [22-632](#)** Adopt Resolution of the Fort Bragg Redevelopment Successor Agency Approving Recognized Obligation Payment Schedule (ROPS) 23-24 (FY

23/24; July 1, 2023 - June 30, 2024) Pursuant to Health and Safety Code Section 34177(l)

**Attachments:** [RESO ROPS FY 23-24](#)  
[ROPS FY 23-24](#)

- 5E. [22-639](#) Adopt City Council Resolution Approving an Amendment to the Agreement Between the City of Fort Bragg and M-Group for the Provision of Planning Services to Process CDP 6-22 And Design Review 18-22 CalTrans ADA Upgrades Increasing Contract Amount by \$2,889 for a Total Not To Exceed Amount of \$16,114

**Attachments:** [RESO M-Group CalTrans 1st Amendment](#)  
[Fort Bragg Caltrans ADA upgrades to SR 1](#)  
[M-Group Contract](#)  
[M-Group 1st Amendment](#)

- 5F. [22-640](#) Adopt Updated City Council Resolution Authorizing City Manager to Represent the City of Fort Bragg During the Application Process for Funding Assistance from the Drinking Water State Revolving Fund for the Rehabilitation of the City's Water Treatment Plant and Finished Water Tank Project

**Attachments:** [Att. 1 CWRCB Reso](#)

- 5G. [22-641](#) Ratification of the Existence of Emergency Situation Regarding Severe Weather Event Authorizing January 3, 2023 Emergency City Council Meeting

- 5H. [22-643](#) Adopt City Council Resolution Making the Legally Required Findings to Continue to Authorize the Conduct of Remote "Telephonic" Meetings During the State of Emergency

**Attachments:** [RESO Authorize Remote Meetings](#)

- 5I. [22-644](#) Adopt City Council Resolution Confirming the Continued Existence of a Local Emergency in the City of Fort Bragg

**Attachments:** [RESO Declaring Continuing Local Emergency](#)

- 5J. [22-646](#) Receive and File Minutes of the August 11, 2022 Public Works and Facilities Committee Meeting

**Attachments:** [08112022 PWF Meeting Minutes.pdf](#)

- 5K. [22-647](#) Receive and File Minutes of the September 8, 2022 Public Works and Facilities Committee Meeting

**Attachments:** [09082022 PWF Meeting Minutes](#)

- 5L. [22-627](#) Receive and File Minutes of the February 16, 2022 Public Safety Committee Meeting

**Attachments:** [PSCM 2022-02-16](#)

- 5M. [22-648](#) Approve Minutes of December 12, 2022

**Attachments:** [CCM2022-12-12](#)

- 5N. [22-649](#) Approve Minutes of Special Emergency Meeting of January 3, 2023

**Attachments:** [CCM2023-01-03](#)

## **6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS**

## **7. PUBLIC HEARING**

*When a Public Hearing has been underway for a period of 60 minutes, the Council must vote on whether to continue with the hearing or to continue the hearing to another meeting.*

- 7A. [22-622](#) Conduct Public Hearing, Receive Report, Receive Finance & Administration Committee Recommendation, and Consider Adoption of City Council Resolution Approving the City's General Plan Maintenance Fee

**Attachments:** [01092023 General Plan Maintenance Fee Staff Report](#)

[Att. 1 - RESO General Plan Maintenance Fee](#)

[Att. 2 - RESO Ex. A - General Plan Maintenance Fee Analysis](#)

[Att. 3 - General Plan Maintenance PH Notice](#)

[Public Comment 7A](#)

## **8. CONDUCT OF BUSINESS**

- 8A. [22-621](#) Receive Report and Consider Adoption of City Council Resolution Approving Professional Services Agreement with HDR Engineering, Inc for the Preparation of the Water Distribution System Master Plan, City Project No. WTR-00023, and Authorizing City Manager to Execute Contract (Amount Not to Exceed \$818,505; Account No. 651-6128-0731)

**Attachments:** [01092023 Water Master Plan PSA Report](#)

[Att 1 - RESO PSA Water Master Plan](#)

[Att 2 - RFP Response List - Water Distribution System](#)

[Att 3 - Water Distribution System RFP](#)

[Att 4 - HDR Scope of Work](#)

[Att 5 - KASL Scope of Work](#)

[Att 6 - HDR Contract - Water Dist System](#)

- 8B. [22-636](#) Receive Report and Consider Adoption of City Council Resolution Approving Redwood Waste Solutions Residential, Commercial and Multifamily, and Rolloff Rate Increases

**Attachments:** [01092023 RWS Disposal Rate Adjustment](#)

[Att 1 - Resolution](#)

[Att 2 - RESO Exhibit A - RWS Rate Increase](#)

[Att 3 - RWS Solid Waste Franchise Agreement](#)

**9. CLOSED SESSION**

**ADJOURNMENT**

*The adjournment time for all Council meetings is no later than 10:00 p.m. If the Council is still in session at 10:00 p.m., the Council may continue the meeting upon majority vote.*

**NEXT REGULAR CITY COUNCIL MEETING:  
6:00 P.M., MONDAY, JANUARY 23, 2022**

STATE OF CALIFORNIA     )  
  )ss.  
COUNTY OF MENDOCINO    )

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on January 5, 2022.

\_\_\_\_\_  
June Lemos, MMC  
City Clerk

**NOTICE TO THE PUBLIC:**

**DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET DISTRIBUTION:**

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection upon making reasonable arrangements with the City Clerk for viewing same during normal business hours.*
- *Such documents are also available on the City of Fort Bragg’s website at <https://city.fortbragg.com> subject to staff’s ability to post the documents before the meeting.*

**ADA NOTICE AND HEARING IMPAIRED PROVISIONS:**

*It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.*

*If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.*

*This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).*